



LOUISBURG PLANNING COMMISSION MEETING MINUTES

Wednesday April 26, 2023

The Planning Commission of the City of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Chairperson Thorvald McKiernan presiding.

ATTENDANCE:

Commission Members: Chris Hoffman, Carol Aust, George Bazin, Michelle Olson, Michael Sharp and Jason Crooks

Mayor:

City Council: Steve Town and Tiffany Ellison

City Administrator: Nathan Law

City Staff:

Recording Secretary: Robert Lake

Visitors: None

Item 1: ROLL CALL

Item 2: PLEDGE OF ALLEGIANCE

Item 3: ADOPTION OF THE AGENDA:

Chairperson McKiernan asked for Item 6 and agenda Item 8 be switched. All members agreed on this change. Michael Sharp moved to adopt the amended agenda, motion was seconded by Chris Hoffman, and passed 6-0.

Item 4: APPROVAL OF THE MINUTES:

Michelle Olson moved to approve the minutes from the March 29, 2023 meeting. The motion was seconded by Jason Crooks and passed 6-0.

Item 5: PUBLIC COMMENTS: None

NON-PUBLIC HEARING BUSINESS ITEMS:

OLD BUSINESS

Item 8 Discussion of garage sale signs.

Councilperson Tiffany Ellison addressed the board and discussed that she had been approached on garage sale signage by a group of people who have multi-family garage sales who have a difficult time getting customers as they are limited in sign placement due to the current code and zoning

regulations. Ellison asked the board if there was a special permit that could be obtained or a change in the code to allow for advertisement for such signage.

George Bazin arrived.

This item was discussed and was decided to keep the regulations the same and place the garage sale signs under the Special Temporary Event Signs as a temporary event that would allow for additional signage.

George Bazin moved to add garage sales as a part of the of Special Temporary Event Signs section, Michelle Olson seconded, and motion passed 7-0.

PUBLIC HEARING BUSINESS ITEMS:

Item 6: 23002-TXA (Text Amendment) – Tiny Home Regulations.

Chairperson McKiernan opened the public hearing item for public comments, no comments were made. Chairperson McKiernan then closed the public hearing.

The board had discussion.

Michelle Olson moved to accept the Tiny Home Regulations Text Amendment, Micheal Sharp seconded, and motion passed 7-0.

NON-PUBLIC HEARING BUSINESS ITEMS:

NEW BUSINESS:

None

OLD BUSINESS:

Item 7: Discussion of Zoning Regulations “HC-O” Highway K-68 Corridor Overlay District

Chairperson McKiernan asked George Bazin due to his family having a property located in the overlay district to recuse himself for this discussion.

Discussion occurred for this item.

Chris Hoffman made a motion to move the text changes to “HC-O” Highway K-68 Corridor Overlay District to a public hearing item. Micheal Sharp seconded, and motion passed 6-0.

Political Signs

Chairperson McKiernan said he would like to discuss the political signage due to the zoning regulations and the language with what is allowed. It was advised this would be brought back to the board at a later date.

Commercial Building Update

Chairperson McKiernan asked about the progress for the screening the back roof line for 101 E. Amity. City Staff advised the business will not be provided an occupancy letter until the screening is completed.

Communications Tower

Chairperson McKiernan asked about the Special Use Permit with Go Brolly to see if the company had a bond with the City of Louisburg. It was advised City Staff will reach out to the company to ensure they have one.

Residential Driveway Update

Carol Aust asked about the two residences on South 16th Street when they would be putting in concrete driveways. City staff advised they will contact the owners regarding the driveways.

No further discussion occurred.

Item 14: ADJOURNMENT:

Michelle Olson moved to adjourn the meeting, seconded by Chris Hoffman and passed 7-0. The meeting adjourned at 7:10 p.m.

Submitted by Robert Lake