



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, October 9, 2017**

The Park Board of Louisburg, Kansas met at 6:30 p.m. in the City Hall Conference Room with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Wayne Knop, Michael McClellan, Ernie Reinhart and Jack Kline

City Administrator: Nathan Law

City Council: Steve Towne and Kalee Smith (Arrived at 6:38)

City Staff: Jean Carder

Recording Secretary: Rusty Whitham

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Ernie Reinhart to approve the agenda. The motion was seconded by Michael McClellan. Motion carried 5-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Wayne Knop to approve the minutes from the September 11, 2017 Park and Tree Board meeting. The motion was seconded by Ernie Reinhart. Motion carried 5-0.

Item 4: PUBLIC COMMENTS:

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken. None.

NEW BUSINESS ITEMS:

Item 5: Lewis-Young Park Master Plan Discussion

The City Administrator (Nathan Law) explained that Staff created a draft master plan for L/Y Park. This plan was drafted for discussion purposes only. Nathan Law went on by stating that our goal is to create a plan that will incorporate all the city parks into one Master Parks Plan. He challenged the Park and Tree Board to take a good look at their parks and help create a timeless document that represents a vision for the parks system for the next 10-20 years. This document is intended to guide the parks system, but also incorporates flexibility in responding to unique opportunities as they arise. Law asked the park representatives to set goals that will be used to develop the city's parks system. Our goals for the parks system should meet the needs of our growing community.

Law mentioned that aerial maps of individual parks will be emailed to the board members tomorrow morning. The maps can be used to help create a park plan for assigned areas.

After a lengthy discussion all agreed that a master parks plan that includes all the parks would be beneficial for our community. Further work on the Master Parks Plan is needed. This item was tabled and will be discussed at a later date.

Ernie Reinhart suggested that the board create a recurring maintenance schedule for the facilities that currently exist in the parks. Scheduling maintenance will save money over the long term and show our community that we take care of what we already have. Scheduling maintenance will also help with the budgeting process. Jack Kline provided examples of work that needs to be scheduled.

Kalee Smith mentioned that information concerning the proposed Master Trails Plan will be available at City Hall and at Halloween on Broadway (October 28, 2017).

OLD BUSINESS:

Item 6: None

REPORTS:

Item 7: Individual area of responsibility updates:

Bob Bazin (Chairperson) – None

Michael McClellan (Lewis-Young Park) – Mentioned the he contacted the school and they are interested in finishing the replacement of baseball dugouts on field “A” this spring.

Lonnie Kuntz (Aquatic Center) - Not present at this meeting

Ernie Reinhart (City Park) – Mentioned that the replacement basketball goal will be installed during the next fiscal year. It should be installed early 2018 as soon a money is available.

Wayne Knop (Ron Weers Park) – None

Jack Kline (Forestry Manager) – None

City Administrator – None

Item 8: ADJOURNMENT:

A motion was made by Wayne Knop to adjourn the meeting. The motion was seconded by Ernie Reinhart. Motion carried 5-0. The meeting concluded at 7:33pm.

Submitted by Rusty Whitham
Recording Secretary