

Louisburg Park & Tree Board Meeting
Monday, July 12, 2021 at 6:30 P.M.
City Council Meeting Room
215 South Broadway
AGENDA

Livestream link: <https://boxcast.tv/view/louisburg-park--tree-board-71221-421607>

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

Item 3: APPROVAL OF THE MINUTES:

- Minutes from the June 14, 2021 Meeting

Item 4: PUBLIC COMMENTS:

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken.

NEW BUSINESS ITEMS:

Item 5: Discussion with Brandon Gilbert concerning a request to host an event for individuals to fly drones in L/Y Park. Gilbert requests this event to occur on August 7, 2021. Hobby rockets and remote-control planes, boats, cars or other like devices shall be operated only in designated areas of the park facilities by persons as approved by the Parks Board in accordance with Chapter XII, Paragraph 12-120 of the City Code.

Item 6: Discussion concerning the possibility of dredging City Lake.

Item 7: Discussion concerning tree identification plaques in city parks.

OLD BUSINESS:

Item 8: 2021 Fishing Derby final report.

REPORTS:

Item 9: Individual area of responsibility updates:

- Bob Bazin (Chairperson)
- Ryan Westhoff (Aquatic Center)
- Andy Gibbons (City Park)
- Wayne Knop (Ron Weers Park)
- Jack Kline (Forestry Manager)
- Michael McClellan (Lewis-Young Park)
- Diana Moore and/or Tyler Olson (Louisburg Rec Commission)
- City Administrator

Item 10: Adjournment



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, June 14, 2021**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Ryan Westhoff, Andy Gibbons, and Jack Kline

City Council: Donna Cook

City Administrator: Nathan Law

City Staff: Jean Carder

Louisburg Rec Commission: Diana Moore and Tyler Olson

Recording Secretary: Rusty Whitham

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Jack Kline to approve the agenda. The motion was seconded by Ryan Westhoff. Motion passed 4-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Andy Gibbons to approve the May 10, 2021, minutes. The motion was seconded by Ryan Westhoff. Motion passed 4-0.

Item 4: PUBLIC COMMENTS:

None

NEW BUSINESS ITEMS:

Item 5: 2021 Fishing Derby. The proposed date for the derby is June 19, 2021.

A brief discussion occurred concerning the logistics of this event.

OLD BUSINESS:

Item 6: The Park and Tree Board will perform on-site at City Park to conduct playground equipment safety inspection.

All agreed to gather at City Park to perform a playground equipment safety inspection after this meeting is adjourned.

REPORTS:

Item 7: Individual area of responsibility updates:

- Bob Bazin (Chairperson) – Nothing to Report
- Ryan Westhoff (Aquatic Center) – Nothing to Report
- Andy Gibbons (City Park) – Nothing to Report
- Wayne Knop (Ron Weers Park) – Not Present
- Jack Kline (Forestry Manager) – Kline asked if the new trees that were recently planted on a watering schedule. If not, they should be. Staff said they would verify the tree watering schedule.
- Michael McClellan (Lewis-Young Park) – Not Present
- Diana Moore and/or Tyler Olson (Louisburg Rec Commission) – Nothing to Report
- City Administrator – Nothing to Report
- City Council Member Donna Cook – Nothing to Report

Item 13: ADJOURNMENT:

Jack Kline made a motion to adjourn the meeting. The motion was seconded by Ryan Westhoff. The motion passed 4-0. The meeting ended at 6:39p.m.

Submitted by Rusty Whitham



To: Louisburg Park & Tree Board

From: City Staff

Date: July 9, 2021

Re: Tree signs

At a recent City Council meeting, a councilmember asked Staff if it were possible to replace the tree identifying signs at The Lake trail. When the trail was established in the early 1990s, trees and plants near the trail had identifying signs. Unfortunately most signs were ground signs and have been lost or damaged through the years.

Staff reached out to Park Board member Andy Gibbons who provided a sample idea from www.Plantsmap.com. This site provides interactive signs or tags with a QR code that provides more information on the plant. The signs can be mounted directly into the tree using a tree-safe stainless steel screw system. For younger trees, a strap or cable system could be used until the trees have matured enough to use the screw-in sign.

If the Park Board is in favor of installing these identifying signs, board members would need to decide if they want to just identify trees or if they want to include bushes and plants. Other considerations would be 1) is only one plant per species identified 2) how far beyond the trail are plants identified 3) should this system be established in other parks.

Financial: Signs are \$6 each and screw hardware is \$1.50 each from Plantsmap.com. The memorial sign that is allowed by Park & Tree Board Memorial Program is \$54.95 for the sign and cable. These are sourced through www.bighugllc.com.

Recommendation: Discuss and direct Staff accordingly.



2021 Fishing Derby Financial Report

\$ 1,650.50 (Beginning Balance)
- \$ 201.76 (Coke Products)
- \$ 257.00 (Newspaper Ad)
- \$ 304.10 (Food)
+ \$ 118.00 (Donations)
\$ 1,005.64 (New Balance)

#25 FISHING DERBY

June 19, 2021

registration from 7 to 8

fishing from 8 to 10 - then hot dogs and chips - then prizes

Started setting up 5:15/5:30 am

Helped with registration:

Lisa Burton - Debbie Apple - Sue Apple

When handing out prizes - start with Grand prizes. Start with the oldest division and work your way down. This year we started with the youngest and went to oldest. The younger were picking the prizes meant for the older kids, so when older kids got there, they had little kids prizes to choose from.

I put 20 forms on each clipboard so I could keep track easier on how many we had used. We used 107 forms. 96 forms were turned in at the end of the derby.

We started with 2 cases of worms (50 boxes per case). The were donated by Hillsdale marina, delivered to Rands' and Sue picked up morning of fishing derby. Last year (2019) we ran out of worms, so this year we gave one box per family. We had about 30 boxes left.

Used 107 bobber packets, have plenty packets left for next year.

Sat a donation bucket on the table and received \$118.00.

Need to remind judges to round up when measuring the fish.
We need more judges, heard people comment was hard to find a judge. The LRC Anglers helped with the judging.

Steve Town, Pat Apple and Nathan Law helped cook hotdogs.

All derby supplies and prizes are kept at storage facility at 104 Amity.

5 and under

28 kids

boys 17
girls 11

AGE:

one 1
two 6
three 7
four 6
five 8

Louisburg 20
Overland Park 1
Olathe 2
Cleveland, MO 5

AGE 6-7

16 kids

boys 11
girls 5

AGE:

six 6
seven 10

Louisburg 15
Olathe 1

AGE 8-9

17 kids

boys 12
girls 5

AGE:

eight 9
nine 8

Louisburg 13
Paola 1
Overland Park 1
Mound City 1
Olathe 1

AGE 10-12

17 kids

boys 8
girls 9

AGE:

ten 7
eleven 7
twelve 3

Louisburg 11
Olathe 1
Mound City 1
Overland Park 1
Spring Hill 1
Paola 1
Cleveland, MO 1

AGE 13-16

18 kids

boys 14
girls 4

AGE:

thirteen 6
fourteen 5
fifteen 4
sixteen 3

Louisburg 12
Paola 3
Spring Hill 1
Overland Park 1
Osawatomie 1