



**LOUISBURG PLANNING COMMISSION MEETING MINUTES**  
**Wednesday June 26, 2019**

The Planning Commission of the City of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Chairperson Andy Sauber presiding.

**ATTENDANCE:**

Commission Members: Nate Apple, George Bazin, Donna Cook, Chad Rowe and Michael Sharp  
City Administrator: Nathan Law  
Staff: Jean Carder  
Recording Secretary: Rusty Whitham  
City Council: Lee Baer  
Visitors:

**ITEM 1: ROLL CALL**

**ITEM 2: ADOPTION OF THE AGENDA:**

A motion was made by George Bazin to adopt the agenda. The motion was seconded by Donna Cook. Motion passed 6-0.

**ITEM 3: APPROVAL OF THE MINUTES:**

A motion was made by Nate Apple to approve the minutes from the May 29, 2019 meeting. The motion was seconded by Donna Cook. Motion passed 6-0.

**ITEM 4: PUBLIC COMMENTS:** Persons who wish to address the Planning Commission regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for information purposes only.

None

**PUBLIC HEARING BUSINESS ITEMS:**

**Item 5:** None

**NON-PUBLIC HEARING BUSINESS ITEMS:**

**Item 6:** None

**OLD BUSINESS:**

**Item 7:** A discussion concerning Solar Panel requirements.

After a lengthy discussion, changes to the draft Solar Panel Design Standards were made by the planning members. Staff agreed to incorporate the needed changes.

A motion was made by Nate Apple to accept the revised Solar Panel Design Standards. His motion recommended that the Planning Commission to move forward with a public hearing to formally discuss the proposed standards and if approved incorporate them by adding section 622 (Solar Panel System Design Standards) to the Zoning Regulations. Chad Rowe seconded the motion. The motion passed 6-0.

Staff will schedule a public hearing on July 31, 2019 so that the Planning Commission can formally discuss a text amendment to incorporate section 622 to the Zoning Regulations.

No Further discussion occurred concerning this topic.

**NEW BUSINESS:**

**Item 8:** None

**REPORTS:**

**Item 9:** None

**Item 10: ADJOURNMENT:**

A motion was made by Nate Apple to adjourn the meeting. Second was made by Michael Sharp. The motion passed 6-0. Meeting adjourned at 7:24 p.m.

**Submitted by Rusty Whitham**