

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
JULY 1, 2019**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members Lee Baer, Steve Town, Sandy Harris, Thorvald McKiearnan, Kalee Smith
City Administrator Nathan Law
City Clerk Traci Storey
City Attorney Kelly Stohs
Police Chief Tim Bauer
Fire Chief Gerald Rittinghouse
Communications Coordinator Jean Carder
Public Works Supervisor Craig Hufferd
Press Doug Carder
Visitors

PLEDGE OF ALLEGIANCE

Councilmember Sandy Harris led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Councilmember Kalee Smith moved, seconded by Councilmember Thorvald McKiearnan and carried 5-0, to approve the consent agenda to include adoption of the agenda, approval of the June 17, 2019, minutes and bills list.

VISITORS

None

PUBLIC COMMENTS

None

DEPARTMENT REPORTS

Public Works: Craig Hufferd Public Works Supervisor said the new Welcome to Louisburg sign is finished.

Fire Department: Chief Gerald Rittinghouse is hoping for rain this week. It has been dry and they have had several grass fires.

CITY ATTORNEY'S REPORT

None

COUNCIL REPORTS

Councilmember McKiernan: Councilmember Thorvald McKiernan asked if we have heard about getting the speed limit signs on K-68. Craig Hufferd said he has reached out to the State, but we have not heard back from them. City Administrator Nathan Law stated we do not have the authority to put signs up on a K-68 since it is a State Highway.

Councilmember Lee Baer said he has found some solar powered speed limit signs that show the speed as you approach them. McKiernan asked about getting speed limit signs on South Rockville.

McKiernan said in past years we had a growth area and he would like the City to review it again.

McKiernan talked about the recent findings from the Zoning Appeals last week. McKiernan would like to look at our policy again.

Councilmember Harris: Councilmember Sandy Harris said the erosion barriers are still down on Danford. Craig Hufferd said he would get that cleaned up.

Councilmember Town: Councilmember Steve Town said the Fire Station received a thank you card from a family here in Louisburg. The Fire Chief rescued their kitten out of a tree. The family was very happy and said Tigger was thankful that Chief Rittinghouse saved him.

Councilmember Smith: Councilmember Kalee Smith asked why Hometown Feed closed. City Administrator Nathan Law it was for personal reasons.

Smith said she noticed that dugout on B field had flooded recently. Is this on the list for next year to fix? Craig Hufferd said yes it is in fact on the list.

MAYOR'S REPORT

Planning Commission Opening: Mayor Southard said there is an opening for a Planning Commission Member. Jean Carder said she would put it on the City Facebook page to help spread the word.

Work Session: Mayor Southard reminded Councilmembers of the work-session at 6:30 p.m. on July 9th.

ADMINISTRATOR'S REPORT

Proposed Erosion and Sediment Control Continued: City Administrator Nathan Law said at the last meeting Council tabled discussion of erosion and sediment control measures to have more time to review the information. At that meeting, Staff provided sample regulations based on the City of Mission, which appears to be the oversight desired within the City of Louisburg. Councilmembers had discussion. Councilmember Thorvald McKiernan moved, seconded by Councilmember Lee Baer and carried 5-0, to get the process going with the draft update and language.

Options to Honor Contributions: Staff has been looking at options of ways to honor a pending concert and performer for the positive attention it places on the City of Louisburg. Staff provided information for the possibility of creating a policy for all future ways to honor individuals for their contributions to this community. The City could accommodate a proclamation, letter or certificate that may congratulate the honoree, or provide a key to the city. Councilmembers had discussion. Councilmember Lee Baer moved, seconded by Councilmember Kalee Smith to have staff contact the Luke Bryan staff to see about getting him a key to the city. Councilmember Town asked if the County was doing anything as well. City Administrator Law said he has not heard anything. Motion carried 5-0, to get a key to the city to present to Luke Bryan.

Building Code Update Request: Staff was directed at the last Council meeting to provide cost options for updating current suite of building codes to a more recent version, the focus being on the life safety components of newer code versions. Since that direction staff has reached out to both the Home Builders Association of Greater Kansas City and to IBTS, both of which expressed ability to assist with the process and were willing to provide a general cost for individual services. Councilmembers had discussion. IBTS is \$120.00 per hour and would be at around 38 hours. KC HBA is \$700 plus travel expenses. Councilmember Thorvald McKiernan moved, seconded by Councilmember Sandy Harris to work with KC Homebuilders to get the codes updated. Motion was amended to include a cap price of \$4,500. Councilmember Thorvald McKiernan moved and seconded by Councilmember Sandy Harris and carried 5-0, to work with KC Builders for \$700 plus travel expenses with a cap at \$4,500.

Bucket Truck: City Administrator Nathan Law presented options for used and certified bucket trucks. In addition to the truck options, staff is presenting an alternative option for a boom lift, which was not considered at the last meeting. The boom lift is a separately drivable piece of equipment, could be hauled by trailer to the area where a bucket is needed, and is a little less expensive option than a truck. Councilmembers had discussion. If staff waited to the beginning of the year to purchase, we would rent a truck when needed for the time being. Councilmember Thorvald McKiernan moved, seconded by Councilmember Kalee Smith, to authorize a search for a 2010-2011 diesel bucket truck for less than \$50,000 and with fewer than 115,000 miles. Councilmembers agreed to wait until the first of the year to purchase. Motion carried 5-0.

Unsafe or Dangerous Structure Public Hearing Request: A property located at 108 S. Broadway Street has presented a safety concern to passersby along the sidewalk because of risk of falling brick or pieces thereof. Because of the immediacy of the concern, staff ordered barricades placed along the sidewalk adjacent to Broadway Street. Certified notice was provided to the owner via process service, notifying the property owner of the safety concern. A public hearing would allow for the owner or representative of the property to present information for Council consideration on determination of the building as unsafe or dangerous, and possibly a plan to abate the issue.

This is the first of two resolutions for abatement of unsafe or dangerous structure. The second step is the public hearing, after which Council will be asked to adopt a series of findings of fact and then separately adopt a resolution setting a timeframe

for property owner to abate the concern or, in the case on non-action, after which for the City to abate the issue.

Recommendation: Adopt the resolution setting a public hearing date for consideration of building located at 108 S. Broadway Street to be an unsafe or dangerous structure. Councilmember Steve Town moved, seconded by Councilmember Lee Baer and carried 5-0, to adopt the resolution and authorize Mayor Southard sign Resolution 7-1-2019.

Authorization for Publication of Draft Budget: Following the calendar presented at the budget workshop, staff is seeking authorization from Council to publish the 2020 budget summary and notice of budget hearing to be set for August 5, in conjunction with the regular meeting. Councilmember Kalee Smith moved, seconded by Councilmember Thorvald McKiernan and carried 5-0, to authorize publication of the 2020 budget summary and notice of budget hearing.

Farmers Market Concepts: City Administrator Nathan Law said Council included in the 2019 budget funding consideration for engineering costs of designing a pavilion on the currently empty lot next to the historic water tower. Law presented three bids from design companies for architectural services. The lowest bid was from McClure for \$3,950.00. Councilmembers had discussion. Councilmember Steve Town moved, seconded by Councilmember Sandy Harris and carried 5-0, to accept the McClure bid for \$3,950.

ADJOURNMENT

At 7:18 p.m. Councilmember Kalee Smith moved, seconded by Councilmember Thorvald McKiernan to adjourn the meeting. Motion carried 5-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk