



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, April 12, 2021**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Wayne Knop, Michael McClellan, Andy Gibbons, Ryan Westhoff and Jack Kline

City Council: Donna Cook

City Administrator: Nathan Law

City Staff: Jean Carder

Louisburg Rec Commission: Diana Moore

Recording Secretary:

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Wayne Knop to approve the agenda. The motion was seconded by Michael McClellan. Motion passed 6-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Wayne Knop to approve the March 8, 2021, minutes. The motion was seconded by Jack Kline. Motion passed 6-0.

Item 4: PUBLIC COMMENTS:

None

NEW BUSINESS ITEMS:

Item 5: Discussion concerning the planting of new trees within the parks system. Trees have been purchased and are scheduled for delivery on April 13, 2021. Planting will occur by volunteers on April 17, 2021. The following trees were ordered:

Golden Raintree – 1ea planted in City Park

Tulip Poplar – 1ea planted at Little Round House in Ron Weers Park

Red Northern Oak – 4ea planted in L/Y Park

Elm, Frontier - 3ea Planted in L/Y Park

After a brief discussion, Andy Gibbons agreed to meet with City Staff at L/Y Park next week to sort the trees that will be delivered tomorrow. Jack Kline agreed to show Staff where to plant the trees in Ron Weers and City Park.

No further action was taken concerning this topic.

Item 6: The Park and Tree Board will perform on-site visits to one or more city parks to conduct playground equipment safety inspection.

Everyone agreed to meet in L/Y Park to perform a playground equipment safety inspection after the adjournment of tonight's meeting.

OLD BUSINESS:

Item 7: None

REPORTS:

Item 8: Individual area of responsibility updates:

- Bob Bazin (Chairperson) –
- Ryan Westhoff (Aquatic Center) – Westhoff mentioned that the exterior doors at the Aquatic Center need to be repainted. The paint is peeling off the doors. He also noted that there are some areas near the playground equipment that need grass seed.
- Andy Gibbons (City Park) – Nothing to report
- Wayne Knop (Ron Weers Park) – Knop asked about muskrat control at City Lake. Knop. He was approached by an individual who stated that they spotted 12-15 muskrats during a recent morning walk around the lake. City Administrator Nathan Law said that the City will reach out to a local company to remove/manage the beaver/muskrat population at the Lake.
- Jack Kline (Forestry Manager) – Nothing to report
- Michael McClellan (Lewis-Young Park) – McClellan mentioned that there has been a lot of improvements done to the ballfields at L/Y. McClellan said he was pleased with the work and encouraged his fellow board members visit the park to look at the progress. McClellan asked what is next on the City's list to be done in L/Y Park. City Administrator Nathan Law stated that the gravel parking lots will be paved and the construction of a new pavilion near the soccer fields are the next items that will be done. Both projects should be completed by the end of 2022. In addition, new picnic tables will be placed in the park sometime this year. Law also mentioned that there are discussions occurring between different entities concerning the potential for new ballfields in L/Y Park. More details will be provided when they are available.

McClellan asked if additional lighting can be installed north of the concession stand along Melrose Street. He also requested lighting in the parking lot located south of Field A.

Wayne Knop asked what happened to the old lighting system that was on Field A after they were recently replaced. Administrator Law believes old lights maybe in the maintenance shop. Law said will confirm the location of the old lighting system.

- Diana Moore and/or Amy Buffington (Louisburg Rec Commission) – Moore said the soccer fields in L/Y Park look great. Baseball and softball practice begins next week.

Bob Bazin asked if the Wildcat Ang Fishing Club would be available to assist with this year's fishing derby. Moore said club members should be available but will confirm at their club meeting.

- City Administrator – City Administrator Nathan Law mentioned that most of the signs at the frisbee golf course are now up.

- City Council Member Donna Cook – Nothing to report.

Item 9: ADJOURNMENT:

Wayne Knop made a motion to adjourn the meeting. The motion was seconded by Jack Kline. The motion passed 5-0. The meeting concluded at 6:55pm.

Submitted by Rusty Whitham