

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
JANUARY 21, 2020**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members Steve Town, Thorvald McKiernan, Kalee Smith, Sandy Harris, Donna Cook
City Administrator Nathan Law
City Clerk Traci Storey
City Attorney Kelly Stohs
Police Chief Tim Bauer
Fire Chief
Communications Coordinator Jean Carder
Public Works Supervisor Craig Hufferd
Press
Visitors: Shelby Marten, Dr. Rand Bowden

PLEDGE OF ALLEGIANCE

Councilmember Steve Town led the pledge of allegiance.

OATH OF OFFICE

The oath of office was administered by City Clerk Traci Storey to Councilmember Kalee Smith.

APPROVAL OF CONSENT AGENDA

Councilmember Sandy Harris moved, seconded by Councilmember Thorvald McKiernan and carried 5-0, to approve the consent agenda to include adoption of the agenda, approval of the regular meeting January 6 minutes and special meeting January 13, 2020 minutes and bills list.

VISITORS

Shelby Marten representing Rockville Elementary told the Council they are having a Move to Give Fundraiser. The money they collect will be given to St. Jude. Marten is asking for a pool pass to give to the top student that raises the

most money. Councilmember Kalee Smith moved, seconded by Councilmember Thorvald McKiernan and carried 5-0, to give a family pool pass to the Move to Give Fundraiser.

Dr. Rand Bowden gave an update on the construction of Ironhorse Dental. They are putting the finishing touches on it and will host an open house on Saturday, January 25, 2020. Bowden thanked the City and said a huge thank you to Rusty Whitham, who has been amazing to work with throughout the process.

PUBLIC COMMENTS

None

DEPARTMENT REPORTS

Public Works: None

Police Department: None

CITY ATTORNEY'S REPORT

None

COUNCIL REPORTS

Councilmember McKiernan: Councilmember Thorvald McKiernan said he would like to send a recommendation back to the Planning Commission regarding feather signs. He would like to see feather signs added as an allowed use under a temporary sign, the sign must be removed when the business has closed for the day and that an annual fee is charged for the sign permit. Only one sign per business would be allowed. Councilmember Donna Cook said businesses need signs and thinks it should be revisited. Councilmember McKiernan said Council must give the Planning Commission specifics that they would like to see changed. Council had discussion. Councilmember Thorvald McKiernan moved, seconded by Councilmember Kalee Smith and carried 5-0, to allow a temporary sign permit for a feather sign with only one sign per business and that the sign must be taken down when closed. The sign would have to be taken down by midnight and only up during regular business hours. This will be taken to the Planning Commission.

Councilmember McKiernan would like a Building Code Update. Administrator Law said they are working on it, but has not heard back for over a month. McKiernan said we should move to another company since they can't seem to get it done. Administrator Law will talk to them and report back to the Council. Councilmember McKiernan said give them one last chance then we need to move on.

Councilmember Harris: Councilmember Sandy Harris inquired about the sign that is at Liberty Tax. City Administrator Law said he would check to verify it had the proper permits.

Councilmember Town: Councilmember Steve Town asked about the status of Fox Hall. Administrator Law said the renovations are coming along quickly and the City will host a Chamber Breakfast/Open House for members on Friday, February 7th. A public open house date will be set at a later time.

MAYOR'S REPORT

None

ADMINISTRATOR'S REPORT

Paperless Packet Consideration: City Administrator Nathan Law presented information regarding possibility of providing both searchable pdf versions of agenda packets and cost considerations for technology to help eliminate paper agenda packets. Technology costs vary, including: \$999 for a Surface Pro 7, \$329 for an HP Chromebook and \$1,329 for iPad Pro. Some of the options include a keyboard/keyboard and pencil. Councilmember Donna Cook would like to keep the paper packets. Councilmember Kalee Smith said she really doesn't want another laptop to carry around. Councilmember Thorvald McKiernan says he hates having a paper packet. Councilmember Sandy Harris would like a tablet. Councilmember Steve Town did not have a preference at this time. Councilmember McKiernan asked if an electronic packet could be sent for the next meeting. Administrator Law said yes that both an electronic packet and paper packet will be sent.

