

**CITY OF LOUISBURG, KANSAS  
MINUTES OF REGULAR MEETING  
JULY 17, 2017**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding. Councilmembers Bill Smith and Carol Aust were absent.

Council Members Steve Town, Dave Maddax, Kalee Smith  
City Administrator Nathan Law  
City Clerk Traci Storey  
City Attorney Kelly Stohs  
Police Chief Tim Bauer  
Communications Coordinator  
Press John VanPelt  
Visitors: Fire Chief Paul Richards

**PLEDGE OF ALLEGIANCE**

Councilmember Dave Maddax led the pledge of allegiance.

**APPROVAL OF CONSENT AGENDA**

Councilmember Dave Maddax moved and Councilmember Steve Town seconded to approve the consent agenda to include adoption of the agenda and approval of the July 3, 2017, minutes and bills list. Motion passed 3-0.

**VISITORS**

None

**PUBLIC COMMENTS**

None

**DEPARTMENT REPORTS**

Police Chief Tim Bauer told the Council the department would be participating in the National Highway Traffic Safety Administration's Speed Enforcement Campaign. This program will run July 21-July 23<sup>rd</sup>.

Mayor Southard read a thank you letter from Georgia Branine thanking the Louisburg Police Department on a recent call.

Mayor Southard asked Fire Chief Paul Richards if he had anything he would like to say tonight regarding the Fire Department. Chief Richards said he has nothing to report. He had heard he needed to attend a meeting once in a while.

### **CITY ATTORNEY'S REPORT**

None

### **COUNCIL REPORTS**

**Councilmember Dave Maddax:** Councilmember Dave Maddax asked how the nuisance enforcement worked. Administrator Nathan Law explained the City sends out a letter to the homeowner explaining the violation. If the nuisance is not taken care of, a court date will be given. If work is done by the City, the homeowner is responsible to pay the invoice. The City can also assess the cost against the property, if not paid.

**Councilmember Steve Town:** Councilmember Steve Town thanked City Administrator Nathan Law and pool staff on getting the inspections on the pool slides done so quickly.

**Councilmember Kalee Smith:** Councilmember Kalee Smith asked how long a homeowner gets once they receive a violation letter. Administrator Law said it could take up to 45 days depending on the nuisance code cited for the violation. We have to follow the court process, which is based on state law.

### **MAYOR'S REPORT**

None

### **ADMINISTRATOR'S REPORT**

**City-Owned Property Sale Consideration:** City Administrator Nathan Law said at the last meeting the Council asked him to return with advertisement language and additional considerations for property sale. After presenting information regarding considerations, Law asked if the Council would like to

receive bids for City-Owned Property. Councilmember Kalee Smith asked what happens to a Rec Center in the future if we sell certain property. Administrator Law said a plan for a Rec/Community Center is on the 5x5 Plan, which we are on track with creating a Rec Commission and hiring a Rec Director, the next step could be a Rec Center. Councilmember Dave Maddax asked if Fox Hall could be a spot for it. Law said that Fox Hall is owned by the City and the way the deed is written we would have to sell it and the money would then be given to the cemetery, which the City also owns. After discussion, Councilmembers decided to table until October when the Comprehensive Plan is intended to be complete.

**Standard Traffic Ordinance:** City Administrator Nathan Law presented the Standard Traffic Ordinance. Councilmember Kalee Smith moved, seconded by Councilmember Steve Town and carried 3-0, to adopt Ordinance (1085) the Standard Traffic Ordinance.

**Uniform Public Offense Code Ordinance:** Administrator Law presented the Uniform Public Offense Code Ordinance. Councilmember Steve Town moved, seconded by Council Kalee Smith and carried 3-0, to adopt Ordinance (1086) the Uniform Public Offense Code Ordinance.

**American Legion Truck & Tractor Pull:** The American Legion has filled out a Special Event Application for their Truck and Tractor Pull on September 1<sup>st</sup> and 2<sup>nd</sup> at Lewis Young Park. Administrator Law presented a Resolution to allow alcoholic beverages. Councilmember Kalee Smith moved, seconded by Councilmember Steve Town and carried 3-0, to approve the Special Use Application and authorize Mayor Southard sign Resolution 7-17-17. The Legion provide a certificate of insurance and payment of \$75.00.

**2018 Publication of Proposed Budget:** Administrator Nathan Law presented the proposed budget for publication process. The budget reflects all the same goals and projects discussed at the budget workshop. Councilmember Kalee Smith moved, seconded by Councilmember Dave Maddax and carried 3-0, to approve the Publication of the 2018 budget summary and notice of budget hearing set for August 7, 2017 in conjunction with the regular Council meeting.

**Black Hills Energy Agreement:** Administrator Law presented a Technical Services Agreement from Black Hills for operations and maintenance of our gas system. The City of Louisburg currently has an agreement with Black Hills to perform annual district regulator inspection and additional tests. This agreement would be updated to accommodate the new responsibilities for Black Hills.

Councilmember Dave Maddax moved, seconded by Councilmember Steve Town and carried 3-0, to accept the Black Hills Agreement.

Councilmember Dave Maddax asked if there was any news on the hotel findings. City Administrator Nathan Law said he was hoping to get some updated news in the next few days.

**ADJOURNMENT**

At 6:59 p.m. Councilmember Kalee Smith moved, seconded by Councilmember Steve Town to adjourn the meeting. Motion carried 3-0.

Approved:

---

Marty Southard, Mayor

Attest:

---

Traci Storey, City Clerk