

Fox Hall- Meeting Minutes

Board Meeting

June 8, 2020

5:00pm

Attendance: Board members: Dennis Deshazer, Mis Brummel, George Karnaze, Brad Sarver,
Debbie Landau

City staff: Nathan Law and Jean Carder

Council: Sandy Harris and Mayor Marty Southard

Treasurer's Report: Income from Feb/March: \$490

Expenses: \$1316.58

Teresa Vickrey is starting to take a few rental reservations as things begin to open up again after COVID-19. Mr. Law spoke about concerns from City Council regarding access to Fox Hall by renters. Under the previous system of issuing keys to renters, renters were able to set up for sales/events prior to their rental as long as the hall was available during that time. It was noted there were multiple keys to the building within the community. It was also noted that with the key system a last-minute rental might be interrupted with a group wanting to set up for their event.

After information shared by Mr. Law and discussion, four main items were presented that needed to be discussed further and decided:

1. Should renters pay for ALL time that they use Fox Hall, including set up time prior to their rental?

It was decided that renters should pay for any time used prior to their scheduled rental date that they are in the facility setting up. If a garage sale is planned (or any other event with extensive set-up), renters can start early in the morning to set up or pay to get into the facility earlier as long as the building isn't rented during that time. Mis made the motion and George seconded. Motion passed unanimously.

2. Should two electronic keys be issued to Teresa to give to renters so they are able to unlock the facility themselves?

It was decided to leave as is for now, with a City representative unlocking and locking Fox Hall per the schedule provided by Teresa each week. This topic will be revisited at the next meeting with Teresa's input and feedback from renters. Dennis made the motion and Mis seconded. Motion passed unanimously.

3. Should the thermostat be unlocked so renters can control the temperature of Fox Hall?

It was decided to leave as is for now. If a renter needs to have the temperature changed, they can call Teresa and she will reach out to City staff to change. This topic will be revisited at the next meeting, again with Teresa's input. Dennis made the motion and Mis seconded. Motion passed unanimously.

4. Should there be a time limit on scheduling for the Hall? Such as not more than three or six months in advance?

This topic will be discussed at the next meeting. More discussion is needed and time did not allow.

Another item that will be discussed at a future date is whether to have some type of display case to hold items found during the renovation of Fox Hall.

The board intends to invite Teresa Vickrey to attend the next meeting to give feedback on the rental process and any comments/issues from renters.

The meeting was adjourned at 6:30pm