

**CITY OF LOUISBURG, KANSAS  
MINUTES OF REGULAR MEETING  
MARCH 6, 2017**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members Steve Town, Kalee Smith, Bill Smith, Dave Maddax,  
Carol Aust  
City Administrator Nathan Law  
City Clerk Traci Storey  
City Attorney Kelly Stohs  
Police Chief  
Planning & Zoning Assistant Jean Carder  
Press  
Visitors Holly McLain, Dave Arteberry, Bob Bazin, Bryce Smith

**PLEDGE OF ALLEGIANCE**

Councilmember Dave Maddax led the pledge of allegiance.

**APPROVAL OF CONSENT AGENDA**

City Administrator Nathan Law recommends moving item 6A to 4B. Councilmember Steve Town moved, seconded by Councilmember Dave Maddax and carried 5-0, to adopt the consent agenda to include adoption of the agenda, and approval of the February 20, 2017, and February 23, 2017 Council Minutes, and approval of the bills list.

**VISITORS**

Holly McLain, representing the Louisburg Library, spoke to the Council regarding the Summer Bash events planned for this year. The events and requests have been presented and approved by the Park and Tree Board in February. McLain is asking that a city block be closed from 6-9 p.m. on August 4<sup>th</sup> for special event including Mr. Stinky Feet and food trucks. Council had discussion regarding the closing since Broadway could still be under construction. Councilmember Dave Maddax moved, seconded by Councilmember Kalee Smith and carried 5-0, to approve the City Park activities. Council will discuss the downtown event once it gets closer to see if construction is still going on.

Dave Arteberry, representing George K. Baum said last week the City of Louisburg received an A1 Credit Rating. This morning at 11:00 a.m. City Administrator Nathan Law, Finance Director Pat McQueen, Bond Counsel Mary Carson and Dave Arteberry conducted a competitive general obligation bond sale of \$2,000,000. Six bids were received with the lowest coming in from UMB Bank at 2.785405 percent. Councilmember Steve Town moved, seconded by Councilmember Carol Aust and carried 5-0, to accept the bid from UMB Bank.

An Ordinance was presented authorizing issuance of the City's General Obligation Bonds, Series 2017A, in the principal amount of \$2,000,000 to finance costs of street and related improvements to the City. Councilmember Carol Aust moved, seconded by Councilmember Bill Smith and carried 5-0, to authorize Mayor Southard sign Ordinance 1078.

A Resolution was presented prescribing the form and details of the City of Louisburg General Obligations Bond Series. Councilmember Bill Smith moved, seconded by Councilmember Kalee Smith and carried 5-0, to authorize Mayor Southard sign Resolution 3-6-17.

## **PUBLIC COMMENTS**

Bryce Smith with Waste Management said that Louisburg would hold its City Wide Clean Up Day on Saturday, April 29<sup>th</sup>. Waste Management will also be sending out letters to customers regarding price of extra bags, bulky items and yard waste pickup. Council had discussion regarding bulky item pick up once a month. This is something that could be addressed when the City contract comes up.

Councilmember Carol Aust asked Bob Bazin what would happen first on the Downtown Project. Bazin said they would focus on the storm water first. Once permits and easements are obtained things will start going faster.

**Water Tower Work:** City Administrator Nathan Law said in order to do maintenance on the Spring Valley Road water tower we need to install a pressure reducer and back flow preventer. This will require a bypass to be built so Louisburg can have water while the project is under construction. We will also install a Mag Meter, which will be a more reliable meter and hopefully help us with our water loss. The Spring Valley MDC PUA Louisburg Water Tower Project could cost \$119,950. This includes \$103,000 construction and \$16,950 engineering. Council had discussion. Councilmember Carol Aust moved,

seconded by Councilmember Kalee Smith and carried 5-0, to approve the \$119,950 project.

### **CITY ATTORNEY'S REPORT**

None

### **COUNCIL REPORTS**

None

### **MAYOR'S REPORT**

**Meals on Wheels Proclamation:** Mayor Marty Southard presented a Meals On Wheels Proclamation that proclaims March 2017 as March for Meals Month. Councilmember Kalee Smith moved, seconded by Councilmember Steve Town and carried 5-0.

**Downtown Signage:** Mayor Southard asked if anyone had ideas on what the signage for downtown should say. Councilmember Carol Aust said she has found some great pictures and would like to share them at the next meeting. Councilmember Steve Town would like to have them scanned and emailed before the next meeting.

**Recreation Commission:** Mayor Southard said there would be four spots to fill on the Recreation Commission with the City and the School District each picking two applicants. Those four appointees will select the fifth person to serve on the commission. Once the board is complete and bylaws are established, the position of a Recreation Director could open in the fall. The money for this position would not be available until January.

### **ADMINISTRATOR'S REPORT**

**Sewer Rate Increase Ordinance 1079:** City Administrator Nathan Law said as mentioned at a Council meeting in February, staff is presenting Council with the second planned rate change for moving ahead with funding of the currently planned wastewater treatment facility. As mentioned at that time, staff continues to review rates every year for actual versus estimated revenue, updated project costs estimates, construction bids, etc. The currently recommended rate structure is intended to garner enough revenue to finish the partial facility planning

work and continue to build reserves for the construction phase. This also falls within the KDHE approved timeline for the project, any deviation from which will require additional KDHE consideration and approval. The current proposed rate structure is intended to provide enough revenue to finance planning and engineering. Rates are set by ordinance. Rates are intended to be effective as of the April billing for March water use, requiring an effective date as the beginning of April. Councilmember Carol Aust moved, seconded by Councilmember Steve Town and carried 4-1 (Kalee Smith voting no), to authorize Mayor Southard sign Ordinance 1079.

**Street Bids:** At the last meeting, City Administrator Nathan Law presented the top seven bids for street work. This year street work for approximately 30 blocks was advertised publicly to area and/or those contractors working with the City on various projects in the past. Complete date for the street work is July 31. Any striping needed will be completed shortly after street work is complete. Councilmember Carol Aust asked for references for Little Joe's Asphalt at the previous meeting. Staff checked references and recommend approval of the bid from Little Joe's Asphalt for \$298,855.60. Councilmember Kalee Smith moved, seconded by Councilmember Steve Town and carried 5-0, to hire Little Joe's Asphalt for street repair in the amount of \$298,855.60.

**Street Direction Change Ordinance 1080:** Discussed and voted on at the special meeting on February 23, staff has compiled the desired changes into an ordinance changing traffic direction of South First Street from Mulberry to Peoria to one-way traveling east, and direction of South Second Street from Peoria to Mulberry to one-way traveling west. Councilmember Kalee Smith moved, seconded by Councilmember Dave Maddax and carried 5-0, to authorize Mayor Southard sign Ordinance 1080.

**Downtown Area Sidewalks and Parking Improvements:** In the February 23<sup>rd</sup> special meeting staff was asked to return with estimates for additional infrastructure work in the downtown area. Staff recommends work to include the west side parking improvements on Mulberry Street and connecting sidewalks on South First and Second Streets at a price not to exceed \$76,116.55. Councilmembers had discussion. Councilmember Steve Town moved, seconded by Councilmember Bill Smith and carried 5-0, to approve the following not to exceed \$76,116.55:

- 1. 1<sup>st</sup> Street Sidewalk**
  - 5' Sidewalk
  - Wheel Chair Ramps
  - 2' Curb and Gutter
  
- 2. 2<sup>nd</sup> Street Sidewalk**
  - 5' Sidewalk
  - Wheel Chair Ramps
  - 2' Curb and Gutter
  
- 3. Parking Lot #1 West of Mulberry Street**
  - 5' Sidewalk
  - 2' Curb & Gutter
  - 4" Asphalt Overlay Stripping

**ADJOURNMENT**

At 7:27 p.m. Councilmember Dave Maddax moved, seconded by Councilmember Kalee Smith to adjourn the meeting. Motion carried 5-0.

Approved:

---

Marty Southard, Mayor

Attest:

---

Traci Storey, City Clerk