



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, June 14, 2021**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Ryan Westhoff, Andy Gibbons, and Jack Kline

City Council: Donna Cook

City Administrator: Nathan Law

City Staff: Jean Carder

Louisburg Rec Commission: Diana Moore and Tyler Olson

Recording Secretary: Rusty Whitham

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Jack Kline to approve the agenda. The motion was seconded by Ryan Westhoff. Motion passed 4-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Andy Gibbons to approve the May 10, 2021, minutes. The motion was seconded by Ryan Westhoff. Motion passed 4-0.

Item 4: PUBLIC COMMENTS:

None

NEW BUSINESS ITEMS:

Item 5: 2021 Fishing Derby. The proposed date for the derby is June 19, 2021.

A brief discussion occurred concerning the logistics of this event.

OLD BUSINESS:

Item 6: The Park and Tree Board will perform on-site at City Park to conduct playground equipment safety inspection.

All agreed to gather at City Park to perform a playground equipment safety inspection after this meeting is adjourned.

REPORTS:

Item 7: Individual area of responsibility updates:

- Bob Bazin (Chairperson) – Nothing to Report
- Ryan Westhoff (Aquatic Center) – Nothing to Report
- Andy Gibbons (City Park) – Nothing to Report
- Wayne Knop (Ron Weers Park) – Not Present
- Jack Kline (Forestry Manager) – Kline asked if the new trees that were recently planted on a watering schedule. If not, they should be. Staff said they would verify the tree watering schedule.
- Michael McClellan (Lewis-Young Park) – Not Present
- Diana Moore and/or Tyler Olson (Louisburg Rec Commission) – Nothing to Report
- City Administrator – Nothing to Report
- City Council Member Donna Cook – Nothing to Report

Item 13: ADJOURNMENT:

Jack Kline made a motion to adjourn the meeting. The motion was seconded by Ryan Westhoff. The motion passed 4-0. The meeting ended at 6:39p.m.

Submitted by Rusty Whitham