

Louisburg Historical Preservation Commission  
Meeting Minutes  
City Chamber  
January 7, 2015

1. **Call to Order:** Meeting was called to order by Heather Wilson at 6:34pm. Brad Sarver presided over meeting at 6:37pm.

2. **Pledge of Allegiance**

3. **Roll Call:** Brad Sarver, Heather Wilson, Kathy Smith, Jacob Vickrey, Gus Straughen, Mayor Travis Thompson, City Councilman Dave Maddax.

4. **Approval of Minutes:** Motion was made by Kathy Smith to approve the November meeting minutes as presented and the December meeting minutes with the following changes:

- a) "Commissioners agreed meetings would not require a Parliamentary to be assigned."
  - b) Remove "Commissioners agreed a meeting could be conducted with or without a quorum".
- Second was made by Heather Wilson. Motion passed unanimously.

5. **Adoption of Agenda:** Agenda format was presented. Heather Wilson made a motion to approve the agenda format as presented. Second was made by Jacob Vickrey. Motion passed unanimously.

6. **Public comments:** None

7. **Public Hearing Business Items:** None

8. **Non-Public Hearing Business Items:**

a) Adoption of By-Laws: The following will be added to by-laws and brought back to next meeting for approval.

“ 2.b.iii. Upon resignation of an officer, a new officer will be elected at the next commission meeting.”

b) **Election of Officers:** Officers will be elected at the next commission meeting after by-laws are reviewed and approved.

9. **Old Business:** None

10. **New Business:**

A) Survey of Historic Properties-The commission will begin taking and retaining an inventory of historic properties. A field survey will be used to determine these properties. The Kansas State Historical Society maintains a master inventory. Louisburg currently has no properties on the state registry.

11. **Adjourn:** Motion to adjourn was made by Jacob Vickrey, second was made by Heather Wilson and passed unanimously.

Next meeting - Wednesday, February 4, 2015