GAAP Waiver Resolution: City Administrator Nathan Law presented the GAAP Waiver Resolution for year ending December 31, 2019. Councilmember McKiernan moved, seconded by Councilmember Town and carried 5-0, to authorize Mayor Southard sign GAAP Resolution 1-20-2020.

Aquatic Center Slide Repairs: The repairs of the slides had intended to be conducted across two years, but experienced contractor delays. This is the last of scheduled maintenance approved by Council in October 2015. During the initial discussion no decisions was made as to optional re-gel coating of the interior of the slides. With another four swimming seasons having passed, and considering the age of the slides, staff asked for updated price quotes to conduct this work. The return quote for this work is \$57,980, a reduction of \$4,470 from the previous quote provided in 2015 for the same work.

2020 Aquatic Center budget includes capital outlay funds sufficient to cover this additional work without limiting the ability to undertake additional planned maintenance projects or taking on additional infrastructure or planning work. Councilmember Steve Town moved, seconded by Councilmember Sandy Harris and carried 5-0, to approve contracting maintenance services from SplashTacular for \$57,980 to re-gel coat the interior of all slide structures at the Louisburg Aquatic Center and direct staff to sign all necessary documents.

Purchase of F250 Work Trucks: Public Works Supervisor received three bids for the two new Ford work trucks. These trucks were previously approved by Council as part of the budget process for 2020. Staff recommends the purchase of the two 2020 F250 Super Cab 4x4 XL 6.2L V8 from Louisburg Ford. Louisburg Ford is able to quickly make any needed repairs or warranty work thus minimizing downtime for staff. Councilmember Thorvald McKiernan asked what these would be replacing. Hufferd said two 2008 two-wheel drive trucks. One of the trucks has already been sold due to mechanical issues and the cost to correct those issues. Both trucks are also rusting. Hufferd said the 2 new four-wheel drive trucks will also allow for snow blades. Councilmember Kalee Smith said if there is nothing really wrong with the remaining truck then why replace it. Hufferd said they are only two remaining two-wheel drive trucks and being able to add the snow blades is a big help. Councilmember Thorvald McKiernan said he thinks the City should just run the trucks until they die. Councilmember Cook asked how many trucks do we have and does everyone have their own vehicle. Hufferd said one employee does not have a truck and we are currently using the flat bed as well. City Administrator Law said he can separately provide information on how many trucks are in the fleet. Councilmember Smith said is there anything else we could use that money on instead of buying another truck we don't need. City Administrator explained the trucks were already in the budget set earlier this year. Smith said she believes budget approval to mean spending money only when needed. Councilmember Thorvald McKiernan moved, seconded by

Councilmember Kalee Smith to approve one truck for 2020. Councilmember Sandy Harris asked if the money for the two trucks has already been set aside. City Administrator Law said yes this was approved during the budget. Councilmember Cook asked if we drive all trucks all day. Motion carried to purchase just the one truck 3-2 (Cook and Town voting no).

Lot Split for Property at 303 N. Broadway Street: The Planning Commission discussed a proposed lot split of property located at 303 N. 3rd Broadway Street. The proposed split would allow for two lots of similar size, both of which will meet minimum lot size requirements, for the possibility of two single-family residences where only one could be accommodated otherwise. The Commission received the request at its meeting Wednesday, December 18.

Lot splits are an administrative process that do not require a public hearing. Planning Commission is tasked with making a recommendation of approval, or otherwise, of such splits to Council for finalizing the decision. If approved, the appropriate documents are filed with the County Register of Deed.

After receiving the presentation and asking questions of staff, Planning Commission voted 6-0, to approve the lot split and recommend City Council approve the same. Councilmember Thorvald McKiernan moved, seconded by Councilmember Donna Cook. Council had discussion. Motion carried 5-0, to approve the lot split at 303 N. Broadway Street.

ADJOURNMENT

At 7:15 p.m. Councilmember Kalee Smith moved, seconded by Councilmember Thorvald McKiernan and carried 5-0, to adjourn the meeting.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk