

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
MAY 7, 2018**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members Thorvald McKiernan, Kalee Smith, Bill Smith, Steve Town and Dave Maddax
City Administrator Nathan Law
City Clerk Traci Storey
City Attorney Kelly Stohs
Police Chief Tim Bauer
Communications Coordinator
Public Works Supervisor
Press

Visitors: Fire Chief Paul Richards, Josh Weber, Brad Seely, Scott Allen, Becky Bowes, Eric Lester

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

City Administrator Nathan Law would like to add an executive session at the end of the regular meeting for 10 minutes. Councilmember Dave Maddax moved, seconded by Councilmember Steve Town to approve the consent agenda to include adoption of the agenda, approval of the April 16, 2018, minutes and bills list. Motion passed 5-0.

VISITORS

Scott Allen of Timbercreek Bar & Grill asked the Council for permission to set up an outdoor bar for its May 19, 2018 Kansas Heart Foundation motorcycle run. Councilmember Bill Smith moved, seconded by Councilmember Kalee Smith and carried 5-0, to approve the event.

Becky Bowes representing the Chamber of Commerce presented her Special Event Application for the Cider Run. This year is going to include many vendors

and be a much bigger community event. Bowes will get with Chief Bauer to go over the routes.

PUBLIC COMMENTS

None

DEPARTMENT REPORTS

Police Chief Tim Bauer said April 28 was National DEA Drug Takeback. The Police Department took almost 70 pounds of expired medications. Chief Bauer said it was both successful and productive. He would like to have the program again this coming fall.

Chief Bauer introduced Eric Lester as a new Police Officer that would be starting on May 29th. Lester had worked at the Miami County Sheriff's Office from 2012-2015. He will be a great fit for the Louisburg Police Department. Councilmember Steve Town moved, seconded by Councilmember Kalee Smith and carried 5-0, to hire Eric Lester as a full-time officer with a pay grade 2-5-C with a start date of May 29, 2018. Chief Bauer said there will be one more position to fill possibly at the next meeting.

Fire Chief Paul Richards said everything has been running smoothly over at the station. Chief Richards said he is here to announce his retirement this year. Councilmember Kalee Smith asked who would replace him. Administrator Nathan Law said part-time replacements could be considered as part of a succession plan. Councilmember Dave Maddax moved, seconded by Councilmember Thorvald McKiearnan and carried 5-0, to give Administrator Law the authority to return with research to the Council.

Josh Weber and Brad Seely wanted to thank Chief Paul Richards for his time with the Fire Department. They are willing to step up and help out to make this transition easy and not make the City feel rushed.

City Administrator presented a framed copy of the Congressional Record from Congressman Kevin Yoder congratulating the City on the 150th Anniversary.

CITY ATTORNEY'S REPORT

City Attorney Kelly Stohs talked to Councilmembers about ground rules for calling an executive session. Attorney Stohs also discussed other rules that apply for a Councilmember. If Councilmembers have any questions, they can contact Attorney Stohs, Administrator Law or Mayor Southard.

COUNCIL REPORTS

Councilmember Thorvald McKiernan: Councilmember Thorvald McKiernan would like to see a new speed limit sign on K-68 by Rockville coming into Louisburg as the existing sign is small. Administrator Law said he would look into the issue with KDOT.

Councilmember Kalee Smith: Councilmember Kalee Smith told Chief Bauer how much she appreciated the school coverage and how nice it was to see officers playing basketball with the kids during recess. The kids are having lots of fun with them.

Councilmember Steve Town: Councilmember Steve Town asked when the City Lake aeration project is starting. Administrator Law said we are waiting on the grant process. It will not happen this year, but hopefully next year.

MAYOR'S REPORT

None

ADMINISTRATOR'S REPORT

Council Projects for 2019 and Future Years: City Administrator Nathan Law presented a list of submitted items that, if approved, should be considered city priorities when discussing budgeting and funding for 2019. Council requested Administrator Law send out dates for a work session in the next week.

Stormwater Master Plan Contract: Administrator Law stated at the last meeting Council directed staff to negotiate contract terms and pricing for Stormwater Master Planning service with Olsson Associates. Staff has been in negotiations with Olsson since that time and has found the terms presented to be acceptable and appropriate for the desired service.

Current estimate for contract services is \$147,370. The budget allocated for this work is \$150,000. While the estimate is in the sum total, the contract terms are for hourly charges for individual staff time spent on the project. Councilmember Thorvald McKiernan moved, seconded by Councilmember Dave Maddax and carried 5-0, to approve the contract as presented assigning a not-to-exceed value of \$147,370.

Larkin Lamp Rynearson WETP Contract Amendment: Administrator Law stated staff has been in discussion and negotiations with Larkin Lamp Rynearson regarding continued work on the Waste Water Treatment Project. Terms have been changed or explained to where they are now acceptable by staff. Administrator Law said current estimate for contract services is \$1,280,000. There is no established budget for this continued work but has been anticipated and is the purpose for sewer rate increases the past three years. This agreement is lump sum and is set as a not-to-exceed price. Staff recommends approval of Amendment No. 1 to Owner-Engineer Agreement with Lamp, Rynearson & Associates, Inc. d/b/a Larkin Lamp Rynearson, assigning a not-to-exceed value of \$1,280,000 and direct Mayor Southard to sign the same. Councilmember Steve Town moved, seconded by Councilmember Thorvald McKiernan and carried 5-0, to authorize Mayor Southard to sign the agreement not to exceed value of \$1,280,000.

S. 5th & Metcalf Crossing Enhancement Options: Administrator Nathan Law stated staff has been working with the engineering group assisting Miami County with the application process for Metcalf 2.0 to discuss recommended options for improvements to the crosswalk at S.5th Street and Metcalf Road. The topic of crosswalk enhancements had been discussed and staff was directed to look into options. One option is for minor visual safety enhancements and a second option is for a traffic-stopping lighted enhancement. Therein are curb extensions costs for Council consideration. The two options presented include pricing estimates of either \$13,140 for option one and \$51,367.50 for option two. Curb work is estimated at \$21,670, but includes some paving considerations that may be necessary even without the curb extensions. Councilmember Town asked if the school speed zone would stay in place. Administrator Law said yes the speed zones would stay. Councilmembers had discussion. Councilmember Steve Town moved, seconded by Councilmember Thorvald McKiernan and carried 5-0, to accept option 2, without the curbwork.

Executive Session: Councilmember Bill Smith moved, seconded by Councilmember Steve Town and carried 5-0, to go into executive session to

discuss the outcome of a review of an employee's performance pursuant to the non-elected personnel matter exemption, K.S.A. 75-4319(b)(1), for 10-minutes.

EXECUTIVE SESSION

The Council recessed into executive session at 7:28 p.m. and reconvened in regular session at 7:38 p.m.

REGULAR SESSION

No action was taken as a result of the executive session.

ADJOURNMENT

At 7:38 p.m. Councilmember Bill Smith moved, seconded by Councilmember Thorvald McKiernan to adjourn the meeting. Motion carried 5-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk