



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, April 9, 2018**

The Park Board of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Vice Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Wayne Knop, Jack Kline and Ernie Reinhart

City Mayor: Marty Southard

City Council Representative: Steve Town (Arrived 6:34pm)

City Administrator: Nathan Law

City Staff: Jean Carder

Recording Secretary: Rusty Whitham

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Jack Kline to approve the agenda. The motion was seconded by Ernie Reinhart. Motion carried 3-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Jack Kline to approve the minutes from the March 12, 2018 Park and Tree Board meeting. The motion was seconded by Ernie Reinhart. Motion carried 3-0.

Item 4: PUBLIC COMMENTS:

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken. None.

NEW BUSINESS ITEMS:

Item 5: Discussion concerning the procurement of new playground equipment for City Park.

Staff presented multiple proposals for playground equipment from three different vendors to the Park and Tree Board. The three vendors were:

J. Oliver Construction LLC
(913)-276-9225
3408 Pomeroy Dr.
Kansas City, Kansas 66109

ATHCO, LLC
Toll Free: 800-255-1102
Phone: 913-469-5600
13500 W. 108th Street
Lenexa, KS 66215

APCPLAY
888-401-6464
230 E. Hunt Street, Suite 200
McKinney, TX 75069

After an extensive discussion, the Park and Tree Board directed Staff to contact all three vendors and gather additional information. The board agreed to have a special call meeting on Friday April 13th at 8am to discuss Staff's findings. The Park and Tree Board wanted to know:

- Does each proposal satisfy ADA requirements?
- How much will it cost to add a two bay single post swing set to each proposal?

No further discussion occurred concerning this issue.

Item 6: Discussion concerning scheduling of ballfields at L/Y Park.

Nathan Law explained that Diana Moore from the Louisburg Recreation Commission has taken over ballfield scheduling. The City Clerk will continue to schedule all other L/Y Park Facilities. The Louisburg Recreation Commission has been scheduling ballfields for over a month and it has been seamless without any issues. No further discussion occurred concerning this topic.

Item 7: Discussion concerning the annual cleanup by Faith Chapel volunteers schedule for April 14, 2018.

Staff explained that members from the Faith Chapel and others from the Ministry Alliance will be doing volunteer work in the parks next weekend. The volunteers are scheduled to plant 6 maple trees in L/Y Park and spread mulch around playground equipment in all the parks.

OLD BUSINESS:

Item 8: None

REPORTS:

Item 9: Individual area of responsibility updates:

Bob Bazin (Chairperson) – None

Carson Blake (Aquatic Center) – Not Present

Ernie Reinhart (City Park) – None

Wayne Knop (Ron Weers Park) – Asked if the dugouts L/Y Park will be completed before the end of school. He mentioned that students from the carpentry class have been working on the dugouts for almost two years. Knop suggested that it may be time to hire someone to complete the job.

Michael McClellan (Lewis-Young Park) – Not Present

Jack Kline (Forestry Manager) – None

City Administrator – Not Present

Item 10: ADJOURNMENT:

A motion was made by Ernie Reinhart to adjourn the meeting. The motion was seconded by Jack Kline. Motion carried 3-0. The meeting concluded at 7:52pm.

Submitted by Rusty Whitham