

Fox Hall/Cemetery Board- Meeting Minutes

Board Meeting

March 29, 2021

5:00pm

Attendance: Board members: Dennis Deshazer, Mis Brummel, George Karnaze, Debbie Landau
City staff: Nathan Law and Jean Carder
Council: Scott Margrave
Fox Hall Manager: Teresa Vickrey

Minutes from the Fox Hall Board meeting on October 26, 2020 were approved. Mis made the motion and Debbie seconded. Motion passed.

Treasurer's Report: Balance in account is \$1916.20

Teresa reported that the number of rentals booked is between 10-15 per month through August.

Old Business items:

1. Time limit on reserving the Hall- It was discussed and decided to leave as is for now. Renters can reserve the Hall as far in advance as they like.
2. Display case- It was decided to work with the Historic Preservation Commission to display items found in the remodel of Fox Hall. A formal motion was made by George Karnaze to ask City Council for funds to purchase a display case to be placed at City Hall or Fox Hall.
3. Utility Usage- Mis reported that utility costs are back to normal now.

New Business items:

1. Discounted rate considerations- After much discussion, it was decided to offer a reduced rate for rentals on Monday and Tuesday because they are slower days. The rate will be \$20 per hour or \$60 per day. Debbie made the motion for the reduced rate and Mis seconded. Motion passed.
2. Security deposits held for damages/cleaning- There are several areas on walls that have been damaged by tape or writing. Teresa will start keeping the security deposit, or a portion of it, for any damages and cleaning up after renters that she has to take care of. These funds will be added to the Fox Hall account. Teresa also will make sure to remind renters about cleaning and liability for any damage to the Hall.
3. Building security during rentals- Concerns were raised about the Hall being unlocked for an extended period of time (such as 7am- 9pm) when renters are really only in the building for a few hours, but have requested it be unlocked all day. Renters are liable for any damage done during the time it is unlocked. Teresa will be reminding renters of this when they ask for the Hall to be open for an extended period of time. Video from security cameras can be reviewed if damage does occur.

Other business item- The thermostat in the Hall has been relocated and is now unlocked so renters can adjust the temperature themselves.

The next meeting is set for June 1, 2021 at 5pm

The meeting was adjourned at 6:15pm