

**LOUISBURG CITY COUNCIL
REGULAR MEETING
APRIL 6, 2020
6:30 P.M.**

1. CALL TO ORDER – ROLL CALL
2. CONSENT AGENDA
 - A. Adopt Agenda
 - B. Approval of Minutes of the Regular Meeting March 16, 2020
 - C. Approval of the Bills
3. RECOGNITION OF SCHEDULED VISITOR
4. PUBLIC COMMENTS: For the time being public comments are accommodated by providing written comments by a dedicated time prior to the meeting and will be read aloud by a member of City staff during this scheduled time.
5. DEPARTMENT REPORTS
6. CITY ATTORNEY’S REPORT
7. MAYOR’S REPORT
 - A. Proclamation Discussion – Damon Dennis Day
8. ADMINISTRATOR’S REPORT
 - A. Feral Cats
 - B. Moratoria on Permits and Events
 - C. Council Budget Priorities
9. COUNCIL/LIAISON REPORTS
10. ADJOURNMENT

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
MARCH 16, 2020**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding. City Attorney Kelly Stohs was absent.

Council Members: Steve Town, Kalee Smith, Sandy Harris, Donna Cook,
Thorvald McKiernan

City Administrator Nathan Law

City Clerk Traci Storey

City Attorney

Police Chief Tim Bauer

Fire Chief Gerald Rittinghouse

Communications Coordinator Jean Carder

Public Works Supervisor Craig Hufferd

Press

Visitors Chad Reed

PLEDGE OF ALLEGIANCE

Councilmember Thorvald McKiernan led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Councilmember Donna Cook inquired about the minutes, whether the action on the last page should be for a deannexation, and asked if we sought bids for the pricing on mulch. City Administrator Nathan Law stated the minutes should state deannexation. Councilmember Sandy Harris moved, seconded by Councilmember Thorvald McKiernan motion carried 5-0, approve the consent agenda to include adoption of the agenda, approval of the regular meeting minutes of March 2, 2020, and bills list.

VISITORS

Annual Audit 2019: Due to the COVID-19 visitor Sean Gordon joined the meeting by phone conferencing. He is with GordonCPA Auditing, Accounting and Consulting and thanked the Governing Body for allowing him to present via phone. Gordon gave the Council a brief overview of the audit results. Gordon said

the City earned the highest marks as allowed under Kansas law. There were no significant considerations to pursue prior to the next audit. Gordon thanked Finance Director Pat McQueen for his work in the audit process and his compliments on a job well done. Councilmember Sandy Harris moved, seconded by Councilmember Kalee Smith and carried 5-0, to receive and accept the 2019 audit.

Chad Reed: Chad Reed of 701 S. 5th Street told the Council there is a cat problem in his neighborhood. A neighbor is feeding feral cats, which then causes a cat feces problem in his yard. Reed has a 3-year old daughter that can no longer play outside due to this problem. He has set traps over the last year, but right now there are cats into the double digits that roam in his yard. He has talked to the police on numerous occasions where they will pick them up and take to the area vet clinic. Chief Bauer has talked to the neighbor and the problem gets better for a while, but then they reproduce and there is more than before. Reed is asking for any ideas that the Council might have. City Administrator Nathan Law said that other entities have in the past determined this a health emergency and taken actions to capture and destroy feral cats. However, there are programs in many communities that focus instead on capture, neuter/spay, and return. Councilmembers would like more information brought back at the next meeting on how to proceed with this or anything else that might help with the problem.

Timbercreek Special Event: City Administrator Nathan Law said since Scott Allen wasn't in attendance he would be happy to talk about the event. Timbercreek Bar & Grill has an annual motorcycle run fund-raiser that has an outdoor bar set up. This event will take place on Saturday, May 16th. Councilmember Steve Town moved, seconded by Councilmember Thorvald McKiernan, to approve the event. Councilmembers had discussion. Motion carried 5-0.

PUBLIC COMMENTS

None

MAYOR'S REPORT

Mayor Marty Southard presented Code of Appeals Appointments. Based on the appointment timeframe, and taking into consideration the reappointment calendar change with moving to November elections a few years ago, the following should have been, or should be, the current appointment schedule for the slate of individuals:

Chris Brown – up for reappointment again in 2021

Rob George – up for reappointment in 2022

Chris Urie – up for reappointment in 2023

Warren Schwabauer – up for reappointment in 2024

Pat Apple – reappoint to new 5-year term at this time

Councilmember Kalee Smith moved, seconded by Councilmember Donna Cook and carried 5-0, to approve the past appointments and the current appointment of Pat Apple to the Code of Appeals.

Proclamation Discussion: Mayor Southard asked if the Council had time to think about ideas for Damon Dennis. Councilmember Donna Cook said she heard there are many groups planning things. Southard asked if we want to do our own or coordinate with others. Councilmember Smith and McKiearnan said they would like to give a key to the City. Councilmember Town said we gave the Rose Parade President and Vern Isenhower a key to the City. Councilmembers had discussion. Councilmember Kalee Smith moved, seconded by Thorvald McKiearnan to give a key to the City and a Proclamation that declares Damon Dennis Day.

Park Board Replacement: Mayor Southard said Ernie Reinhart is resigning due to a move out of state. Mayor Southard would like to appoint Andrew Gibbons. Councilmembers had discussion. Councilmember Steve Town moved, seconded by Councilmember Sandy Harris and carried 5-0, to approve the appointment of Andrew Gibbons to the Park's Board.

Coffee with the Council: Mayor Southard said the Library would like to host a Coffee with the Council. Mayor Southard recommends limiting the number of Councilmembers to two to avoid any risk of a public meeting. Councilmembers Cook and McKiearnan both said they would like to do this.

DEPARTMENT REPORTS

Police Department: Chief Tim Bauer said they have been working hard on the department operations since the coronavirus. Chief Bauer will help keep everyone informed.

Fire Department: Chief Gerald Rittinghouse said there have been lots of procedure changes since the outbreak of the coronavirus. Supplies are also limited due to the outbreak.

City Administrator Nathan Law said city offices have been locked and we have posted on the doors how make to a payment online, by telephone or using the drop box. Anyone with questions can call City Hall and we will help them.

Councilmember Harris asked what equipment the Fire Department needs for a call. Rittinghouse said they use eye protection, gloves, boots and suits. Harris asked who our qualified health advisor is for the City. Administrator Law said Incident Command System dictates the most qualified person on site takes the leadership position, which for this purpose would be either Fire Chief Gerald Rittinghouse or Police Chief Tim Bauer, but either would defer to the Local Health Official and County Emergency Management.

ADMINISTRATOR'S REPORT

North Broadway Sidewalk Update: City Administrator Nathan Law said last year Council set a priority for sidewalk work along N. Broadway. This project falls within the Master Trails Plan, which had N. Broadway sidewalks planned on a mid-term to long-term basis of priority. The City recently completed sidewalks along N. Metcalf, which provides a recent known cost and planning example for this project, outlined in the financial section below.

In 2018 engineering and construction costs for similar work totaled approximately \$280,000 with engineering accounting for \$30,000 and construction accounting for \$250,000. The N. Metcalf project also included far less work in regard to stormwater than is anticipated for the N. Broadway sidewalk project. That being the case, staff would still estimate \$30,000-\$50,000 for engineering work on this project, and estimate \$300,000-\$350,000 for construction work. Construction estimate may not fully accommodate stormwater improvements.

As a reminder to Council, funds for sidewalks are currently accommodated primarily from Infrastructure Sales Tax funds. This sales tax fund is the same source as 2020 matching funds for the Metcalf 2.0 project engineering work, which was previously estimated at \$175,000 for the City of Louisburg portion. This is also the funding source for a significant amount of stormwater improvements identified in the Stormwater Master Plan as well as the local match for the already awarded bike/pedestrian sidewalk from Broadway Street to Crestview, intended for funding in 2021. Funds currently available are \$167,131, and in February received sales tax of \$41,033.75. Estimated expenditure for Metcalf 2.0, even offset with continued similar sales tax revenue would likely result in project engineering for sidewalks being accommodated in 2020 and construction in 2021. A cash flow

table was provided as an example intended to show the limitations of this fund. For each month staff has used the revenue estimate of \$40,000. Expenditures shown include Metcalf 2.0 engineering work spread across months February through September. Engineering work totaling \$40,000 for Broadway sidewalks is shown spread across months June through September. Engineering and right-of-way acquisition totaling \$70,000 for Broadway to Crestview spread across months August through February 2021. The table does not include any of the estimated costs of the remaining four stormwater priority projects, additional infrastructure cost share for Metcalf 2.0 (not anticipated as of this writing), or other sidewalk priorities identified either in the Master Trails Plan or by Council as priority items.

Councilmember Smith said she would like this to be put on the priority list.

Councilmember McKiernan asked about the houses behind Sonic and the stormwater project there.

Councilmember Town asked about the ADA guidelines for sidewalks along N. Broadway due to elevation changes. City Administrator Law said that will have to be discussed during engineering.

City Administrator Law said the property owners will still be responsible for mowing around sidewalks and clearing sidewalks of snow and ice.

Information was received and filed.

Gate Option for S. 16th Terrace: City Administrator Nathan Law said at the last meeting Council was approached about mud on S. 16th Terrace due to traffic entering from a former construction access entrance to Prairie Crossings. During discussion Council stated a desire to see information for a swinging pole gate to be installed at the end of the paved surface of S. 16th Terrace to prevent vehicular traffic. The costs for purchasing gates are provided in the financial section and assumes in-house installation. A map was provided showing approximate measurement of various sized gates. Without having residences on the westernmost lots there may be instances where vehicles drive around the gate rather than attempt to turn around, regardless of the direction being driven. Each gate option includes the possible need for a receiving post to hold the open gate. That post will either be located at the required radius adjacent to the curb back, or will be placed carefully to the west to ensure it is not located on private property. The swing radius to the east would require an equivalent no parking area on the side with the receiving post(s).

Staff has held a discussion with L&K Group Holdings LLC local representative to request Waste Management trucks not to enter the Prairie Crossings Subdivision from the former construction entrance. Stated in the information presented at the last meeting, these vehicles are part of the problem. Without local contacts for delivery companies, staff must recommend consideration of signage adjacent to the right-of-way on 287th/S. 16th Street to notify traffic that the former construction entrance is not to be entered upon.

Financial: Prefabricated gate pricing has been found as follows: 20' - \$2,353 plus shipping; 30' - \$3,971 plus shipping. There may be the option to fabricate gates locally to possibly reduce these pricing estimates. The design for the 20' gate is a single swing arm spanning the entire distance, whereas the 30' gate is two 15' swing arms.

Councilmembers Cook and McKiernan think the pricing is too high. McKiernan suggest getting pricing from a local steel company. Councilmembers had discussion. Councilmember Kalee Smith moved, seconded by Councilmember Thorvald McKiernan and carried 5-0, to move forward with the 20-foot gate.

N. Broadway Sewer Lift Station: Staff sought to replace a 21-year-old lift station and to add alert communications to the lift station (SCADA). This replacement lift station and SCADA was approved for the 2020 budget. Over the past four years this lift station has been showing its age as repairs are no longer effective. Adding SCADA to the lift station will alert Public Works with a phone call of any potential problem with the lift station. The previous alert method was an external alarm that would sound, which prompted neighbors to call Public Works. The new SCADA will allow Public Works to respond more quickly to any issues.

Smith and Loveless 2 pump above grade WWMPS - \$95,000.00

SCADA - \$13,934.00

The lift station will be installed by Ray Lindsey Company and the SCADA will be installed by MircoComm.

Councilmember Donna Cook questioned the size of the pipe and would like to see a bigger pipe as part of the replacement. Public Works Supervisor Craig Hufferd said we can get a 6-inch pipe but won't change the size of the pumps being installed. Councilmembers had discussion. Councilmember Thorvald McKiernan moved, seconded by Councilmember Sandy Harris, to approve Smith

and Loveless and SCADA purchases. Councilmembers had discussion. Motion carried 5-0.

Louisburg Lake Dam Maintenance: Late 2018 into early 2019 the City of Louisburg completed its required dam inspection. Upon completion of the inspection it was recommended the City fix/repair three items: 1) Remove brush from the dam embankments, main spillway and from around the primary spillway outlet; 2) Add more rip rap to the spillway; 3) All visible rodent holes need to be filled and reseeded. The inspection noted there shouldn't be any trees on the dam or at the bottom of the dam. Roots should be left to prevent erosion.

Staff advertised an RFP and received two bids for the dam maintenance

G-B Construction -\$22,550

TDM Excavating Inc. - \$13,995

Councilmember Donna Cook asked if this price included the holes to be fixed and the brush removal. Hufferd said the bids included all the required work.

Councilmember Sandy Harris moved, seconded by Councilmember Donna Cook and carried 4-0-1, (McKiernan abstained) to accept the bid from TDM Excavating Inc. in the amount of \$13,995.

COUNCIL REPORTS

Councilmember Smith: Councilmember Kalee Smith asked if there was anything new regarding the ATV rules. Police Chief Tim Bauer said with everything going on with the current events he would bring back information at a later date. Some cities require permits and insurance for owners to ride on the streets, he said.

Councilmember Cook: Councilmember Donna Cook would again like to see the Chamber of Commerce attend the Council meetings. Mayor Southard said he would reach out and see if they could come once a quarter.

Cook said she received phone calls asking why the playground equipment by the pool is so close to the entrance drive, and that it is seven feet from the roadway pavement. Public Works Supervisor Craig Hufferd said the speed limit is lowering and they will also have a child playing sign. City Administrator Law said the structure should be approximately 23 feet from the roadway, but the excavated area

for building the structure and for future mulch and barrier may look closer to the road. Staff will check the distance where the equipment will be placed.

Councilmember McKiearnan: Councilmember Thorvald McKiearnan asked if we have heard any feedback about the speed limit from Amity and Rockville coming from the east. City Administrator Nathan Law said we will contact KDOT again with that request.

McKiearnan said he would like to see a budget scenario presented that shows what it would be like if we kept spending flat.

ADJOURNMENT

At 7:50 p.m. Councilmember Thorvald McKiearnan moved, seconded by Councilmember Kalee Smith and carried 5-0, to adjourn the meeting.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk

BILLS TO BE APPROVED 04/06/2020

| VENDOR | AMOUNT | DEPARTMENT |
|----------------------------------|---------------|------------------------------|
| A & B TREE SERVICE | \$350.00 | TREE TRIMMING - BZ |
| ALEXANDER STEPHEN | \$500.00 | FLIP GRANT |
| AMERICAN EQUIPMENT CO | \$7,864.41 | SALT SPREADER - STREETS |
| APPLE ELECTRIC INC. | \$180.00 | ELECTRICAL SERVICES LY PARK |
| BILL IRELAND SECURITY INC | \$8,250.00 | EQUIPMENT & SERVICES - FIRE |
| BLACK HILLS ENERGY | \$2,838.08 | MONTHLY CONTRACT - GAS |
| BLUE CROSS/BLUE SHIELD | \$22,857.97 | HEALTH INSURANCE - ALL |
| BLUE VALLEY PUBLIC SAFETY | \$551.00 | STORM SIREN |
| BLUE VALLEY TRACTOR | \$249.97 | SUPPLIES - PWD |
| BP | \$2,539.11 | FUEL-ALL |
| CIVIC PLUS | \$160.00 | SERVICES - ADMIN |
| CLEAR IMAGE | \$251.25 | SERVICES - ADMIN |
| CORE & MAIN | \$3,524.76 | EQUIPMENT - WATER |
| CREATIVE PRODUCT SOURCE | \$400.00 | SUPPLIES - POLICE |
| CROSSLAND HEAVY CONTRACTORS | \$666,327.00 | WWTP PROJECT C20 2010 01 |
| D.C.& B. SUPPLY INC. | \$4,270.00 | GAS METERS |
| DESIGN 4 SPORTS | \$46.43 | SUPPLIES - PWD |
| DIRECTV | \$192.76 | TV - FIRE |
| EARTHWORKZ ENTERPRISES | \$25.00 | EXCAVATOR LICENSE REFUND |
| ELLIOTT INSURANCE INC | \$32,746.00 | INSURANCE - ALL |
| FAMILY CENTER OF PAOLA | \$351.49 | SUPPLIES - PWD |
| FIRST OPTION BANK | \$48,540.96 | AERIAL TRUCK PAYMENT 9 OF 12 |
| FORT SCOTT COMMUNITY COLL | \$280.00 | TRAINING - SEWER |
| G-B CONSTRUCTION | \$7,950.00 | STREET REPAIRS - STREETS |
| GERKEN RENT-ALL, INC. | \$1,030.83 | TRENCHER - GAS |
| GORDON CPA LLC | \$5,165.00 | AUDIT/FINANCIAL STATEMENTS |
| GRAINGER W.W.INC | \$82.80 | SUPPLIES - PUA |
| GRASS PAD WAREHOUSE | \$223.75 | SUPPLIES - PARKS |
| HAMM INC | \$1,613.86 | ROCK - PWD |
| HAYNES EQUIPMENT CO, INC | \$636.00 | SOUTH LAGOON EQUIPMENT |
| HICKEY, KRAIG | \$200.00 | SERVICES - CEMETERY |
| HILLSDALE RANGE | \$53.00 | TRAINING - POLICE |
| HOME DEPOT CRC | \$68.00 | EQUIPMENT - PWD |
| INDELCO | \$44.64 | EQUIPMENT - PUA |
| INDUSTRIAL SALES CO | \$1,540.66 | EQUIPMENT - GAS |
| JJ CLEANING | \$1,000.00 | CLEANING SERVICES - ADMIN,PD |
| JOHN DEERE FINANCIAL | \$1,666.05 | EQUIPMENT AND SUPPLIES - PWD |
| JOHNSON COMPANY TOP SOIL | \$210.00 | TOP SOIL - PWD |
| KANSAS DEPT HEALTH & ENVIRONMENT | \$40.00 | CERTIFICATIONS - PUA |
| KANSAS MUNICIPAL GAS | \$15,787.21 | NATURAL GAS |
| KANSAS STATE TREASURER | \$1,106.06 | FEBRUARY COURT COLLECTIONS |
| LAMP, RYNERSON & ASSOC. | \$23,500.00 | WWTP CONSTRUCTION PHASE |
| LANDS END | \$528.44 | SUPPLIES - ADMIN |
| LOUISBURG ANIMAL CLINIC | \$185.00 | SERVICES - POLICE |
| LOUISBURG CLEANERS | \$166.45 | UNIFORM MAINTENANCE - POLICE |
| LOUISBURG FORD | \$183.51 | SERVICES - PWD |
| LUCAS SCHULL | \$800.00 | EQUIPMENT - PWD |
| LYNN PEAVEY COMPANY | \$74.50 | EQUIPMENT - POLICE |
| MARK ALLEN | \$295.98 | IT EQUIPMENT - PUA |

| | |
|---------------------------|--------------|
| MCI | \$50.35 |
| MDC PUA | \$75,025.48 |
| MI CO JAIL | \$40.00 |
| MIAMI LUMBER INC | \$36.80 |
| MILLER BEN | \$99.60 |
| MO-KAN DIAL, INC. | \$1,430.61 |
| NAPA AUTO PARTS | \$25.99 |
| NATE APPLE CONCRETE, INC. | \$4,795.00 |
| NATIONAL SIGN CO INC | \$140.29 |
| NPG NEWSPAPERS | \$450.10 |
| OCCUPATIONAL HEALTH | \$185.00 |
| OIL PATCH PUMP AND SUPPLY | \$499.53 |
| OLSSON ASSOCIATES | \$6,791.56 |
| O'REILLY AUTO PARTS | \$305.99 |
| PARTNERS PRINT & COPY INC | \$251.67 |
| PEREGRINE CORP. | \$2,395.10 |
| PHILLIPS 66 CARD | \$1,356.47 |
| POLSINELLI PC | \$574.00 |
| PRAXAIR DIST. INC. | \$48.41 |
| PRICE BUSINESS ENTERPRISE | \$880.46 |
| PRICE CHOPPER | \$227.60 |
| PRINCIPAL LIFE INSURANCE | \$223.50 |
| QUILL | \$124.11 |
| RURAL WATER DISTRICT #2 | \$28.97 |
| SAMS CLUB MC/SYNCB | \$4,860.98 |
| SHRED-IT USA | \$83.30 |
| SI FUNERAL SERVICES | \$595.00 |
| STAPLES ADVANTAGE | \$522.98 |
| STARK BORING CO INC | \$1,800.00 |
| STOREY, TRACI | \$157.55 |
| SUMNER ONE | \$504.43 |
| SUTTON LAW OFFICE, P.A. | \$3,985.80 |
| SWIM THINGS INC. | \$372.00 |
| TRI COUNTY PEST CONTROL | \$450.00 |
| TROOP 1199 | \$50.00 |
| ULINE | \$1,947.04 |
| USA BLUE BOOK | \$1,606.17 |
| VERIZON | \$912.17 |
| VISION SERVICE PLAN | \$941.21 |
| WAITE JAMIE | \$405.00 |
| WHITE'S AUTOMOTIVE | \$245.20 |
| ZEP MANUFACTURING | \$275.99 |
| | \$983,149.34 |

TELEPHONE - ALL
WATER - PUA
PRISONER CARE - POLICE
SUPPLIES - PWD
SUPPLIES - PWD
TELEPHONE - ALL
SUPPLIES - PARKS
DUGOUTS - LY PARK
EQUIPMENT - STREETS
PUBLICATIONS - ADMIN
TESTING - POLICE
SUPPLIES - GAS
STORMWATER MASTERPLAN
SUPPLIES - PWD, PUA
SUPPLIES, SHIPPING, PRINTING
UTILITY BILL PRINTING AND SUPPLIES - GS, SW, WT
FUEL - POLICE
CITY ATTORNEY SERVICES
SUPPLIES - GAS
IT SERVICES - ADMIN, PD
SUPPLIES - ADMIN, PUA
INSURANCE - ALL
OFFICE SUPPLIES - ALL
WATER - PARKS
EQUIPMENT, SUPPLIES- BZ, POOL
SERVICES - ADMIN
SERVICES - CEMETERY
SUPPLIES - ADMIN
BORE FOR MELROSE - GAS
MILEAGE - ADMIN
COPY SERVICES - ALL
CONTRACT TO PROSECUTE
SUPPLIES - POOL
PEST CONTROL
L/Y CAMPING REFUND
SUPPLIES - PARKS
EQUIPMENT
CELLULAR - ALL
INSURANCE - ALL
BASEBALL FIELD REFUND
SERVICES - PUA
SUPPLIES - ADMIN

Memo

To: Louisburg Governing Body

From: Nathan Law

Date: April 3, 2020

Re: Feral Cat Considerations

Background: Staff was asked to research and report back on options to address feral cat population following discussion at the last Council meeting. Staff has attempted to contact the State of Kansas to inquire about possibility of an emergency declaration and possibly instituting a one-time capture and destroy process, but the current pandemic has resulted in most state offices being closed presently.

Alternatively, staff has reached out to the local veterinarian offices to inquire about capture, spay/neuter, and return programs. Both veterinarian offices would accommodate the process to spay/neuter, provide rabies vaccination, and either clip an ear or mark the stomach of cats, and allow the cats to be returned to their capture location. With this catch and release program, staff would expect property owners experiencing issues to continue to capture feral cats and take those to the designated veterinarian office, after which the cat may be returned to the same individual or City staff may accommodate the return aspect of the animal. The larger issue with such a program is it does not immediately address the concerns for health and safety expressed at the last meeting. The impact of the catch and release is to prevent procreation, not immediately reducing the population. That would leave feral cats to continue to occupy the previous community location.

Currently the City accommodates captured feral cats by allowing citizens to take the animal to the Louisburg Animal Clinic exclusively because that office is setup to house cats, an officer will verify residency of the citizen, the clinic will then follow its elected process to either relocate the animal or keep and destroy. This is not necessarily labor intensive for City employees, but the cost is unknowable from year-to-year as there is no way of knowing how diligent citizens may choose to be about feral cats.

Financial: Louisburg Animal Clinic has offered the lower cost program for capture, neuter/spay, vaccinate, and identify feral cats, for a cost of \$100 for female and \$65 for male.

Legal: None.

Recommendation: Discuss options and direct staff accordingly.

Memo

To: Louisburg Governing Body

From: Nathan Law

Date: April 3, 2020

Re: Moratoria for “Stay Home” Orders

Background: Staff is providing the attached moratoria for Council to consider as part of local effort to help control aspects of the Code of the City of Louisburg that allows or encourages environments that violate stay home orders or that may ease the burden on local commerce that has been effected by the same orders. Each resolution/moratorium is specific to some aspect of code book.

Financial: Publication costs for each resolution.

Legal: It is recommended that each resolution adopted should be published once in the official newspaper.

Recommendation: Discuss moratoria and adopt as determined appropriate.

RESOLUTION NO. 4-6-20A

A RESOLUTION OF THE CITY OF LOUISBURG, KANSAS DECLARING A TEMPORARY MORATORIUM ON THE PROCESSING AND APPROVAL OF ALL SOLICITORS, CANVASSERS, PEDDLERS PERMITS AS DEFINED IN CHAPTER V. BUSINESS REGULATIONS, ARTICLE 1. OF THE CODE OF THE CITY OF LOUISBURG, KANSAS TO FURTHER THE EFFORTS OF ALL “STAY HOME” ORDERS ISSUED BY FEDERAL, STATE OR LOCAL AUTHORITY, UNTIL SUCH TIME AS ALL SUCH ORDERS HAVE BEEN LIFTED

WHEREAS, the City of Louisburg currently is under “stay home” order by the Governor of the State of Kansas and the Miami County Local Health Officer; and

WHEREAS, “stay home” orders are intended to continue to allow for citizens to seek out essentials for personal health or health of those in their care; and

WHEREAS, the governing body of the City of Louisburg does not include those services listed under Chapter V. Business Regulations, Article 1. Solicitors, Canvassers, Peddlers to be included in the list of essential providers or services recognized by “stay home” orders;

WHEREAS, a temporary moratorium is needed as part of and reasonably related to the “stay home” orders intended to preserve and enhance the community’s public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LOUISBURG, KANSAS, THAT:

1. There is hereby declared a limited and temporary moratorium on the granting of permits included in Chapter V. Business Regulations, Article 1. Solicitors, Canvassers, Peddlers within the City of Louisburg, Kansas, in order to allow time for the current health emergency to be addressed or lessened and for the protection of the citizens of the City of Louisburg.
2. All City of Louisburg officials, agencies, agents and/or boards charged with the responsibility to approve such permits under any law or regulation are hereby directed to suspend the granting of such approval or authorization, for the period stated herein.
3. The City Administrator of the City of Louisburg, Kansas, is hereby directed to be the administrator of the provisions of this Resolution. Any question as to the applicability of this Resolution shall be made to the City Administrator.
4. Any person aggrieved by a decision of the person designated as the administrator of this Resolution shall have the right to appeal such decision to the City Council. The City Council, after calling for a public hearing on such request in the same manner required for adoption of the city budget, may uphold, overturn or modify the decision made by the City Administrator. Decisions of the City Council shall be subject to appeal to District Court in the manner provided by K.S.A. 12-760.
5. Each section of this Resolution is hereby declared to be independent of every other

section, so far as inducement for the passage of this Resolution is concerned. If any section of this Resolution shall be adjudged invalid or held unconstitutional the same shall not affect the validity of this Resolution as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

6. The duration of this Resolution shall be from the effective date of this Resolution until April 20, 2020, but may be extended as may be required to comply with any applicable "stay home" order by any authority authorized to direct such order upon the City of Louisburg.

ADOPTED BY THE CITY COUNCIL of the City of Louisburg, Kansas, this _____ day of _____, 2020.

