

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
MAY 15, 2017**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding. Councilmember Bill Smith arrived at 6:40 p.m.

Council Members Steve Town, Kalee Smith, Dave Maddax, Carol Aust, Bill Smith

City Administrator Nathan Law

City Clerk Traci Storey

City Attorney Kelly Stohs

Police Chief Tim Bauer

Planning & Zoning Assistant Jean Carder

Press John VanPelt

Visitors: Kevin Stoops, Jan Garber, Ron Cook, Thorvald McKiernan, Greg Goode

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Councilmember Steve Town moved and Councilmember Dave Maddax seconded to approve the consent agenda to include adoption of the agenda and approval of the May 1, 2017, minutes and bills list. Motion passed 4-0.

VISITORS

Kevin Stoops of KRS Corporation, LLC, 107 S. Broadway, spoke to the Council regarding the street changes and parking and how that will affect the entrance to his docks. Stoops said he has 54 foot semi trucks that come every other week to pick up items or make deliveries. The trucks won't be able to make the turn to exit onto S. First Street from the alley since it will be one-way. It is already difficult for trucks due to the concrete retaining wall that separates the bank and the alley. Stoops presented a map that showed the area and what could be done to fix the problem. Councilmember Carol Aust said we have worked hard to make this a parking area for downtown businesses. Stoops said he may not have a

business if the trucks can't get to him. Aust said she polled several people and neither she nor anyone she asked recalls seeing a 54-foot truck anywhere in the vicinity of Stoops' business. Stoops assured her he has one anywhere from every other week to once per month. Council discussed the situation but did not take any action.

Jan Garber of the Antique Tractor and Gas Engine Show said the show will be held at Lewis-Young Park on June 2-4, 2017. A resolution is being presented allowing spectators at the event to consume beverages containing alcoholic content within the area for the Glory Days of Iron event area of Lewis-Young Park. Councilmember Bill Smith moved, seconded by Councilmember Steve Town and carried 5-0, to authorize Mayor Southard sign Resolution 5-1-17.

PUBLIC COMMENTS

Ron Cook of 402 S. 4th Street would like Council to consider adding stop signs on the north/south streets in the old part of town. There are many accidents and near misses where people just keep going through not knowing they don't have the right of way. With all the construction in the area, people are going different routes they aren't familiar with and kids are getting out of school and will be playing in the streets and it just make it dangerous, he said. Cook asked the Council to please consider it especially over by his house. Chief Bauer has been looking into it and will return at the next meeting with a report.

Thorvald McKiearnan who serves on the Downtown Committee and Planning Commission said when some business owners wanted one way on a few streets the Council didn't waste any time to change it. Now we have a business owner, Kevin Stoops, that has a good business, works hard and McKiearnan asked if the Council will not do anything to help him. Council should eliminate the two spots Stoops suggested and let him keep his business and not get into a legal battle. We have added plenty of parking downtown and two spots being eliminated could help keep him in business. We want Louisburg to keep businesses open, but this one thing could close a business and we would see another empty building, McKiearnan said. Councilmembers said they would discuss it at the next meeting.

DEPARTMENT REPORTS

Police Chief Tim Bauer said May 22nd through June 4th will be the Kansas Click it or Ticket. This is the third year Louisburg has participated.

City Administrator Nathan Law said today was the final day discounted pool passes could be purchased. Staff has sold over 166 pool passes so far this year. People really appreciate the lower prices that were made last year.

CITY ATTORNEY'S REPORT

None

COUNCIL REPORTS

Councilmember Steve Town: Councilmember Steve Town asked if there was any news regarding the fireworks. At this time staff had not received anything in the mail. Town said the fireworks cost \$5,000.05, which was only 5 cents over budget.

Councilmember Bill Smith: Councilmember Bill Smith said he has been approached by others about getting a K-9 for the Police Department. The cost of the dog is roughly \$5,000 and another \$2,000 a year for food and shots, including half an hour per day, one weekend a month and one week each year for training. The dog could help with sniffing cars at the high school. Police Chief Tim Bauer said the Miami County Sheriff's department recently lost their K-9. There is a lot of training time an officer needs for a K-9 and at this time our officers are very busy Chief Bauer said. There is an increase in drug activity in Louisburg, but it certainly isn't drug-ridden by any means, Chief Bauer said. The cost for equipment in the car for a drug dog is usually \$4,000-\$6,000. Councilmember Carol Aust asked if Chief Bauer could give the Council a priority list of things the department needs. City Administrator Law said overtime for the handler would also have to be taken into consideration. Councilmember Bill Smith asked if Administrator Law would look into a grant to get the dog.

Councilmember Carol Aust: Councilmember Carol Aust said that Agapes Grace has built a fence and it looked very nice. Aust would like the election information up on the community sign and on our website. We need to get the word out the filing deadline is June 1st.

MAYOR'S REPORT

Pool: Mayor Marty Southard said the pool would be opening on Saturday, May 27th. Everyone has been pleased with the low prices for the pool passes. Councilmember Steve Town asked who was doing the training for the lifeguards

this year. The Fire Department was usually in charge of the training. City Administrator Law said the pool manager would be doing the training this year, but will look into this for next year.

Trails Plan: Mayor Southard said that the interview committee has selected SKT Design to work on the trails plan.

ADMINISTRATOR'S REPORT

Job Description: At the last Council meeting there was a disagreement on the title intended for a previous action made by Council to change the part-time position to a full-time position at the appropriate timeframe. That change in position has effectively happened for the employee intended, Jean Carder, within the originally approved timeframe, but staff agreed to return to Council with the job description when the appropriate timeframe had occurred.

Issues presented at the last meeting included:

- Concern with limiting the City to the existing Planning Director employee/title and how that may impact ability to hire a qualified planner at a later date;
- Concern with limiting the qualifications and education required for a Planning Director if currently excluded as a requirement for the job description;
- Concern with applying the specific job title for duties that may better fit within a different title;
- Pay scale identified for the position

With consideration to the original action and the issues from the previous meeting, Council is encouraged to either discuss the job title and description presented or enter executive session to discuss employee-specific aspects of the same. Council received a job description that has minor changes to coincide with the job title. A pay scale will be assigned to this title, reflecting a scale associated with a supervisory position. This will preclude future consideration of a Planning Director with requisite education and experience. Councilmember Bill Smith moved, seconded by Councilmember Kalee Smith and carried 5-0, to go into executive session for 15 minutes to discuss a personnel matter at the end of the meeting.

City Beautification Program: Administrator Nathan Law presented a list of items to be considered for the beautification programs: Councilmember Carol Aust would like to have the nuisance letters tracked for a six-month period. City Administrator Law will draft a budget for the beautification program.

Sign Regulations Ordinance: City Administrator Law stated the Planning Commission was asked to voice thoughts and concerns about the various regulations and how they compare to Louisburg as a way to encourage a dialogue of what changes may be acceptable or advisable. From that list a series of discussions were held on aspects of the sign regulation, including: size, height and location and electronic messaging centers. A list of recommendations was compiled and presented for additional discussion with a recommended update, changes were made to the recommended section, and the return recommendation was approved for publication of a hearing to allow for public comment. There were no comments made from the public on the recommended changes and the Planning Commission members present voted unanimously to forward the recommendation to Council for approval. Councilmember Bill Smith moved, seconded by Councilmember Kalee Smith to approve the recommendation. Councilmember Aust asked if approving this ordinance would allow First Option to put up a digital sign. Administrator Law said yes it would. Motion passed 5-0, to authorize Mayor Southard to sign Ordinance 1082.

KMGA Appointments: On May 3rd the Board of Directors for the KMGA voted to accept the City of Louisburg as a new member city. The next immediate steps for the City of Louisburg is to appoint an individual to the KMGA Board of Directors as a “Director” and to separately appoint an Alternate to the same. Councilmember Steve Town moved, seconded by Councilmember Bill Smith and carried 5-0, to appoint Nathan Law as the City of Louisburg Director to the KMGA Board of Directors.

Councilmember Bill Smith moved, seconded by Councilmember Kalee Smith and carried 5-20, to appoint Pat McQueen as the City of Louisburg Alternant to the KMGA Board of Directors, assigning a permanent status to the appointment and allowing the Alternate to vote on behalf of the City.

Parking Lots & Alley Bids: The City only received one bid from G-B Construction for \$296,810.80 base bid with \$71,990 alternates. We have budgeted \$270,000 for this project and should realize an additional \$15,000 remaining after the annual street work. Between those cost savings and paying for associated utility work from appropriate reserves, existing budget allows this project to move

ahead. Councilmember Bill Smith moved, seconded by Councilmember Steve Town and carried 5-0, to accept the bid from G-B Construction.

Poppy Seed Proclamation: Greg Goode presented a Poppy Seed Proclamation. Councilmember Bill Smith moved, seconded by Councilmember Steve Town and carried 5-0, to authorize Mayor Southard sign the Proclamation.

Executive Session: Councilmember Bill Smith moved, seconded by Councilmember Steve Town and carried 5-0, to recess into executive session for 15 minutes to discuss a personnel matter.

EXECUTIVE SESSION

The Council recessed into executive session at 7:53 p.m. and reconvened in regular session at 8:08 p.m.

Councilmember Bill Smith moved, seconded by Councilmember Steve Town and carried 5-0, to go back into executive session for another 15 minutes to continue discussion of a personnel matter.

The Council recessed into executive session at 8:11 p.m. and reconvened at 8:26 p.m.

REGULAR SESSION

Councilmember Steve Town made a motion to accept the Planning Coordinator job as written. The motion died from lack of a second.

Councilmember Carol Aust would like to take out the Planning Director and make it a Communications Director. Councilmember Aust moved, seconded by Councilmember Dave Maddax. Councilmembers had discussion. Councilmember Carol Aust would like to amend her motion to change it to Communication Coordinator. Councilmember Dave Maddax seconded and motion carried 5-0, to accept the job description as Communication Coordinator.

ADJOURNMENT

At 8:33 p.m. Councilmember Kalee Smith moved, seconded by Councilmember Carol Aust to adjourn the meeting. Motion carried 5-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk