

**CITY OF LOUISBURG, KANSAS  
MINUTES OF SPECIAL MEETING  
May 30, 2023**

**Livestream:**

<https://boxcast.tv/view/special-meeting-of-the-louisburg-city-council-idctomzyjdsn47i26atp>

The Council of the City of Louisburg, Kansas, met at 6:36 p.m. in special session in the City Hall Council Chambers. Mayor Donna Cook presiding.

Councilmembers Steve Town, Scott Margrave, Tiffany Ellison, TJ Williams  
Councilmember Clint Ernst was present via virtual means.  
City Administrator Nathan Law  
City Clerk Jessica McGowin  
City Attorney Mary Stephenson  
Police Chief Josh Weber  
Public Works Supervisor Craig Hufferd  
Communications Coordinator Jean Carder  
Finance Director Richard Mikesic

**CALL OF SPECIAL COUNCIL MEETING**

Mayor Donna Cook read the following statement:

*I, the undersigned Mayor of the City of Louisburg, Kansas, having received a request for a special meeting of the Governing Body of said city, do by these present call a special council meeting of the City of Louisburg, Kansas, for the purpose set forth in the foregoing request.*

- 1. Executive Session – To discuss personnel matters relating to non-elected personnel.*
- 2. Procedures for public comments during Council meetings.*

**EXECUTIVE SESSION**

At 6:36 p.m. Councilmember Ellison made a motion to recess into executive session to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319 (b)(1) for 20 minutes and to include Administrator Nathan Law and City Attorney Mary Stephenson. The open meeting is to resume at 6:56 p.m. in the Council Chamber. Seconded by Councilmember Williams and carried 5-0.

At 6:56 p.m. Councilmember Ellison made a motion to recess into executive session to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319 (b)(1) for 15 minutes and to include Administrator Nathan Law and City Attorney Mary Stephenson. The open meeting is to resume at 7:12 p.m. in the Council Chamber. Seconded by Councilmember Williams and carried 5-0.

At 7:12 p.m. Councilmember Ellison made a motion to recess into executive session to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319 (b)(1) and to include City Administrator and City Attorney for 20 minutes. The open meeting is to resume at 7:35 p.m. in the Council Chamber. Seconded by Councilmember Williams and carried 5-0.

At 7:38 p.m. Councilmember Ellison made a motion to recess into executive session to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319 (b)(1) and to include City Administrator and City Attorney for 15 minutes. The open meeting is to resume at 7:53 p.m. in the Council Chamber. Seconded by Councilmember Williams and carried 5-0.

At 7:55 p.m. Councilmember Ellison made a motion to recess into executive session to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319 (b)(1) and to include City Administrator and City Attorney for 10 minutes. The open meeting is to resume at 8:05 p.m. in the Council Chamber. Seconded by Councilmember Williams and carried 5-0.

At 8:08 p.m. Councilmember Ellison made a motion that City Council recess into executive session to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319 (b)(1) and to include City Administrator and City Attorney for 20 minutes. The open meeting is to resume at 8:27 p.m. in the Council Chamber. Seconded by Councilmember Williams and carried 5-0.

Regular session resumed at 8:30 p.m.

Councilmember Williams moved, seconded by Councilmember Town to allow City Administrator Law to enter into salary negotiations with Finance Director. Motion carried 3-2 with Councilmembers Margrave and Ernst voting no.

### **PROCEDURES FOR PUBLIC COMMENTS DURING COUNCIL MEETINGS**

Discussion occurred on how to handle an influx of public comments during the June 5 council meeting. It was decided to add the recent Night Train event as an agenda item so Council could respond and take action if desired. Councilmember Ellison said she wants to make sure Council can converse and engage in the conversation with the public and making this an agenda item would make this more feasible. Ellison said she and Police Chief Josh Weber met with local business owners and other citizens in the Council Chamber to view body cam footage from the May 20, 2023, Night Train event over the last couple days. Those present offered to set up a toy drive on June 5, 2023. This is an effort set forth to direct a negative narrative to a positive one, Ellison said. Ellison said that she wants to show support to our community, businesses, Police Chief, and those who would like to make a donation. Ellison wants to make sure this is a positive experience. Law said no special event permit would be needed as no streets would be closed and no gathering would take place.

**ADJOURNMENT**

At 8:47 p.m. Councilmember Margrave moved, seconded by Williams and carried 5-0, to adjourn the meeting.

Approved:

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Donna Cook, Mayor

Attest:

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Jessica McGowin  
City Clerk