Marty Southard, Mayor

ATTEST:

Traci Storey, City Clerk

RESOLUTION NO. 4-6-20B

A RESOLUTION OF THE CITY OF LOUISBURG, KANSAS DECLARING A TEMPORARY MORATORIUM ON THE RESTRICTIONS OF TEMPORARY SIGN REGULATIONS AS THEY PERTAIN TO COMMERCIAL BUSINESSES, REGULATIONS WHICH ARE INCORPORATED IN CHAPTER XVI. ZONING AND PLANNING, ARTICLE 3. OF THE CODE OF THE CITY OF LOUISBURG, KANSAS TO FURTHER THE EFFORTS OF ALL “STAY HOME” ORDERS ISSUED BY FEDERAL, STATE OR LOCAL AUTHORITY, UNTIL SUCH TIME AS ALL SUCH ORDERS HAVE BEEN LIFTED

WHEREAS, the City of Louisburg currently is under “stay home” order by the Governor of the State of Kansas and the Miami County Local Health Officer; and

WHEREAS, “stay home” orders are intended to continue to allow for citizens to seek out essentials for personal health or health of those in their care; and

WHEREAS, the governing body of the City of Louisburg is supportive of commercial businesses listed as essential providers or services recognized by federal, state or local “stay home” orders;

WHEREAS, a temporary moratorium is needed as part of and reasonably related to the restriction of temporary signs posted at a commercial business location to further the efforts of “stay home” orders, specifically those signs intended to explain commercial business steps or options to continue to provide services while recognizing efforts to social distance.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LOUISBURG, KANSAS, THAT:

1. There is hereby declared a limited and temporary moratorium on the restriction of temporary sign regulations as they pertain to commercial businesses, outlined in Zoning Regulations of 2010 and incorporated in Chapter XVI. Zoning and Planning, Article 3. of the Code of the City of Louisburg, Kansas, in order to allow continuation of commerce in a safe manner while the current health emergency is being addressed or lessened and for the protection of the citizens of the City of Louisburg.
2. All City of Louisburg officials, agencies, agents and/or boards charged with the responsibility to enforce such temporary sign restrictions under any law or regulation are hereby directed to suspend such enforcement for the period stated herein.
3. The City Administrator of the City of Louisburg, Kansas, is hereby directed to be the administrator of the provisions of this Resolution. Any question as to the applicability of this Resolution shall be made to the City Administrator.
4. Any person aggrieved by a decision of the person designated as the administrator of this Resolution shall have the right to appeal such decision to the City Council. The City Council, after calling for a public hearing on such request in the same manner required for adoption of the city budget, may uphold, overturn or modify the decision made by the City Administrator. Decisions of the City Council shall be subject to appeal to District Court in the manner provided by K.S.A. 12-760.

5. Each section of this Resolution is hereby declared to be independent of every other section, so far as inducement for the passage of this Resolution is concerned. If any section of this Resolution shall be adjudged invalid or held unconstitutional the same shall not affect the validity of this Resolution as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.
6. The duration of this Resolution shall be from the effective date of this Resolution until April 20, 2020, but may be extended as may be required to comply with any applicable “stay home” order by any authority authorized to direct such order upon the City of Louisburg.

ADOPTED BY THE CITY COUNCIL of the City of Louisburg, Kansas, this _____ day of _____, 2020.

Marty Southard, Mayor

ATTEST:

Traci Storey, City Clerk

RESOLUTION NO. 4-6-20C

A RESOLUTION OF THE CITY OF LOUISBURG, KANSAS DECLARING A TEMPORARY MORATORIUM ON THE PROCESSING AND APPROVAL OF ALL NEW BUSINESSES AND LICENSES AS DEFINED IN CHAPTER III BEVERAGES, ARTICLES 1 THROUGH 7 OF THE CODE OF THE CITY OF LOUISBURG, KANSAS TO FURTHER THE EFFORTS OF ALL “STAY HOME” ORDERS ISSUED BY FEDERAL, STATE OR LOCAL AUTHORITY, UNTIL SUCH TIME AS ALL SUCH ORDERS HAVE BEEN LIFTED

WHEREAS, the City of Louisburg currently is under “stay home” order by the Governor of the State of Kansas and the Miami County Local Health Officer; and

WHEREAS, “stay home” orders are intended to prevent the gathering of crowds of individuals to avoid increasing the spread of the virus warranting such orders; and

WHEREAS, the governing body of the City of Louisburg does not include adding new services listed under Chapter III. Beverages, Articles 1 through 7 to be advisable under current “stay home” orders;

WHEREAS, a temporary moratorium is needed as part of and reasonably related to the “stay home” orders intended to preserve and enhance the community’s public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LOUISBURG, KANSAS, THAT:

1. There is hereby declared a limited and temporary moratorium on the granting of new licenses as defined in Chapter III. Beverages, Articles 1 through 7 of the Code of the City of Louisburg, Kansas, in order to allow time for the current health emergency to be addressed or lessened and for the protection of the citizens of the City of Louisburg.
2. All City of Louisburg officials, agencies, agents and/or boards charged with the responsibility to approve such licenses under any law or regulation are hereby directed to suspend the granting of such approval or authorization for new businesses, for the period stated herein.
3. The City Administrator of the City of Louisburg, Kansas, is hereby directed to be the administrator of the provisions of this Resolution. Any question as to the applicability of this Resolution shall be made to the City Administrator.
4. Any person aggrieved by a decision of the person designated as the administrator of this Resolution shall have the right to appeal such decision to the City Council. The City Council, after calling for a public hearing on such request in the same manner required for adoption of the city budget, may uphold, overturn or modify the decision made by the City Administrator. Decisions of the City Council shall be subject to appeal to District Court in the manner provided by K.S.A. 12-760.
5. Each section of this Resolution is hereby declared to be independent of every other section, so far as inducement for the passage of this Resolution is concerned. If any

section of this Resolution shall be adjudged invalid or held unconstitutional the same shall not affect the validity of this Resolution as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

6. The duration of this Resolution shall be from the effective date of this Resolution until April 20, 2020, but may be extended as may be required to comply with any applicable “stay home” order by any authority authorized to direct such order upon the City of Louisburg.

ADOPTED BY THE CITY COUNCIL of the City of Louisburg, Kansas, this _____ day of _____, 2020.

Marty Southard, Mayor

ATTEST:

Traci Storey, City Clerk

RESOLUTION NO. 4-6-20D

A RESOLUTION OF THE CITY OF LOUISBURG, KANSAS DECLARING A TEMPORARY MORATORIUM ON THE PROCESSING AND APPROVAL OF ALL NEW SPECIAL EVENT PERMITS AS DEFINED IN CHAPTER XII PUBLIC PROPERTY, ARTICLE 4 OF THE CODE OF THE CITY OF LOUISBURG, KANSAS TO FURTHER THE EFFORTS OF ALL “STAY HOME” ORDERS ISSUED BY FEDERAL, STATE OR LOCAL AUTHORITY, UNTIL SUCH TIME AS ALL SUCH ORDERS HAVE BEEN LIFTED

WHEREAS, the City of Louisburg currently is under “stay home” order by the Governor of the State of Kansas and the Miami County Local Health Officer; and

WHEREAS, “stay home” orders are intended to prevent the gathering of crowds of individuals to avoid increasing the spread of the virus warranting such orders; and

WHEREAS, the governing body of the City of Louisburg does not include special events defined under Chapter XII Public Property, Article 4 to be advisable under current “stay home” orders;

WHEREAS, a temporary moratorium is needed as part of and reasonably related to the “stay home” orders intended to preserve and enhance the community’s public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LOUISBURG, KANSAS, THAT:

1. There is hereby declared a limited and temporary moratorium on the granting of permits as defined in Chapter XII Public Property, Article 4 of the Code of the City of Louisburg, Kansas, in order to allow time for the current health emergency to be addressed or lessened and for the protection of the citizens of the City of Louisburg.
2. All City of Louisburg officials, agencies, agents and/or boards charged with the responsibility to approve such permits under any law or regulation are hereby directed to suspend the granting of such approval or authorization, for the period stated herein.
3. The City Administrator of the City of Louisburg, Kansas, is hereby directed to be the administrator of the provisions of this Resolution. Any question as to the applicability of this Resolution shall be made to the City Administrator.
4. Any person aggrieved by a decision of the person designated as the administrator of this Resolution shall have the right to appeal such decision to the City Council. The City Council, after calling for a public hearing on such request in the same manner required for adoption of the city budget, may uphold, overturn or modify the decision made by the City Administrator. Decisions of the City Council shall be subject to appeal to District Court in the manner provided by K.S.A. 12-760.
5. Each section of this Resolution is hereby declared to be independent of every other section, so far as inducement for the passage of this Resolution is concerned. If any section of this Resolution shall be adjudged invalid or held unconstitutional the same shall

not affect the validity of this Resolution as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

6. The duration of this Resolution shall be from the effective date of this Resolution until April 20, 2020, but may be extended as may be required to comply with any applicable "stay home" order by any authority authorized to direct such order upon the City of Louisburg.

ADOPTED BY THE CITY COUNCIL of the City of Louisburg, Kansas, this _____ day of _____, 2020.

Marty Southard, Mayor

ATTEST:

Traci Storey, City Clerk

Memo

To: Louisburg Governing Body

From: Nathan Law

Date: April 3, 2020

Re: Council Projects for 2021 and Future Years

Background: An item presented to Council in the past is a consideration for projects that should be focused on as priorities for the next budget. Staff sent direct communication to Councilmembers periodically the past month requesting items to compile for this consideration. This list is taken into consideration during project price estimating, weighed against departmental requests for projects in the same budget year, and used to estimate budget expenses. A budget workshop is used each year to discuss these projects compared with departmental requests and included within a draft budget.

The following is a list of Council member submitted items that, if approved, should be considered City priority when discussing budgeting and funding of projects.

Councilmember Town:

- Street lights added along N. Broadway and along N. Metcalf – Everygy
- Increase standards for curb radius at entrances and intersections – (staff project)
- Consider adding bike lanes on some wider streets
- Promote local small business incubator locations and modified utility assistance program
- Continue pursuit of a multi-use/multi-function community center
- Continue addressing stormwater and wastewater issues

Financial: None.

Legal: None.

Recommendation: Discuss the requested projects and direct staff on desired projects to advance to a budget workshop.