

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
JUNE 17, 2019**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Pro-Tem Steve Town presiding. Mayor Marty Southard was absent.

Council Members Lee Baer, Steve Town, Sandy Harris, Thorvald McKiernan, Kalee Smith
City Administrator Nathan Law
City Clerk Traci Storey
City Attorney Kelly Stohs
Police Chief Tim Bauer
Fire Chief Gerald Rittinghouse
Communications Coordinator Jean Carder
Public Works Supervisor Craig Hufferd
Press Doug Carder
Visitors

PLEDGE OF ALLEGIANCE

Councilmember Sandy Harris led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Councilmember Thorvald McKiernan moved, seconded by Councilmember Lee Baer and carried 5-0, to approve the consent agenda to include adoption of the agenda, approval of the June 3, 2019, minutes and bills list.

VISITORS

None

PUBLIC COMMENTS

None

DEPARTMENT REPORTS

Public Works: Craig Hufferd Public Works Supervisor said the new Welcome to Louisburg sign is almost finished.

CITY ATTORNEY'S REPORT

None

COUNCIL REPORTS

Councilmember Baer: Councilmember Lee Baer asked if the sidewalks that tied into the ramp on N. Third and Rockville were going to be fixed. Administrator Nathan Law said they would be fixed.

Baer inquired about an old no parking sign that is at North First street in Summerfield. Hufferd said he would address it.

Baer asked if the stoplight signal backplate that is out at Price Chopper could be replaced. Law said replacement backplates are in and waiting for bucket truck to be determined this evening.

Baer asked if the crossing guard that was on Metcalf could now move over to Summerfield and K-68. The signal crossing has been installed at the S. 5th and Metcalf location, it would be nice to relocate the crossing guard. Administrator Law said that would be up to the school district, but he would talk to Dr. Biermann again about this.

Baer said since the Luke Bryan concert is coming to Louisburg it is a great opportunity to shed more light on our town. Would it be possible to give the musician a key to the city or find other options to honor him? Administrator Law said he would bring back some ideas and options. Councilmember Smith and City Clerk Traci Storey said they would be happy to go on stage to present something from the City.

Councilmember Harris: Councilmember Sandy Harris asked about the erosion on the north end of the lake, planks that need replacing on the bridge at the lake trail and is concerned about the bridge footings. The silt under the Shoreline culvert is starting to block up. Craig Hufferd will go look. Harris would like

someone to come out, assess the problems, and come up with some recommendations.

Councilmember McKiernan: Councilmember Thorvald McKiernan asked how the ditch cleaning efforts were coming along. Public Works Supervisor Craig Hufferd said one person is starting this week and we are still looking for one more person to help.

McKiernan would like to have the solicitor ordinance reviewed.

McKiernan would like to have a work session set up for stormwater projects. Councilmembers agreed that would be a good idea. Staff will get some dates and see what works for everyone.

McKiernan would like to have the building codes updated. The City has codes from 2003. Councilmember Kalee Smith asked how could we get this done. Administrator Nathan Law said we could borrow from another city or pay to outsource it since the city does not have staff to complete this project. Councilmember McKiernan would like to look at outsourcing it. City Administrator Law said he would bring back some cost estimates.

MAYOR'S REPORT

None

ADMINISTRATOR'S REPORT

Proposed Erosion and Sediment Control Regulations: City Administrator Nathan Law said recently Council has discussed the desire to consider regulations for erosion and sediment control. In review of sample regulations for this consideration, staff has found the City of Mission to possess regulation that appears to address the oversight desired within the City of Louisburg. Law presented sample code language for Council to review and consider.

Mentioned within the draft regulations are a number of additional documents intended to be incorporated by reference. Those documents are: 1) Erosion and Sediment Control Standards for Building Construction that Disturbs Less than One Acre, 2) Kansas City Metropolitan Chapter American Public Works Association, Division II Construction and Material Specifications, Section 2150 Erosion and

Sediment Control, and 3) Kansas City Metropolitan Chapter American Public Works Association, Division V Design Criteria, Section 5100 Erosion and Sediment Control.

