

**Louisburg Park & Tree Board Meeting**  
**Monday, January 11, 2021 at 6:45 P.M.**  
**City Council Meeting Room**  
**215 South Broadway**  
**AGENDA**

**Item 1: PLEDGE OF ALLEGIANCE**

**Item 2: ADOPTION OF THE AGENDA:**

**Item 3: APPROVAL OF THE MINUTES:**

- Minutes from the December 14, 2020 Meeting

**Item 4: PUBLIC COMMENTS:**

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken.

**NEW BUSINESS ITEMS:**

**Item 5: Discussion with Andrew Brown concerning an Eagle Project at L/Y Park. Brown would like to construct a Gaga Pit.**

**Item 6: Discussion with City Staff concerning the procurement of picnic tables.**

**Item 7: Discussion concerning a fee increase for ballfield usage. This increase will affect out-of-town teams using ballfields in L/Y Park.**

**OLD BUSINESS:**

**Item 7: None**

**REPORTS:**

**Item 8: Individual area of responsibility updates:**

- Bob Bazin (Chairperson)
- Vacant (Aquatic Center)
- Andy Gibbons (City Park)
- Wayne Knop (Ron Weers Park)
- Jack Kline (Forestry Manager)
- Michael McClellan (Lewis-Young Park)
- Diana Moore and/or Amy Buffington (Louisburg Rec Commission)
- City Administrator

**Item 9: Adjournment**



**LOUISBURG PARK AND TREE BOARD  
MEETING MINUTES  
Monday, December 14, 2020**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

**ATTENDANCE**

**Board Members:** Wayne Knop and Michael McClellan

**Board Members Attended Remotely via Zoom:** Jack Kline

**City Council:** Sandy Harris

**City Administrator:** Nathan Law

**City Staff:** Jean Carder

**Louisburg Rec Commission:** Diana Moore and Amy Buffington

**Recording Secretary:** Rusty Whitham

**Visitors:** Chris Cardwell

**Item 1: PLEDGE OF ALLEGIANCE**

**Item 2: ADOPTION OF THE AGENDA:**

A motion was made by Wayne Knop to approve the agenda. The motion was seconded by Michael McClellan. Motion passed 4-0.

**Item 3: APPROVAL OF THE MINUTES:**

A motion was made by Wayne Knop to approve the November 9, 2020 minutes. The motion was seconded by Michael McClellan. Motion passed 4-0.

**Item 4: PUBLIC COMMENTS:**

None

**NEW BUSINESS ITEMS:**

**Item 5: Discussion concerning electrical usage at L/Y Park and a determination if field usage fees need to be increased.**

Administrator Nathan Law mentioned that the revenue received from park fees covered the electrical costs at L/Y Park between September 3, 2019 to October 30, 2020. Reference the attached cost analysis spreadsheet. During this period, the City received approximately \$27,197.66 in park usage fees and paid Evergy \$13,520.15 for electrical service. Administrator Law said that usage fees provided sufficient income to pay for electrical usage at the park.

Administrator Law then said that Staff will evaluate the electrical bills associated with other parks in the near future.

Michael McClellan suggested increasing the ballfield usage fees at L/Y Park. McClellan mentioned that the ballfield usage fees at Heritage Park in Overland Park are \$40-\$50 an hour. He said that the fields in Louisburg in most cases are in better shape. McClellan noted that our ballfields are being used a lot by out-of-town traveling teams and this additional wear-and-tear on our fields has substantially increased maintenance costs. McClellan recommended increasing the usage fees for out-of-town teams so that they are on par with Overland Park fields.

Wayne Knop asked if the lighted soccer field is being used at night. Diana Moore said yes, and added that the lighted soccer field is probably used three nights a week.

Wayne Knop then asked about the monthly temperature readings associated with the 2020 Everygy bills. Knop noted that temperatures were not listed in the 2015 KCP&L bills. He wanted to know how temperature is used to calculate the monthly electrical bill. Staff was unsure of the purpose of the temperature readings and said they will research and find out.

No further discussion occurred.

#### **Item 6. Installation of benches along the new trail at L/Y Park.**

Administrator Nathan Law mentioned that a park bench was recently donated for L/Y Park. The donated bench will be placed along the new trail facing the youth soccer fields. Administrator Law stated the concrete pad for this new bench was poured last week. He also stated that Staff ordered three additional benches. These benches will be placed in stock. The surplus benches will ensure that all future bench installations will be identical. As benches are purchased Staff will ensure they are the same style and color throughout the park. It was also mentioned that these benches were purchased in accordance with the Park and Tree Board through the Memorial Program.

Wayne Knop asked what the cost for each bench. Staff replied approximately \$470.

#### **No further discussion occurred:**

#### **Additional Conversation:**

Chris Cardwell from the Miami County Conservation District introduced himself. Cardwell mentioned that he was recently hired as an Urban Conservationist. This new position was created as a result of a grant from the National Association Conservation Districts. This position will provide technical assistance for communities in Miami County and South Johnson County. Cardwell said he will be in this position for 2-3 years and will focus on urban conservation using educational outreach and an increased social media presence. He said that their program can also provide aerial photography and watershed research to communities as needed. Cardwell provided staff with his contact information and encouraged the Board to reach out to him for assistance if needed.

#### **OLD BUSINESS:**

**Item 7: None**

## **REPORTS:**

### **Item 8:** Individual area of responsibility updates:

- Bob Bazin (Chairperson) – Nothing to report
- David Maddax (Aquatic Center) – Not Present
- Andy Gibbons (City Park) – Not Present
- Wayne Knop (Ron Weers Park) – Knop stated that the gravel road near the tractor pull area in L/Y Park is in bad shape and in may need repairs or paved. Diana Moore concurred. Administrator Nathan Law said that he will find out if this road is scheduled for paving.  
  
Knop also mentioned he a seen the frisbee golf course in L/P Park being used a lot. Administrator Law also said he has seen the course being used by a lot of people.
- Jack Kline (Forestry Manager) – Nothing to report
- Michael McClellan (Lewis-Young Park) – Nothing to report
- Diana Moore and/or Amy Buffington (Louisburg Rec Commission) – Nothing to report
- City Administrator – Nothing to report
- City Council Member Sandy Harris – Nothing to report

### **Item 9: ADJOURNMENT:**

Michael McClellan made a motion to adjourn the meeting. The motion was seconded by Wayne Knop. The motion passed 4-0. The meeting ended at 6:49p.m.

Submitted by Rusty Whitham

# Gaga Pit at L&Y park

Andrew brown

# What is a Gaga ball pit?

- Stationary octagonal pit that you play Gaga ball in
- 3 feet tall walls
- 20 feet in diameter
- The bottom is generally dirt

# What is Gaga ball?

- Anywhere from 2-25 players
- Games last anywhere from 5-30 minutes
- One ball, can be volleyball, kickball, or soccer ball
- If the ball hits you below the knees you are out and exit the pit
- You may hit the ball with your hands
- You can only hit the ball once
- If the ball hits the wall or another player you may hit it again

# Video of Gaga ball being played

[Video of Ga Ga ball](#)



## How much will it cost?

Materials will cost around \$800

Labor will be free as it will be volunteers from troop 101

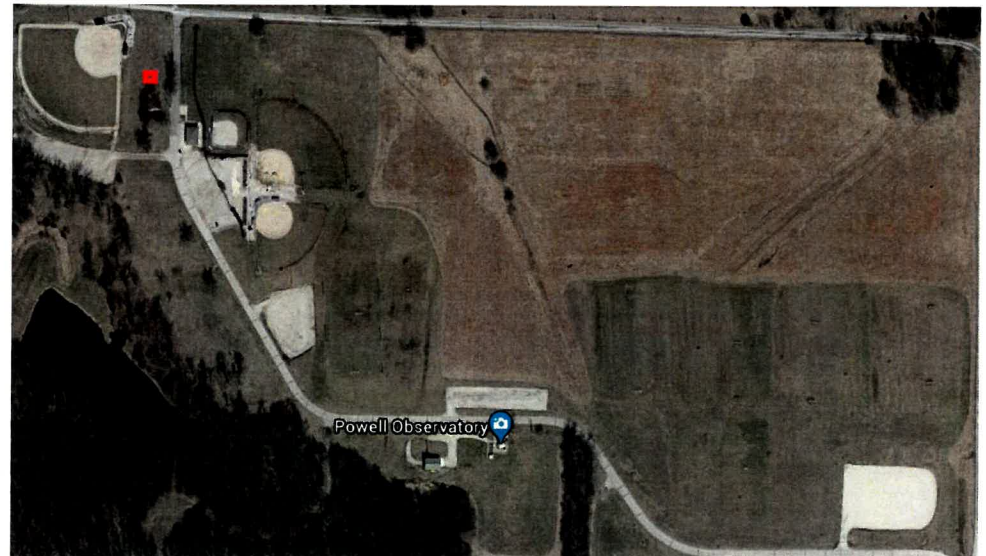
I plan on asking Home Depot, Lowe's, and Ace Hardware for donations

The city will not have to pay for anything unless they wish to donate

# Where will it go

I have planned to put it at Louis Young park on the north side of the playground

It will be between the playground and the bleachers



# Why does Louis young park need a Ga Ga ball pit

It is something for siblings or parents to do while kids are practicing or playing games

Another reason for people to visit the park

# Maintenance

- Mowing around the edges
- Weed eat around the edges



**To:** Louisburg Park & Tree Board

**From:** City Staff

**Date:** Jan. 8, 2021

**Re:** Waste Tire Grant Program

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Staff learned of a waste tire grant program offered through KDHE. This grant provides a 50% match to purchase products made by recycled tires. Staff determined replacing the picnic tables at Lewis-Young Park would be a good fit for this grant opportunity.

Administrator Law presented this grant opportunity to Council at the Jan 4, 2021, meeting. Council approved pursuing the purchase of 8 tables. Seven of the tables would be 8-ft tables and one table would be an 8-ft. wheelchair accessible table. These tables would be located around the concession stand and possibly the two shelters just north of the lake.

As part of the grant requirement, Staff will need to have a recycling educational component for residents. Each table contains the equivalent of 20 passenger tires and 3,840 empty gallon milk jugs.

Financial: \$7,162. Cost after reimbursement: \$3,581.

Recommendation: Staff would like the Park & Tree board to choose the table color: either grey, green or brown. Bases are black on all color choices. As a reminder per the Memorial Program policy established by the Board, picnic tables offered through that program are available in dark brown only. Park Board may choose to go with the brown or have an alternate color since these tables aren't memorial tables.

Grey:



Brown:



Green:



Recently installed memorial bench at LYP





**To:** Louisburg Park & Tree Board

**From:** City Staff

**Date:** Jan. 8, 2021

**Re:** Field Usage Fee Increase

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In recent months the Park and Tree Board has expressed an interest in increasing the Field Usage Fees associated with out-of-town teams (softball and baseball). City Council and the Park and Tree Board adopted the “Field Rental & Parks Reservation Policies” on May 20, 2019. Within this policy contains the current fee schedule. See below:

**FEE SCHEDULE**

**Park Type Hourly Fee**

Baseball/Softball (*rate applies if used by football*) \$30

Soccer \$20

Football \$20

Light Fee (any field) \$15

All fees are due upon and as a condition of approval. Fields will not be reserved without payment. Fees are subject to change, unless paid in full, prior to the effective date of a fee change.

Light Key Deposit: A \$25 (per key) cash deposit is required for rentals that require keys to operate field lighting at Lewis-Young Park. The key(s) must be returned within 24 hours of the last rental date to receive a refund. Use of lights for Louisburg Recreation Commission activities will be administered through the LRC Director.

The Park and Tree Board may consider modifying the fee schedule as follows:

**FEE SCHEDULE**

**Park Type Hourly Fee**

Local Baseball/Softball Teams (*rate applies if used by football*) \$30

Non-Resident (Outside USD416 Boundary) Baseball/Softball Teams \$40

Soccer \$20

Football \$20

Light Fee (any field) \$15