

**Louisburg Park & Tree Board Meeting  
Monday, December 9, 2019 at 6:30P.M.  
City Council Meeting Room  
215 South Broadway  
AGENDA**

**Item 1: PLEDGE OF ALLEGIANCE**

**Item 2: ADOPTION OF THE AGENDA:**

**Item 3: APPROVAL OF THE MINUTES:**

- Minutes from the November 11, 2019 Meeting

**Item 4: PUBLIC COMMENTS:**

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken.

**NEW BUSINESS ITEMS:**

**Item 5:** Discussion concerning a request to use L/Y Park as an end-of-the-ride stop for “Bike Across Kansas” on June 13, 2020.

**OLD BUSINESS:**

**Item 6:** Discussion and finalization of Master Parks Board Plan. This includes a comprehensive prioritized list of projects for all parks within the parks system.

**REPORTS:**

**Item 7:** Individual area of responsibility updates:

- Bob Bazin (Chairperson)
- David Maddax (Aquatic Center)
- Ernie Reinhart (City Park)
- Wayne Knop (Ron Weers Park)
- Jack Kline (Forestry Manager)
- Michael McClellan (Lewis-Young Park)
- Diana Moore (Louisburg Rec Commission)
- City Administrator

**Item 8:** Adjournment



**LOUISBURG PARK AND TREE BOARD  
MEETING MINUTES  
Monday, November 11, 2019**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

**ATTENDANCE**

**Board Members:** Ernie Reinhart, Wayne Knop and Michael McClellan  
**City Council:** Thorvald McKiernan  
**City Administrator:** Nathan Law  
**City Staff:** Jean Carder  
**Rec. Commission:** Diana Moore  
**Recording Secretary:** Rusty Whitham  
**Visitors:** None

**Item 1: PLEDGE OF ALLEGIANCE**

**Item 2: ADOPTION OF THE AGENDA:**

A motion was made by Ernie Reinhart, seconded by Michael McClellan, to approve the agenda. Motion passed 3-0.

**Item 3: APPROVAL OF THE MINUTES:**

Wayne Knop stated the verbiage in item 9 (Rec Commission Report) needs to be amended. Staff mentioned that they will make needed corrections. A motion was made by Wayne Knop to approve October 14, 2019 minutes with needed amendments. The motion was seconded by Michael McClellan, to approve the minutes. Motion passed 3-0.

**Item 4: PUBLIC COMMENTS:**

**NEW BUSINESS ITEMS:**

**Item 5:** None

**OLD BUSINESS:**

**Item 6:** Discussion and finalization of Master Parks Board Plan. This includes a comprehensive prioritized list of projects for all parks within the parks system.

City Administrator Law presented the Park and Tree Board with the results of the 2019 Master Parks Plan Survey. This survey solicited community input using two platforms.

- A survey was included with the August 2019 utility bill
- Community contact during two local events (Freedom Fest and Health Fair)

Results from the surveys were discussed to realign the draft priority list previously established by the Park and Tree Board. Each park was discussed with the wishes of the community in mind. Below are the amended priorities agreed upon by the board:

### **City Park**

1. Picnic Shelter
2. Entrance Sign, Landscaping, and porta-potty upgrade
3. Walkways

### **Ron Weers Park**

1. Trail Lighting
2. Fishing Dock
3. Sledding area
4. Expand Paved Parking Area
5. Additional Play/Fitness Equipment

### **Lewis-Young Park**

1. Ballfields (4-Plex)
2. Additional or Replace Play/Fitness Equipment
3. Walking/Jogging Trails – *Possible Grant Available*
4. Expand Paved Parking Area – *Possible Grant Available*
5. Outdoor Stage
6. Rec Commission Office (Convert Powell Observatory after they move)

### **Aquatic Center**

1. Lazy River
2. Expanded Swim Area
3. New Slides
4. Toddler Pool
5. Splash Area

The discussion ended with City Administrator Law stating that Staff will incorporate the changes to the draft Master Parks Plans and bring it back to the Board for additional review.

### **REPORTS:**

**Item 7:** Individual area of responsibility updates:

- Bob Bazin (Chairperson) – None
- David Maddax (Aquatic Center) – Not Present
- Ernie Reinhart (City Park) – In honor of Veterans Day, Reinhart made a motion to recommending that the City Council rename “City Park” to “Heroes City Park”. Reinhart explained that this recommended change is in honor of veterans and first responders. The motion was seconded by Michael McClellan. The motion passed 2-0-1. Wayne Knop voted no.

Knop explained that the potential name change may cause some confusion with the American Legion Park.

This motion and recommendation will be presented to the City Council on November 18, 2019.

- Wayne Knop (Ron Weers Park) – Knop mentioned that he has heard positive feedback concerning the recently installed diffusor system in City Lake.
- Jack Kline (Forestry Manager) – Not present
- Michael McClellan (Lewis-Young Park) – None
- Diana Moore (Louisburg Rec Commission) – Moore mentioned that the Rec Commission agreed to pay half of the cost to repaint the lines on the tennis court in City Park. The new lines will include a pickleball court. Moore suggested that the painting will be done in the Spring.
- City Administrator – Nathan Law mentioned that the Park and Tree Board currently has a minimum of three non-voting members in accordance with City Ordinance 1035 (Dated October 20, 2014). It was mentioned that the three non-voting members were representatives from USD416, LARA, and the Soccer Club. After a brief discussion it was agreed upon that the Park Board be comprised of six voting members and one non-voting member. The non-voting member shall be a representative from the Rec Commission.

Administrator Law stated that this recommendation will be forwarded to the City Council for consideration.

No further discussion occurred concerning this topic.

**Item 8: ADJOURNMENT:**

Michael McClellan made a motion to adjourn the meeting. The motion was seconded by Ernie Reinhart. The motion passed 3-0. The meeting ended at 7:46pm.

Submitted by Rusty Whitham