



LOUISBURG PLANNING COMMISSION MEETING MINUTES **Wednesday February 22, 2023**

The Planning Commission of the City of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Chairperson Thorvald McKiernan presiding.

ATTENDANCE:

Commission Members: Chris Hoffman, Carol Aust, George Bazin, Michelle Olson,
Michael Sharp and Jason Crooks
Mayor: Donna Cook
City Council: Steve Town and T.J. Williams
City Administrator: Nathan Law
City Staff: Jean Carder
Recording Secretary: Robert Lake
Visitors: Jordan Roquemore

ITEM 1: ROLL CALL

ITEM 2: ADOPTION OF THE AGENDA:

George Bazin moved to adopt the agenda, motion was seconded by Michelle Olson, and passed 7-0.

ITEM 3: APPROVAL OF THE MINUTES:

Chairperson McKiernan asked for the length of the cul-de-sacs be stricken from the minutes as it didn't accurately reflect the discussion. Michael Sharp moved to approve the minutes from the January 25, 2023 meeting. The motion was seconded by George Bazin and passed 7-0.

ITEM 4: PUBLIC COMMENTS: None

PUBLIC HEARING BUSINESS ITEMS:

Item 5: None

NON-PUBLIC HEARING BUSINESS ITEMS:

OLD BUSINESS: Any old business the Commission may wish to discuss.

Item 6: Discussion of tiny home regulations within the City of Louisburg.

Due to the large amount of information provided, Chairperson McKiernan asked to discuss this item at the next meeting. Chairperson McKiernan stated his main concern for tiny homes was the

regulations, zoning, and safety standards. It was discussed for the board members to review the items, and if they have questions contact City Staff for them to reach out to Jordan Roquemore.

Jordan Roquemore, who was in attendance, asked to address the Planning Commission regarding the documents the board was given and provided details of what they mean and how they would apply to tiny homes.

Discussion occurred with Jordan and the board to discuss inspections and how to inspect something that was previously built and the safety aspect of the residence.

It was decided for the Planning Commission to review the items and discuss at the next meeting.

Item 7: Discussion and review of Large Lot Estates Zoning Regulations.

The Planning Commission reviewed the Large Lot Estates zoning regulations as compiled at the last meeting.

Once all changes were addressed, Michelle Olson moved to approve the Large Lot Estates zoning regulations and to set for public hearing, seconded by Jason Crooks, and passed 7-0.

NEW BUSINESS:

Item 8: Discussion of Zoning Regulations “HC-O” Highway K-68 Corridor Overlay District.

Planning Commission and City Staff went through each item of the zoning regulation for “HC-O” Highway K-68 Corridor Overlay District.

Discussion of the overlay setbacks occurred where it was asked where the setback line begins, and if the measurement starts at the center of the road or the edge of the curb easements.

City staff was directed to provide measurements and research by current maps or surveying where the setback line begins if it is the center of the road or elsewhere.

It was decided to discuss this item at the next meeting.

Item 9: ADJOURNMENT:

Michael Sharp moved to adjourn the meeting, seconded by Chris Hoffman and passed 7-0. The meeting adjourned at 7:56 p.m.

Submitted by Robert Lake