



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, March 12, 2018**

The Park Board of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Vice Chairperson Jack Kline presiding.

ATTENDANCE

Board Members: Wayne Knop, Michael McClellan, and Ernie Reinhart

City Mayor: Marty Southard

City Council Representative: Steve Town

City Administrator: Nathan Law

City Staff: Jean Carder

Recording Secretary: Rusty Whitham

Visitors: Holly McLain, Paul Bowman, Paul Taylor and Diana Moore

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Ernie Reinhart to approve the agenda. The motion was seconded by Michael McClellan. Motion carried 3-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Ernie Reinhart to approve the minutes from the February 12, 2018 Park and Tree Board meeting. The motion was seconded by Michael McClellan. Motion carried 3-0.

Item 4: PUBLIC COMMENTS:

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken. None.

NEW BUSINESS ITEMS:

Item 5: Discussion with Holly McLain representing the Louisburg Library concerning the 2018 Summer Bash schedule. The Louisburg Library sponsors multiple events that are held within the city parks system annually.

Holly McLain presented the proposed 2018 Summer Bash schedule to the Park and Tree Board. This schedule encompasses events that will occur in City Park June, 2018. After a brief discussion Ernie Reinhart made a motion to approve the 2018 Summer Bash schedule as presented. The motion was seconded by Wayne Knop. The motion passed 3-0.

Item 6: Discussion concerning a request from the Heart of America Fly Fishers Club to conduct an event at Ron Weers Park June 2, 2018.

Paul Bowman and Paul Taylor from the Heart of America Fly Fishers Club explained that their group is a 501(c)(3) non-profit organization from Prairie Village Kansas. The club meets on a monthly basis. The purpose of their club is to promote fly fishing. They normally sponsor a fly fishing tournament once a year and have decided that the City Lake would be a fantastic location for this year's event. They would like to hold their tournament at City Lake on June 2, 2018 starting at 8am and ending at around noon.

Paul Taylor mentioned that they are expecting 20-30 club members to participate in the tournament. This event will not be open to the public. However, if anyone would be interested in joining the club they are welcome to participate.

Paul Bowman stated that this is a one fly tournament. All participants start the tournament with single fly and when they loose that fly they are eliminated from the competition. Prizes will be given to the largest fish caught and the most fish caught. Bowman assured everyone that this event is a "Catch and Release" tournament.

Bowman also mentioned that the club will be using the shelter for lunch and closing ceremonies once the tournament has ended. They are aware that the shelter is not reserved and is used on a first come first serve basis. Bowman understands that they may be sharing the shelter with others. It was explained that the restroom can be reserved with a refundable \$25 deposit.

Wayne Knop asked if a city fishing license is required. Steve Town explained that there is no requirement for a city license. However, it is a requirement that everyone participating has a state fishing license.

Ernie Reinhart asked if any of members of Heart of America Fly Fishers Club live in Louisburg. Bowman replied with no. However, several of the club members have fished in City Lake in the past.

Bowman mentioned that most of his club members will be fishing from the bank and a few will be in kayaks or float tubes. It was mentioned that gas motors are not allowed in City Lake. However, trolling electrical motors are permissible.

Ernie Reinhart asked if the Heart of America Fly Fishers Club would be open to teaching fly fishing to people who want to learn. Paul Taylor relied yes and agreed to email city staff details on when they can conduct a fly fishing clinic. It was suggested that a clinic could be held directly after the tournament. Bowman was open to this idea.

Bowman stated that their club has the required insurance to hold events this type of event and will email the city their proof of insurance.

After the discussion ended Wayne Knop made a motion to allow the Heart of America Fly Fishers Club to hold a fly fishing tournament ay City Lake on June 2, 2018. The motion was seconded by Michael McClellan. Motion carried 3-0.

Item 7: Discussion with Sam Long representing the Louisburg Recreation Commission concerning a proposal ballfield scheduling at L/Y Park. Mr. Long will also discuss a request to install horseshoe pit in L/Y Park.

Sam Long was unable to attend this meeting because of a previously scheduled function. Diana Moore was at this meeting to represent the Louisburg Recreation Commission. Moore mentioned that she took over scheduling the ballfields at L/Y Park from the city a week ago. Moore stated that everything is going well so far.

Ernie Reinhart asked if relinquishing scheduling responsibilities to the Rec Commission was approved. Wayne Knop stated that he understood from the last meeting that the city will continue scheduling the fields at L/Y Park. Ernie Reinhart mentioned that the Park and Tree Board haven't voted on this topic.

Staff agreed to do some investigation and readdress this issue at the next Park and Tree Board.

It was noted that the field priority established by the Park and Tree Board on January 12, 2015 has not changed:

Lewis-Young Baseball/Softball field scheduling priority

1. USD416 – Has priority scheduling over all other organizations
2. LARA – Deadline to submit schedule to City Clerk by 1 March
3. Secondary Users – Teams may submit requests for remaining slots to City Clerk on 7 March

Moore explained that LARA is no longer in existence. The Rec Commission has taken over their responsibilities and has replaced them on the Baseball/Softball scheduling priority list. Moore then mentioned that she also does the scheduling of the soccer fields since the Rec Commission has taken over the responsibilities once controlled the Louisburg Soccer Club.

Ernie Reinhart asked what is the process to schedule an event in L/Y Park that is not associated with baseball or soccer. Jean Carder replied that all other events such as Boy Scout campouts are still schedule through the city. Carder explained further by stating that the Rec Commission is only scheduling ballfields and soccer fields. Everything else will continue to be through the City Clerk.

Michael McClellan asked if the \$15 an hour field rental fee for ballfields is being applied. Moore replied with yes. Fields are usually rented in 1.5 hours blocks and the fee for the rental is \$22.50 per block. Moore then stated that the City Clerk collects the money for each rental that is scheduled.

Moore then asked if the Rec Commission could build a horse shoe pit north of the concession stand in L/Y Park. After some discussion the Park and Tree Board agreed that a horse shoe pit could be constructed near the shelters closest to the lake.

Jack Kline suggested that the Rec Commission work with City Staff to determine an ideal location for the proposed horse shoe pit and present to the board for consideration.

Moore mentioned that the scoreboard located at girls softball field is not working. She also stated that some of field lights may not be working either on the softball field. Michael McClellan stated that he would look into the issue.

Item 8: Discussion with City Staff concerning a grant opportunity from the Kanas Department of Wildlife, Parks and Tourism to improve the trails at L/Y Park.

This discussion was postponed to allow staff additional time to gather information.

OLD BUSINESS:

Item 9: Discussion concerning the installation of new playground equipment at City Park. This discussion will include the potential of obtaining existing playground equipment at Broadmoor Elementary. Park Board members will be asked for their assessments of the equipment at Broadmoor Elementary.

Staff mentioned that they met with a contractor concerning moving the Playground equipment at Broadmoor Elementary. Jason from J Oliver Construction provided his assessment of the existing equipment. J Oliver Construction installs new playground equipment and at least three times a year they relocate existing equipment upon request. Many of the manufacturers in our area use this company to install their equipment. J Oliver Construction is a professional playground equipment installation company that knows what they are talking about. It is their recommendation that this equipment is not relocated

During the assessment it was determined that it will cost up to \$18,000 and may cost more after some refurbishment. It was suggested that only 25% of the hardware can be reused and the rest will need to be cut off and replaced. It was also noted that this is older equipment and it has some safety issues that will not pass today's standards. Safety issues included improper gaps between 2 pieces that children potentially could get stuck in. Lastly, it was noted that the amount of play activities this equipment has is limited compared to current equipment.

From the conversations with J Oliver Construction, staff concluded that relocating the equipment from Broadmoor Elementary would not a cost effective. On the Board's behalf, Staff contacted USD416 to inform them that the City will not be repurposing this equipment.

Staff is activity researching options to purchase new equipment for City Park.

Item 10: City Staff will provide a status update concerning the proposed purchase of an aeration system at City Lake.

Staff received a second bid from Blue Valley Laboratories to install an aeration system in the City Lake. A brief discussion occurred concerning this proposal. Staff will take the recommendations made by the Park and Tree Board to make a decision on selecting the contractor. Staff will also submit grant application to Kansas Department of wildlife and tourism for possible funding of this aerator system.

Item 11: Discussion concerning the 23rd Annual Fishing Derby. This event will occur on Saturday June 16, 2018.

An initial discussion occurred concerning the upcoming Fishing Derby. There are no outstanding tasks that need to be accomplished at this time.

REPORTS:

Item 8: Individual area of responsibility updates:

Bob Bazin (Chairperson) – Not Present

Carson Blake (Aquatic Center) – Not Present

Ernie Reinhart (City Park) – None

Wayne Knop (Ron Weers Park) – None

Michael McClellan (Lewis-Young Park) - None

Jack Kline (Forestry Manager) – None

City Administrator – Not Present

Item 9: ADJOURNMENT:

A motion was made by Ernie Reinhart to adjourn the meeting. The motion was seconded by Michael McClellan. Motion carried 3-0. The meeting concluded at 7:52pm.

Submitted by Rusty Whitham