

**FOX HALL/CEMETERY BOARD MEETING**  
**5 p.m., Monday, Nov. 29**  
**City Hall**

1. Approve the minutes of the Aug. 30, 2021, meeting and the minutes of the special Cemetery Board meeting Oct. 11, 2021
2. Fox Hall financial update – Mis
3. Report on number of upcoming Fox Hall rentals
4. Old business
5. New business
6. Cemetery business – update from Administrator Law on cemetery fees
7. Adjournment

Next scheduled meeting is Jan. 31.

# Fox Hall/Cemetery Board- Meeting Minutes

Board Meeting  
August 30, 2021  
5pm

Attendance: Board members: Dennis DeShazer, Mis Brummel, Brad Sarver, Debbie Landau  
City Staff: Nathan Law and Jean Carder

1. Minutes from the Fox Hall Board Meeting on June 1, 2021 were approved. Brad made the motion and Mis seconded. Motion passed.
2. Financial Report:

Expenses: June-	\$906.59	Income: June-	\$675
July-	\$647.47	*July-	\$740
		August-	\$1020

\*A refund from MOKAN Dial was received for \$97.40 that is not included in income

3. Upcoming Rentals:

September-	17
October-	11
November-	16

A few reservations have been cancelled due to COVID concerns.

4. Old Business: Display Case- this is still pending. Nathan will present to the Historic Preservation Commission this week.
5. New Business:
  - COVID Concerns- plan to continue to clean as during the past 18 months
  - Downtown fall festivities- Fox Hall will be used during the events (good exposure)
  - Hiring for a semi-annual/annual deep cleaning- the board was in favor of getting bids for a deep cleaning. (Ceiling fans, blinds, etc)
  - Nathan Law brought up continued concerns of renters still attaching items to the walls with tape and damaging the paint. Dennis will talk to Teresa Vickrey about the concern and the need to keep part of a security deposit if necessary. A fan was damaged by a balloon string so it was mentioned that if renters use balloons, maybe shouldn't have fans running.
6. Cemetery business: Future plans include cleaning up the cemetery, especially the older section. This could be a volunteer effort from a community group.

The meeting was adjourned at 5:45pm  
Next meeting is scheduled for November 29, 2021 at 5pm

## Cemetery Board – Meeting Minutes

Special Meeting  
October 11, 2021  
5:00pm

Attendance: Board members: Dennis DeShazer, Mis Brummel, Debbie Landau  
City Staff: Nathan Law, Jean Carder, Rusty Whitham  
City Council: Steve Town

The Cemetery Board met along with City and Council Representatives to discuss recommended fee changes for the cemetery. Fees would increase for grave space as well as for the services that Wilbert, the contractor who provides grave opening services, conducts. Wilbert increased their rates effective October 1st. The proposed increase in fees would cover the fees charged by Wilbert as well as covering some of the additional expenses at the cemetery. (mowing, tree trimming, etc.)

A motion was made by Debbie to approve the recommended increase in fees for the cemetery and forward those to Council for further action. Mis seconded the motion and it passed 3-0.

The meeting was adjourned at 5:45pm