

Louisburg Park & Tree Board Meeting
Monday, January 9, 2022 at 6:30 P.M.
City Council Conference Room
215 South Broadway
AGENDA

Livestream link: N/A

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

Item 3: APPROVAL OF THE MINUTES:

- Minutes from the December 12, 2022 Meeting

Item 4: PUBLIC COMMENTS:

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken.

NEW BUSINESS ITEMS:

Item 5: None

OLD BUSINESS:

Item 6: None

REPORTS:

Item 8: Individual area of responsibility updates:

- Bob Bazin (Chairperson)
- Ryan Westhoff (Aquatic Center)
- Andy Gibbons (City Park)
- Wayne Knop (Ron Weers Park)
- Jack Kline (Forestry Manager)
- Michael McClellan (Lewis-Young Park)
- Shelly Satler/Tyler Olson (Louisburg Rec Commission)
- Nathan Law (City Administrator)

Item 9: Adjournment



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, Dec. 12, 2022**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Andy Gibbons, Jack Kline, and Wayne Knop

Mayor: Donna Cook

City Council: None

City Administrator: Nathan Law

City Staff: Jean Carder

Louisburg Rec Commission: Shelly Sattler and Tyler Olson

Recording Secretary: Robert Lake

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

Motion was made by Jack Kline to approve the agenda, was seconded by Wayne Knop. Motion passed 4-0.

Item 3: APPROVAL OF THE MINUTES:

Motion was made by Wayne Knop to approve the November 14, 2022, minutes, and was seconded by Andy Gibbins. Motion passed 4-0.

Item 4: PUBLIC COMMENTS:

None

NEW BUSINESS ITEMS:

Item 5: None

OLD BUSINESS:

Item 6: Discussion on City Park improvements.

City Staff reminded the board of what was discussed at the November 14th meeting, purchasing picnic tables and if they needed to be placed on cement pads and the pour-in-place for the aquatic center park playground. City Staff provided the Master Parks plan to refer to help decide what projects could be reviewed and recommended to City Council to be addressed.

Board discussed how to finance all projects and what budgets would be allocated to the projects.

It was discussed for Ron Weers Park expanding the parking lot, adding area for dog park, or addition of a fishing dock. Wayne Knop advised parking is a priority, but the lighting of the trail would be a top priority. Knop expressed near the dam and east side of the walking trail is not lit up like the west side is. The board discussed how much lighting it would require to light the trail, type of light, size of the poles, residential areas it might affect, length between poles, and cost. It was asked if a lighting demonstration could be done to see how many lights it would take to light the trail and if City Staff could look into the demonstration.

Jack Kline expressed his priorities being the pour-in-place playground surfacing and replacement or additional playground equipment for Lewis-Young Park due to utilization of park. No further discussion was had regarding this.

The board had a discussion over City Park and the cost for certain items that were recommended in the Master Park Plans and their requests for 7 regular tables and 1 ADA table for area parks if funding allowed.

The board discussed if they do not receive the grant for the tables and playground surfacing, the board recommends to fully fund the pour-in-place for the aquatic center playground, and partially funded if they do get the grant. The pour-in-place could be purchased with the aquatic center budget if there is money within that budget. The board recommends saving the rest of the money until they determine how much lighting would cost for the walking trail at Ron Weers Park.

Discussion regarding pickleball occurred and the possibility of where a court should be located, the popularity of the game and if Louisburg Recreation Commission was involved with pickleball or not.

Jack Kline moved to make the recommendation for the pour-in-place for the aquatic center playground and holding remaining funds for the lighting for Ron Weers Park. Motion was seconded by Andy Gibbons, and passed 4-0.

REPORTS:

Item 7: Individual area of responsibility updates:

- Bob Bazin (Chairperson) – Nothing to report.
- Ryan Westhoff (Aquatic Center) – Not Present
- Andy Gibbons (City Park) – Tennis court leaves and acorns need to be cleaned up and tennis court net is sagging. During warmer days it was asked if those items could be addressed.
- Wayne Knop (Ron Weers Park) – Nothing to report
- Jack Kline (Forestry Manager) – Nothing to report
- Michael McClellan (Lewis-Young Park) – Not Present

- Shelly Sattler and Tyler Olson (Louisburg Rec Commission) City Administrator – Introduction of new Recreation Director Shelly Sattler. No further items to report.

Item 8: Adjournment

Jack Kline made a motion to adjourn the meeting, was seconded by Andy Gibbons, motion passed 4-0. The meeting ended at 7:22 p.m.

Submitted by Robert Lake