



**LOUISBURG PARK AND TREE BOARD  
MEETING MINUTES  
Monday, September 13, 2021**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

**ATTENDANCE**

**Board Members:** Andy Gibbons, Wayne Knop, Ryan Westhoff, Michael McClellan, and Jack Kline

**City Council:** Donna Cook

**City Administrator:** Nathan Law

**City Staff:** Jean Carder

**Louisburg Rec Commission:** Tyler Olson

**Recording Secretary:** Rusty Whitham

**Visitors:** None

**Item 1: PLEDGE OF ALLEGIANCE**

**Item 2: ADOPTION OF THE AGENDA:**

A motion was made by Jack Kline to approve the agenda. The motion was seconded by Michael McClellan Motion passed 6-0.

**Item 3: APPROVAL OF THE MINUTES:**

A motion was made by Wayne Knop to approve the August 9, 2021, minutes. The motion was seconded by Jack Kline. Motion passed 6-0.

**Item 4: PUBLIC COMMENTS:**

None

**NEW BUSINESS ITEMS:**

**Item 5** Discussion concerning planting additional trees at the Farmers Market

Administrator Nathan Law stated that the individual interested in planting trees at Farmers Market is not present. Administrator Law recommended tabling this item for a later discussion. There were no objections to table this item. No further discussion occurred concerning this topic.

**Item 6** Discussion concerning the status of trees around City Lake. This will include a site visit to assess the condition of the trees.

All Park and Tree Board members agreed to meet at City Lake at the conclusion of this meeting.

## **OLD BUSINESS:**

**Item 7:** None

## **REPORTS:**

### **Item 8: Individual area of responsibility updates:**

- Bob Bazin (Chairperson) - – Nothing to report
- Ryan Westhoff (Aquatic Center) – Nothing to report
- Andy Gibbons (City Park) – Andy Gibbons mentioned that it's acorn season. Gibbons reminded everyone that the tennis/pickleball court will need to be monitored to ensure that the buildup of acorns are removed on a regular basis.
- Wayne Knop (Ron Weers Park) - Nothing to report
- Jack Kline (Forestry Manager) - Nothing to report
- Michael McClellan (Lewis-Young Park) - Michael McClellan said the fields were repaired in L/Y Park after a recent vandalism incident a few weeks ago. McClellan asked if there anything that can be done to prevent any further incidents. Administrator Law mentioned that the gates were unlocked because the fields were scheduled to be used. McClellan asked if game cameras might help. Law said we have used game cameras in the past, but they are hit and miss. The trick is knowing where to place the cameras.
- Diana Moore and/or Tyler Olson (Louisburg Rec Commission) - Nothing to report
- City Administrator – The City has a company willing to take care of the muskrat issue at City Lake. They will start work sometime in November.

### **Item 8: Adjournment**

After a brief discussion Wayne Knop made a motion to adjourn the meeting. The motion was seconded by Andy Gibbons. The motion passed 6-0. The meeting ended at 6:41pm and Board members reconvened at City Lake for a tree assessment.

Submitted by Rusty Whitham