



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, January 13, 2020**

The Park & Tree Board of Louisburg, Kansas met at 6:38p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Wayne Knop, Michael McClellan, Dave Maddax, Ernie Reinhart and Jack Kline

Mayor: Marty Southard

City Council: Thorvald McKiearnan and Steve Town

City Administrator: Nathan Law

City Staff: Jean Carder

Rec. Commission: Diana Moore

Recording Secretary: Rusty Whitham

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by **Ernie Reinhart** to approve the agenda. The motion was seconded by Michael McClellan. Motion passed 6-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Wayne Knop to approve December 9, 2019 minutes. The motion was seconded by Michael McClellan. Motion passed 5-0-1. Ernie Reinhart abstained.

Item 4: PUBLIC COMMENTS:

None

NEW BUSINESS ITEMS:

Item 5: Discussion concerning a Kansas Department of Wildlife, Parks and Tourism (KDWPT) grant valued at \$260,250. This grant was recently awarded to the City of Louisburg and is designated towards projects within L/Y Park.

Administrator Nathan Law explained that the City recently received a National Park Service grant totaling \$260,250. This grant is part of the National Park Services' Land and Water Conservation Fund program and is administered through the Kansas Department of Wildlife, Parks & Tourism. Administrator Law stated that this is a 50 percent matching grant and the City has up to three years to complete improvements to L/Y Park.

Improvements to L/Y Park include: new fencing on A and B fields, lighting and new pole installation on A field, a 9-hole disc golf course construction, paving the current graveled parking lots next to B & C field and the area around the concession stand, a pavilion located near the east parking lot at the soccer fields and a 1.5 mile asphalt trail from the east parking lot running along the street to the concession stand. The trail will then turn north and run along West 263rd Street to make a loop.

The Park Board members were appreciative of the grant. The members of the board thanked Craig Hufferd and Jean Carder for all their efforts in securing this much needed grant.

No further discussion occurred concerning this topic.

Item 6: Discussion concerning hay contract at L/Y Park.

Staff mentioned that an ad was placed in the Miami Republic newspaper on January 8, 2020 soliciting bids for the land lease contract in L/Y Park. Portions of L/Y Park have been historically leased to famers so that they can harvest hay on the unused portions of the park. The current lease contract expires in March 2020. Bids will be accepted until February 1, 2020. It was also mentioned that the new lease contract will be extended from a three-year period to a five-year term.

No further discussion occurred concerning this topic.

Item 7: Discussion concerning an ordinance restricting smoking in city parks.

After an extensive conversation, Ernie Reinhart made a motion to forward the recommendation to the City Council:

“Restrict tabaco use within fifty feet of all athletic fields, playgrounds, shelters, and designated scouting areas on city owned property”

The motion was seconded by David Maddax. The motion passed 4-2. Michael McClellan and Jack Kline voted no.

This recommendation will be forwarded to the City Council on January 21, 2020 for further discussion and consideration.

No further discussion occurred concerning this topic.

OLD BUSINESS:

Item 8: Discussion and finalization of Master Parks Board Plan. This includes a comprehensive prioritized list of projects for all parks within the parks system.

After an extensive conversation, Wayne Knop made a motion to accept the Master Parks Board Plan to include two priority lists of projects for all parks within the parks system. One list was created using community input. The other was created by the Parks Board during their November 2019 meeting. The Parks Board has determined that there is no need to establish a combined priority list at this time. The Park Board will review the priority list on an annual basis.

This motion was seconded by Jack Kline. The motion passed 6-0.

No further discussion occurred concerning this topic.

REPORTS:

Item 9: Individual area of responsibility updates:

- Bob Bazin (Chairperson) – None
- David Maddax (Aquatic Center) – None
- Ernie Reinhart (City Park) – None
- Wayne Knop (Ron Weers Park) – Knop asked if the City could treat the lake for algae earlier than normal this year. He recommended that the lake be treated in early April. Staff replied with yes.
- Jack Kline (Forestry Manager) – None
- Michael McClellan (Lewis-Young Park) – None
- Diana Moore (Louisburg Rec Commission) – None
- City Administrator – None

Item 10: ADJOURNMENT:

Jack Kline made a motion to adjourn the meeting. The motion was seconded by Ernie Reinhart. The motion passed 6-0. The meeting ended at 7:26pm.

Submitted by Rusty Whitham