

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
JANUARY 2, 2018**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding. Councilmember Steve Town was absent.

Council Members Dave Maddax, Kalee Smith, Bill Smith, Carol Aust
City Administrator Nathan Law
City Clerk Traci Storey
City Attorney Kelly Stohs
Police Chief Tim Bauer
Communications Coordinator Jean Carder
Press John VanPelt
Visitors:

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

City Administrator Nathan Law asked for a 20-minute executive session on Item 10D Employee and Employer Negotiations, specifically to discuss employee evaluations. Councilmember Bill Smith moved, seconded by Councilmember Kalee Smith to approve the consent agenda to include adoption of the agenda, approval of the December 18, 2017, minutes and bills list. Motion passed 4-0.

VISITORS

None

PUBLIC COMMENTS

None

DEPARTMENT REPORTS

Police Chief Tim Bauer is requesting approval for a 2018 Ford Explorer, which was budgeted to replace the 2013 Expedition. Chief Bauer presented three bids and recommends Louisburg Ford with a bid of \$28,389.58. Councilmember Carol Aust moved, seconded by Councilmember Bill Smith and carried 4-0, to approve the purchase from Louisburg Ford as presented.

CITY ATTORNEY'S REPORT

None

COUNCIL REPORTS

None

MAYOR'S REPORT

None

ADMINISTRATOR'S REPORT

Street Project – 2018: City Administrator Nathan Law presented a list of street projects for Council to review and approve. Public Works Supervisor Craig Hufferd and Administrator Law drove the neighborhoods to see what needed to be on the list for 2018. Councilmember Maddax asked if there was something different that could be used to fill in the cracks. Administrator Law said that is the best type of sealant to be used to fill the cracks. Councilmember Kalee Smith asked if the streets near her home and her parents' home are the only streets not paved inside the City. Mr. Law said those were private streets, but to the best of his knowledge they are the only unpaved road surfaces. Mayor Southard stated those streets had been discussed in length at previous council meetings. He would be happy to give her more information on this.

Financial: Price estimated for current list of annual street projects at \$395,181.76 with a 12% contingency. The 2018 budget for street work includes \$425,000. The expectation is that bids will come in similar to 2017, allowing for the full slate of projects included in the list to be accommodated with the existing street funds budget. Separately, there are sections adjacent to some of this work where curbs are failing. This year staff is attempting to address those curbs separately from

street work. It is estimated that 400 LF of curb should be removed and replaced at an estimated cost of \$16,000, bringing the above street project estimate to \$411,181.76. Based on the estimate, this project will be published for bidding in accordance with the Purchasing Policy. The bids would also be made public. Councilmember Bill Smith moved, seconded by Councilmember Carol Aust and carried 4-0, to accept the list as provided for the estimated \$395,181.76 with a 12% contingency and ability of the City Administrator to adjust the project list as necessary while staying within the 2018 budget.

Bright Future Comprehensive Plan and Master Trails Plan Finalization: City Administrator Law said the Planning Commission held a public hearing on the updated comprehensive plan as well as the master trails plan. No additions, subtractions or changes resulted from the hearing, however one attendee stated the city should focus on sidewalks in the short-term, rather than bicycle considerations, particularly in the difficult to accommodate areas such as along K-68/Amity. Councilmember Maddax asked about bike lanes going out to the parks. Councilmember Bill Smith said bicycles or skateboards are not allowed on city sidewalks under the UPOC. Councilmembers had discussion. City Administrator Law said that if there are sections of the UPOC needing amended out, that can be done during the annual adoption of updated versions of that code. Councilmember Dave Maddax moved, seconded by Councilmember Kalee Smith and carried 4-0, to authorize Mayor Southard sign ordinance 1091, adopting the Bright Future Comprehensive Plan, including the Masters Trails Plan.

K-68 & Metcalf Project Financial Review: Administrator Law presented information on the financial review for the work at K-68/Metcalf: In total the change orders on this project are 3.71% of the original contract price. However, when the utility conflict is removed, as that company is expected to pay for that amount, the percent is 1.26%. Council should receive and file.

Councilmember Aust: Councilmember Carol Aust said she was contacted by three business owners wanting to know how to get their business on a pointer sign. Administrator Law said those businesses go through KDOT and pay and fee. This is something staff has started looking to address with wayfinding signs.

Councilmember Smith: Councilmember Kalee Smith said she was contacted by Twist Hair Salon regarding bicycles and skateboards in front of their building. It has gotten so bad sometimes parents call the salon to see if their kids are still out front. Police Chief Bauer said they have addressed this with several kids and suggested to ordering signs to post as well.

Executive Session: Councilmember Kalee Smith moved, seconded by Councilmember Dave Maddax and carried 4-0, to recess into executive session for 20-minutes to discuss annual employee/employer negotiation and employee evaluations.

EXECUTIVE SESSION

The Council recessed into executive session at 7:02 p.m. and reconvened at 7:22 p.m.

Councilmember Kalee Smith moved, seconded by Councilmember Carol Aust and carried 4-0, to go back into executive session for another 15 minutes to continue discussion on employee/employer negotiation and employee evaluations.

The Council recessed into executive session at 7:22 p.m. and reconvened at 7:37 p.m.

Councilmember Kalee Smith moved, seconded by Councilmember Bill Smith and carried 4-0, to go back into executive session for another 10 minutes to continue discussion on employee/employer negotiation and employee evaluations.

The Council recessed into executive session at 7:38 p.m. and reconvened at 7:48 p.m.

REGULAR SESSION

Councilmember Bill Smith moved, seconded by Councilmember Kalee Smith and carried 5-0, to approve a 2% blanket COLA for employees. Councilmember Steve Town was able to participate via phone for this vote.

Councilmember Bill Smith moved, seconded by Councilmember Dave Maddax to approve up to 3% merit increase based on employee supervisor and City Administrator Law's discretion. Councilmembers had discussion. Motion carried 3-2 (Kalee Smith and Carol Aust voting no). Councilmember Steve Town was able to participate via phone for this vote.

Mayor Southard presented Councilmember Carol Aust a plaque thanking her for three years of service on the Council. Councilmember Aust said she was most proud of the Downtown Renovations and enjoyed being a Councilmember.

ADJOURNMENT

At 7:53 p.m. Councilmember Bill Smith moved, seconded by Councilmember Kalee Smith to adjourn the meeting. Motion carried 4-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk