

Louisburg Park & Tree Board Meeting
Monday, July 12, 2021 at 6:30 P.M.
City Council Meeting Room
215 South Broadway
AGENDA

Livestream link: <https://boxcast.tv/view/park--tree-board-369922>

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

Item 3: APPROVAL OF THE MINUTES:

- Minutes from the Aug. 9, 2021 Meeting

Item 4: PUBLIC COMMENTS:

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken.

NEW BUSINESS ITEMS:

Item 5: Discussion concerning planting additional trees at the Farmers Market block.

Item 6: Discussion concerning the status of trees around City Lake. This will include a site visit to assess the condition of the trees.

OLD BUSINESS:

Item 7: 2021 Fishing Derby final report.

REPORTS:

Item 8: Individual area of responsibility updates:

- Bob Bazin (Chairperson)
- Ryan Westhoff (Aquatic Center)
- Andy Gibbons (City Park)
- Wayne Knop (Ron Weers Park)
- Jack Kline (Forestry Manager)
- Michael McClellan (Lewis-Young Park)
- Diana Moore and/or Tyler Olson (Louisburg Rec Commission)
- City Administrator

Item 9: Adjournment



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, August 9, 2021**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Andy Gibbons, Wayne Knop and Michael McClellan

City Council: Donna Cook

City Administrator: Nathan Law

City Staff: Jean Carder

Louisburg Rec Commission: Diana Moore

Recording Secretary: Rusty Whitham

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Wayne Knop to approve the agenda. The motion was seconded by Michael McClellan Motion passed 4-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Andy Gibbons to approve the July 12, 2021, minutes. The motion was seconded by Michael McClellan. Motion passed 4-0.

Item 4: PUBLIC COMMENTS:

None

NEW BUSINESS ITEMS:

Item 5 Discussion with City Staff concerning the procurement of additional picnic tables.

City Administrator Law mentioned that staff is considering the procurement of additional picnic tables for L/Y Park. Law explained that the city purchased eight picnic tables earlier this year using the “Waste Tire Grant Program”. This grant program is offered through KDHE and provides 50% match grant to purchase products made of recycled tires. The previously purchased picnic tables were delivered in May 2021 and they are currently located in L/Y park. Administrator Law said the grant is still available it may be a good idea to purchase more.

Bob Bazin asked the picnic tables can be engraved with individual’s names or messages if money were donated towards the purchase of the new picnic tables. Administrator Law said because they would be purchased using grant money they could not be engraved.

Bob Bazin then asked how much the new picnic tables will cost. Staff explain that KDHE provides 1 for 1 matching grant money. Each picnic table will cost approximately \$3,500.

Wayne Knop asked where these new picnic tables will be placed. Administrator Law said they will be placed in L/Y. Some will be in the future soccer pavilion. The remaining will be placed in the existing pavilion located near the lake. It was also noted that the future soccer pavilion will be constructed using grant money.

After additional discussion Michael McClellan made a motion recommending the purchase of additional picnic tables using the “Waste Tire Grant Program” when the grant becomes available. The proposed tables are slated to be installed in L/Y Park. Wayne Knop seconded the motion. The motion passed 4-0.

This recommendation will be forwarded to City Council for additional consideration.

Item 6: Discussion concerning the Amity Trail Project.

City Administrator Law explained that this project is a proposed 10-foot wide (bicycle/pedestrian) trail connecting Broadway with Crestview Circle. The purpose of this trail is to connect people with services located on the west side of the city.

Administrator Law mentioned the original plan was to build a trail completely along Amity/68 Highway. Because of limited easements on some along Amity/68 Highway, the city is exploring an alternate route for a portion of the trail that will run along South 2nd to the downtown area. Crosswalks options on Amity/68 Highway were then discussed.

Andy Gibbons asked if this will be a 10-foot-wide trail. Administrator Law said yes, the proposed trail will be 10-foot-wide and meet KDOT standards. The trail will be concrete not asphalt. Administrator Law also mentioned that the trail can be used by pedestrians and bikers.

Staff mentioned that the trail is part of a Mid-American Regional Council (MARC) grant process and therefore the trail needs to meet KDOT standards.

Andy Gibbons asked if the trails will eventually be extended to L/Y Park. Administrator Law said that is the goal. The Master Trails Plan shows all the parks connected with a trail or sidewalks.

Additional discussion occurred. This discussion was for informational purposes only. No action was taken by the Board at this time.

Item 7: Discussion concerning “Paws at the Pool” event on August 17, 2021.

A short discussion occurred. The board members were provided the attached event flyer. Staff told the commission they are exploring replacing the pool’s filters after the season.

OLD BUSINESS:

Item 8: None

REPORTS:

Item 9: Individual area of responsibility updates:

- Bob Bazin (Chairperson) – Nothing to Report
- Ryan Westhoff (Aquatic Center) – Not Present
- Andy Gibbons (City Park) – Nothing to Report
- Wayne Knop (Ron Weers Park) – Knop asked if the aeration system is fully operational at City Lake. Staff replied yes. Knop then asked if the muskrats have been addressed at the lake. Staff mentioned that options are currently being investigated to abate the muskrat issue. Additional information will be provided when a course of action is selected.
- Jack Kline (Forestry Manager) – Not Present
- Michael McClellan (Lewis-Young Park) – Nothing to Report
- Diana Moore and/or Tyler Olson (Louisburg Rec Commission) – Moore mentioned that flag football practice begins the week of August 23rd. Games start on September 11th. The flag football season ends on October 23rd.

Wayne Knop mentioned that the area north of the tractor pull will be needed on Labor Day weekend. Moore said that there are soccer goals in that area, but American Legion can move them if needed.

- City Administrator – Administrator Law mentioned that the Aquatic Center will closing on August 15, 2021.
- City Council Member Donna Cook – Nothing to Report

Item 10: ADJOURNMENT:

Wayne Knop made a motion to adjourn the meeting. The motion was seconded by Michael McClellan. The motion passed 4-0. The meeting ended at 6:49p.m.

Submitted by Rusty Whitham