Currently the City is still within a draft code update process, which would allow the proposed language to be considered as part of the update process. This would allow Council to add the regulations and incorporate the new regulations, along with the entire codebook, by reference within the codification ordinance.

Councilmembers had discussion and agreed they needed more time to review. This item will be brought back at a later meeting.

Metcalf 2.0 Interlocal Cooperation Agreement: Administrator Law presented the Metcalf 2.0 Interlocal Cooperation Agreement and Ordinance. Councilmember Thorvald McKiernan asked if the work could go quickly along the business routes on Metcalf to reduce the negative impact construction has on businesses. Councilmember Sandy Harris moved, seconded by Councilmember Thorvald McKiernan and carried 5-0, to approve Ordinance 1107 and the Interlocal Cooperation Agreement as presented.

Street Closure Event: On behalf of Joni Mitchell, staff is asking Council for consideration of closing S. Broadway Street from Amity to S. 2nd and S. 1st Street from S. Mulberry to Peoria. The closure is requested on Sunday, June 23, from approximately 7 a.m. to 9 p.m. The purpose of the street closure is to film certain exterior scenes for a film. All operating businesses within the area that may potentially be open during those hours granted permission to Mitchell. Police Chief Bauer said Officer Sands and Officer Day would be helping with the film as well. Councilmember Kalee Smith moved, seconded by Councilmember Lee Baer and carried 5-0, to approve the street closure.

Leaf Survey Results: City Staff has tabulated the results of the leaf survey that was included in the April/May newsletter.

A quick glance at the results shows that 49 persons were either very willing or somewhat willing to pay an extra \$2 per month for a vacuum truck while 61 persons were either somewhat unwilling or very unwilling to pay for that service.

There were 54 persons very willing or somewhat willing to haul their leaves to a dumpster while 60 persons were somewhat unwilling or very unwilling to take leaves to a dumpster.

There were 115 person very willing or somewhat willing to haul leaves to the burn site while there were 69 who were somewhat unwilling or very willing to do that.

In addition, about 80 persons were not interested in any leaf program.

Councilmembers had discussion. Councilmembers would like to continue to allow open burning on each Friday and Saturday. Once the leaf burn site is available, that should also help people that do not want to burn at their house. Councilmembers all agreed to revisit this in a year.

New Bucket Truck: Administrator Nathan Law said he received the below information from Public Works Supervisor Craig Hufferd who reported the City's bucket truck has been in and out of the shop for repairs a dozen times. The current problem we have is a leak in the hydraulic hose and will require major repair.

The boom truck is a 1997 F450 and this truck was originally purchased used for \$8,000. Since then there has been another \$10,000 put into it for repairs.

The bucket truck is used for Christmas lights, banners on Broadway, replace lights, fixing stop lights, trimming tree branches and a lot more.

Replacement options for our current bucket truck:

1. Rent -\$600 a day + fuel
2. Auction - \$30,000-\$50,000 (no warranty, no guarantee, not inspected or tested).
3. Dealer Used - \$45,000 - \$55,000 (has limited warranty, and guarantee) (inspected and tested).
4. New - \$75,000 to \$90,000 (has 5-year warranty and guarantee) (inspected and tested).

Staffs recommends finding a newer used truck or a new truck. Councilmember McKiearnan would like to find a used one from a dealership. Councilmembers had discussion. Councilmembers would like to have Administrator Law look at some used bucket trucks and return with costs.

Thank you note: Mayor Pro-Tem Steve Town read a thank you note from the Louisburg Library. The Library thanked the City for the use of the conference room for their creative writing class.

Councilmember Harris was glad to see the yield sign by Price Chopper.

Councilmember Baer wanted to thank all the staff for putting together a great Fishing Derby. Administrator Law thanked Steve Town and Sandy Harris for their help too, as well as all others who helped with the event.

ADJOURNMENT

At 7:28 p.m. Councilmember Sandy Harris moved, seconded by Councilmember Thorvald McKiernan to adjourn the meeting. Motion carried 5-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk