

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
August 21, 2023**

Livestream: <https://boxcast.tv/view/louisburg-city-council-ioj5synxk1wejh6kclle>

The Council of the City of Louisburg, Kansas, met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Donna Cook presiding.

Council Members Steve Town, Tiffany Ellison, Scott Margrave and TJ Williams present
Council Member Clint Ernst present by virtual means
City Administrator Nathan Law
Finance Director Rick Mikesic
City Clerk Jessica McGowin
Police Chief Josh Weber
Fire Chief Gerry Rittinghouse
Public Works Supervisor Craig Hufferd
Communications Coordinator Jean Carder
City Attorney Mary Stephenson present by virtual means

PLEDGE OF ALLEGIANCE

Councilmember Williams led the pledge of allegiance.

APPROVAL OF THE AGENDA

Mayor Cook asked to remove item 13C and the City Attorney KORA/KOMA mini training from the agenda.

Councilmember Williams moved, seconded by Councilmember Ellison and carried 5-0 to approve the agenda as amended.

APPROVAL OF MINUTES

Councilmember Ellison moved, seconded by Councilmember Margrave and carried 5-0, to approve the minutes from the August 7, 2023 regular meeting.

APPROVAL OF BILLS

Councilmember Town moved, seconded by Councilmember Williams and carried 5-0, to approve the bills list.

PUBLIC HEARING 2024 BUDGET

Mayor Cook opened the public hearing at 6:32 p.m.

There were no public comments.

The hearing was closed at 6:33p.m.

Town moved, seconded by Ellison and carried 5-0 to adopt the 2024 budget as presented.

SCHEDULED VISITORS

Becky Bowes Chamber of Commerce – Cider Run Resolution

Williams moved, seconded by Ellison and carried 5-0 to approve the special event resolution.

PUBLIC COMMENTS

Renee Slinkard, Parker KS, a member of the Marais De Cygnes chapter of the daughters of the American Revolution, promotes awareness of the Constitution and the Bill of Rights. Slinkard presented the Mayor with a proclamation to sign for Constitution week. Mayor Cook read the proclamation aloud and declared Constitution week will be September 17 – 23. Cook signed the proclamation. Slinkard stated she will send a copy to the State of Kansas.

COUNCIL REPORTS

WILLIAMS – None

ELLISON – Pleased with the asphalt work in Summerfield, there is concern where the crews are parking their vehicles. The asphalt seems to be sinking where they are parked. Public Works Supervisor Craig Hufferd will investigate that. Ellison praised the officer outreach program.

MARGRAVE – Asked about a timeframe for the cemetery fence tear down and installation. Administrator Law stated that we are waiting on the Cemetery board to receive pricing and make a recommendation. They are also trying to time it with the new sign going in.

TOWN – None

ERNST – None

DEPARTMENT REPORTS

Finance –

Draft Policy for Local Emphasis of Investments – Finance Director Richard Mikesic proposed a final draft to the Governing Body.

Town moved, seconded by Ellison and carried 5-0 to approve the ordinance as presented.

Police – Chief Weber provided a department update.

Fire – Chief Rittinghouse provided a department update of upcoming events.

Public Works – None

CITY ATTORNEY'S REPORT

None

MAYOR'S REPORT-

Mayor Cook discussed a letter she received from a concerned citizen about mowing and trash debris around the town. Law stated that recently staff has been picking up trash and the codes enforcer has been sending out letters for the mowing.

Mayor Cook will be sending letters to the 7th grade teachers about the League of Kansas Municipalities essay contest.

ADMINISTRATOR'S REPORT

Special Events Application Draft Final - Recommendation is to approve the draft as presented.

Williams moved, seconded by Ellison and carried 5-0 to approve the ordinance as presented.

Labor Day Resolution - Law presented Council with a Resolution for the Truck and Tractor pull Labor Day events.

Town moved, seconded by Ellison and carried 5-0 to approve the Resolution as presented.

Special Use Permit - Case No. 23002-Sup – Law presented Council with an ordinance for a Special Use Permit to allow for the demolition of the car wash at the property and construction of a new building to house a coffee shop.

Ellison moved, seconded by Margrave and carried 5-0 to approve the ordinance as presented.

Zone Change – Case No. 23001-Z – Law presented Council with an ordinance for a Zone Change for 7 W Amity. Ellison asked if there was any intention of putting it back on the market after we rezone it, Law stated that it would be up to the Council.

Town moved, seconded by Williams and carried 5-0 to approve the ordinance as presented.

Master Plan Review – Council received and filed with no discussion.

EXECUTIVE SESSION

Ellison moved, seconded by Margrave and carried 5-0, to recess into executive session to discuss personnel matters of non-elected personnel pursuant to the non-elected personnel matter exception KSA 75-4319 (b)(1) with the Council and City Attorney present by virtual means with the open meeting to resume at 7:40p.m.

Council returned into open meeting at 7:42p.m. with no action taken.

ADJOURNMENT

Williams moved, seconded by Ellison and carried 5-0 to adjourn the meeting at 7:42p.m.

Approved:

Donna Cook, Mayor

Attest:

Jessica McGowin, City Clerk