

Fox Hall/Cemetery Board Meeting Minutes

May 30, 2023

5pm

Those in attendance included board members: Mis Brummel, Dennis DeShazer, Marcia Cook and Debbie Landau  
City Staff: Nathan Law and Jean Carder  
City Council: Scott Margrave  
Mayor Donna Cook

Mis Brummel moved, and Marcia Cook seconded, to approve the minutes of the regular meeting on January 30, 2023, and of the special meeting on March 27, 2023. Motion carried 4-0.

**Financial update:**

A financial update was not available at the time of the meeting.

**Fox Hall rental report:**

January – 11 rentals	May – 14 rentals
February – 12 rentals	June – 20 rentals (Summer Blessings included)
March – 16 rentals	July – 13 rentals (Summer Blessings included)
April – 15 rentals	August – 11 rentals

**Scheduled visitors: none**

**New Business:**

Sunflower Studios would like to add a second class each week in June, July and August. They are looking at adding a class on Thursdays. In the fall, they will likely move classes from Monday to Tuesday. It was decided to leave the scheduling as is and see if any issues come up with scheduling conflicts.

**Old Business:**

**Screening at cemetery-** Discussion continued regarding planting trees on the west side of the cemetery to provide screening from the businesses on that side. City Staff provided information on Green Giant Arborvitae and Crimson Spire Oak. Andy Gibbons from the Park & Tree Board spoke about using Canarti Juniper instead because of its hardiness. It would be a good option for the location. The price would be \$140 for a 6ft tree. For 300 feet of screening, the cost would be \$5300 if 8ft spacing was used and \$8400 if 5ft spacing was used. Cemetery funds would be used with possible help from the City with council approval.

Dennis DeShazer made a motion to recommend to City Council the purchase and planting of Canarti Juniper trees mixed with Oak trees for 300 feet of screening on the west side of the cemetery. Debbie Landau seconded, and the motion passed 4-0.

**Fence at cemetery-** Time did not permit the discussion of this item. City Staff provided information on stone block options for the construction of a low wall to replace the iron fence that was damaged along the entrance to the cemetery. Discussion will continue at the next regular meeting.

**Other items mentioned:**

There was a renter upset by the \$50 minimum charge to clean up after their rental. Several areas needed attention when checked by City Staff, so the \$50 minimum was withheld from their deposit. It was discussed, but the board held firm on the decision to continue with the minimum charge in these instances.

The purchase of a floor scrubber for Fox Hall is an item from old business that needs to be resolved as soon as possible.

At 6:27pm, Marcia Cook made a motion to adjourn. Debbie Landau seconded, and the motion passed 4-0

Next regular meeting is July 31, 2023

Submitted by Debbie Landau