



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, October 11, 2021**

The Park & Tree Board of Louisburg, Kansas met at 6:35p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Ryan Westhoff, Michael McClellan and Wayne Knop (participated via cell phone at 6:35 p.m.)

City Council: Donna Cook and Steve Town

City Administrator: Nathan Law

City Staff: Jean Carder

Louisburg Rec Commission: Diana Moore

Recording Secretary: Rusty Whitham

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Michael McClellan to approve the agenda. The motion was seconded by Ryan Westhoff. Motion passed 4-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Ryan Westhoff to approve the September 13, 2021, minutes. The motion was seconded by Michael McClellan. Motion passed 4-0.

Item 4: PUBLIC COMMENTS:

None

NEW BUSINESS ITEMS:

Item 5 Discussion with Herald and Deanna Taylor concerning a request to use metal detectors in city parks. Reference City Code, Chapter 12, Article 1, Paragraph 12-124, “The use of metal detectors shall be restricted to persons who have prior Parks Board approval and who operate the detector in conformity with the provisions of said permit”.

Herald and Deanna Taylor explained that they wish to use a metal detector in the City Parks. Herald mentioned that they will immediately fill any holes dug during their metal detecting activities. Wayne Knop said that he didn’t want anyone digging on sporting fields. Both Herald and Deanna agreed not to dig on any sporting fields.

Michael McClellan requested that the applicant inform the city if significant items are found. Herald and Deanna Taylor agreed.

After brief discussion, Ryan Westhoff made a motion to approve the request from Herald and Deanna Taylor to metal detect in all city parks. The motion was seconded by Michael McClellan. The motion passed 4-0.

Item 6 Staff update concerning tree trimming and removal around City Lake. This discussion will also include Right-of-Way (ROW) tree trimming in the Lake and Summerfield Subdivisions.

Administrator Nathan Law stated multiple bids were recently presented to City Council for tree trimming and removal in two subdivisions and around City Lake trail. Law mentioned that L&T Tree Service was selected to do the work in both subdivisions and around the lake. No date has been established to begin work.

No further discussion occurred concerning this topic.

OLD BUSINESS:

Item 7: None

REPORTS:

Item 8: Individual area of responsibility updates:

- Bob Bazin (Chairperson) - – Nothing to report
- Ryan Westhoff (Aquatic Center) – Westhoff asked what are the recently poured concrete pads along the trail in L/Y for. Administrator Law explained that the pads were constructed for new park benches that will be installed soon.
- Andy Gibbons (City Park) – Not present
- Wayne Knop (Ron Weers Park) - Nothing to report
- Jack Kline (Forestry Manager) - Nothing to report
- Michael McClellan (Lewis-Young Park) – Nothing to report
- Diana Moore and/or Tyler Olson (Louisburg Rec Commission) – Moore mentioned that she had been recently contacted by a Boy Scout concerning a potential eagle project. The Scout would like to do a project in one of the parks but needed advice on potential projects. Moore asked the Park Board Members if they have any project ideas. Ryan Westhoff asked if the board normally determines the eagle scout projects. It was mentioned typically the Scout comes up with the project idea and then presents their idea to the board. Several potential projects were mentioned during the discussion. Diana Moore said that she will forward the information to the Scout.

Moore then reminded everyone about the upcoming LRC town hall meeting at 7:30 p.m. on Tuesday, Oct 12, 2021 in Fox Hall. The purpose of this meeting is to talk with voters about the proposed mill increase and the group's future plans ahead of the November 2, 2021 election. Moore asked if anyone has questions concerning the proposed mill increase. Michael McClellan asked if the proposed mill increase is approved will future increases need to be presented to the voters for approval. Moore explained if the ballot measure passes, LRC will have 2 mills. All future increases, up to 4 mills, must be presented to the School Board for approval.

Note: Below is the ballot measure that will be considered by voters on November 2, 2021. This ballot question was not read aloud the discussion.

“Shall the one mill cap for the Louisburg Recreation Commission be removed and the levying of two mills in the tax year 2022, providing support of current and future recreational projects, which may include new sport facilities on Louisburg city-owned property; Thereafter, such increase shall not exceed one mill in each successive budget year and not exceed a total of four mills; pursuant to the provisions of K.S.A. 12-1927 et seq.?”

➤ City Administrator – Nothing to report

Item 8: Adjournment

A motion to adjourn was made by Ryan Westhoff. The motion was seconded by Michael McClellan. The motion passed 4-0. The meeting ended at 6:53 p.m.

Submitted by Rusty Whitham