

**Louisburg Planning Commission Regular Meeting  
6:30P.M. August 26, 2020  
City Council Meeting Room  
215 South Broadway  
AGENDA**

**Item 1: ROLL CALL:**

**Item 2: ADOPTION OF THE AGENDA:**

**Item 3: APPROVAL OF THE MINUTES:**  
- Minutes from the July 29, 2020

**Item 4: PUBLIC COMMENTS:**  
Persons who wish to address the Planning Commission regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only.

**Item 5: PUBLIC HEARING BUSINESS ITEMS:**  
None

**NON-PUBLIC HEARING BUSINESS ITEMS:**

**Item 6: NEW BUSINESS:**  
None

**OLD BUSINESS:** Any old business the Commission may wish to discuss

**Item 7:** Discussion concerning the hard surface (Asphalt or Concrete) driveway requirement for new accessory buildings. Reference:  
602.B.4 of the City Zoning Regulations

**Item 8: REPORTS:**

**Item 9: ADJOURNMENT:**



## **LOUISBURG PLANNING COMMISSION MEETING MINUTES**

### **Wednesday July 29, 2020**

The Planning Commission of the City of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Chairperson Andy Sauber presiding.

#### **ATTENDANCE:**

Commission Members:	George Bazin, Les Page, McKenzie Phillips, and Michael Sharp
City Administrator:	Nathan Law
Recording Secretary:	Jean Carder
Visitors:	Bob Bazin and James Auth

#### **ITEM 1: ROLL CALL**

#### **ITEM 2: ADOPTION OF THE AGENDA:**

A motion was made by Les Page to adopt the agenda. The motion was seconded by George Bazin. The motion passed 4-0-1. Michael Sharp abstained.

#### **ITEM 3: APPROVAL OF THE MINUTES:**

A motion was made by George Bazin to approve the minutes from the June 24, 2020 minutes. The motion was seconded by Andy Sauber. The Motion passed 2-0-3. Les Page, McKenzie Phillips, and Michael Sharp abstained.

**ITEM 4: PUBLIC COMMENTS:** Persons who wish to address the Planning Commission regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for information purposes only.

None

#### **PUBLIC HEARING BUSINESS ITEMS:**

**Item 5:** None

#### **NON-PUBLIC HEARING BUSINESS ITEMS:**

**Item 6:** 20001-BLA (Boundary Line Adjustment) – Lake Subdivision, Phase III, Lots 129, 130 & 131. All lots are located on Danford Drive.

After a brief discussion, no objections or negative comments were made concerning the Boundary Line Adjustment.

This information was provided to the Planning Commission for informational purposes and no vote was required.

**Item 7:** 20002-BLA (Boundary Line Adjustment) – Multiple Commercial Tracts of Land located on k68/West Amity. Reference the below addresses:

- 104 West Amity (Parcel ID: 1093004007015000)
- 106 West Amity (Parcel ID: 1093004007012000)
- Vacant land Consisting of 3.34 Acres (Parcel ID: 1093004007011000)

After a brief discussion, no objections or negative comments were made concerning the Boundary Line Adjustment.

This information was provided to the Planning Commission for informational purposes and no vote was required.

**OLD BUSINESS:** Any old business the Commission may wish to discuss

**Item 8:** Discussion concerning the hard surface (Asphalt or Concrete) driveway requirement for new accessory buildings. Reference:

602.B.4 of the City Zoning Regulations:

703.E of the City Zoning Regulations:

After a lengthy discussion it was the consensus of the Planning Commission that this issue warrants additional consideration. Staff was asked to draft a sample Text Amendment that that outlines the following:

Tracts of land greater than five (5) acres within Residential Zoning Districts shall be exempt from constructing a hard surface driveway when building any sized accessory building. Property owners shall have the option to install gravel driveway or no driveway at all leading to any newly constructed accessory building. Accessory buildings within this category shall have a 100-foot front yard setback and a 50-foot side yard setback.

Staff was directed to present the sample Text Amendment and a map illustrating properties within city consisting of tracts of land greater than five acres. This information will be provided to the Planning Commission during their next meeting scheduled on August 26, 2020.

**Item 9:** Discussion concerning Residential Dwellings/Apartments within commercially zoned properties.

After a brief discussion, it was the consensus of the Planning Commission not to modify any Commercially Zoning Districts to allow additional Residential Use. All Commercial Zoning Districts will remain as written in the 2010 Zoning Regulations.

**Item 10: REPORTS:** None

**Item 11: ADJOURNMENT:**

A motion was made by Michelle Olson to adjourn the meeting. Second was made by Michael Sharp. The motion passed 5-0. Meeting adjourned at 7:18p.m.

**Submitted by Rusty Whitham**