

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
MARCH 5, 2018**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Pro-Tem Steve Town presiding. Mayor Marty Southard and Councilmember Bill Smith were absent.

Council Members Dave Maddax, Thorvald McKiearnan, Kalee Smith and Steve Town,
City Administrator Nathan Law
City Clerk Traci Storey
City Attorney
Police Chief Tim Bauer
Communications Coordinator Jean Carder
Public Works Supervisor Craig Hufferd
Press John VanPelt
Visitors: Heather Wilson, Tabitha Aimes

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Councilmember Thorvald McKiearnan moved, seconded by Councilmember Dave Maddax to approve the consent agenda to include adoption of the agenda, approval of the February 20, 2018, minutes and bills list. Motion passed 4-0.

VISITORS

Heather Wilson representing the Louisburg Historical Society presented information regarding the 150th year celebration this year. Several events are still being planned for the upcoming celebration. Governor Brownback signed a proclamation with officials from the City of Louisburg, Louisburg Historical Society and County Officials.

Karl Stuteville of Stuty III handed out information for a St. Patrick's Day Parade in the downtown. The Legion Riders would like to lead the parade along with floats and antique cars. Stuteville would like to close Broadway from South

1st to South 5th on Saturday, March 17th for a parade at 11 a.m. Councilmembers asked if he contacted businesses that would be effected by the street closings. Stuteville said he has visited with all the downtown owners and they are all very supportive. Walkers will be handing out candy. The street would reopen after the parade.

Stuteville is requesting a street closure of South 1st Street to allow a special event to occur within public right-of-way. The event will be held on St. Patrick's Day (March 17th). The event would be held from 11am – 1 a.m. The street would be closed from the Broadway intersection to First Option Bank's drive, although the drive-through would still be accessible. Stuteville said a removable fence would be constructed to keep patrons within the designated area. City Administrator Nathan Law presented a Resolution that would allow the alcohol in that area. Councilmember Thorvald McKiernan moved, seconded by Councilmember Kalee Smith and carried 4-0, to allow the event with the stipulation that the insurance, state approval and special event permit are obtained prior to the event. Motion passed 4-0, to approve Resolution 3-5-18.

PUBLIC COMMENTS

Tabitha Ames, owner of property at 119 S. Broadway, spoke during the public comment section of the agenda. She addressed the Council about her concerns of the Broadway project and what issues she has with the construction project. As this was a public comment, the Council took no action.

DEPARTMENT REPORTS

Police Chief Tim Bauer had no reports.

Public Works Supervisor Craig Hufferd had no reports.

City Administrator Nathan Law said there will be a natural gas training session on Thursday, March 8th in the Council Chambers. The Governing Body is invited to attend. The Kansas Corporation Commission requires the gas utility to provide training annually to prepare for an emergency response in the event of a natural gas emergency. All Public Works Employees, Fire Chief and Police Chief are required to attend. Councilmember Steve Town said he planned on attending.

Administrator Law said he has checked into creating a parking area behind Fox Hall and there is enough space for only one parking space after allowing for

the appropriate size and depth. The cost would be around \$10,000 for the one space. Councilmember Maddax said up to 5 cars could be parked behind the building before the work began. Administrator Law said when the alley was rebuilt curbs were added and the area is only big enough for one regulation-sized parking spot. Councilmember Maddax believes you could still park multiple cars behind the building. Mayor Pro-Tem Steve Town asked Law to bring the site plan back at the next meeting.

CITY ATTORNEY'S REPORT

City Attorney Kelly Stohs was absent. Mayor Pro-Tem Steve Town reminded everyone to turn in their questionnaires that were given at the last meeting.

COUNCIL REPORTS

Councilmember McKiernan: Councilmember Thorvald McKiernan would like to see a Mayor's Christmas tree lighting this year. City Administrator Nathan Law said that is already in the plan for this coming year. McKiernan continued by stating that he would like to see a real, cut tree in the space for such an event.

McKiernan asked if the "no skateboard/bicycles" signs were installed. Administrator Law said the signs have been installed in the downtown area.

McKiernan asked if a pedestrian crossing at S. 5th and Metcalf and Summerfield and 68 highway is possible that would include a signal that could tell pedestrians when to walk and also stop traffic. Administrator Law said K-68 is a state highway and KDOT has said the area does not meet the requirements for a traffic light. Administrator Law said there is money budgeted for a lighted intersection, and certain pedestrian lights may cost approximately \$35,000 at S. 5th and Metcalf if Council was interested. Councilmember Thorvald McKiernan moved, seconded by Councilmember Kalee Smith and carried 4-0, to have Administrator Law bring information back at the next meeting for a possible pedestrian light at that intersection.

Councilmember Town: Councilmember Steve Town asked if there were any updates on the playground equipment. Administrator Law stated the Park Board would make a recommendation whether to accept the donation of school playground equipment or purchase new. If the City accepts the donation, it would

have to pay to have it moved. A cost estimate for this work is still pending. This subject will be discussed at the next Park Board meeting.

Councilmember Town said he and Craig Hufferd were going to tune up the solar lights on a city sign by Phillips 66 after the meeting.

MAYOR'S REPORT

Mayor Southard was absent.

ADMINISTRATOR'S REPORT

Sewer Rate Change: City Administrator Nathan Law presented Council with the third planned rate change for moving ahead with funding of the currently planned wastewater treatment facility. As mentioned during previous discussions, staff continues to review rates every year for: actual versus estimated revenue, updated project costs estimates, construction bids, etc. The currently recommended rate structure is intended to garner enough revenue to finish the facility planning process, including engineering costs, and continue to build reserves for the construction phase. This also falls within the KDHE approved timeline for this project, any deviation from which will require additional KDHE consideration and approval.

Administrator Law recommended Council approve an ordinance updating the City of Louisburg Sewer Rates as presented. Councilmember Dave Maddax moved, seconded by Councilmember Thorvald McKiearnan. Councilmember McKiearnan stated the City should work harder to get new businesses in town to take some of this load off the residents. Some light industry would be perfect for this town, he said. Motion carried 4-0.

150th Memorial: City Administrator Law discussed the concept of a memorial item for sesquicentennial and/or military for downtown green space. Councilmembers all agreed it sounded like a great idea and suggested he get with the Historical Society and bring back suggestions.

Aquatic Center Improvements Survey: The Aquatic Center is coming up on its 20-year mark. Administrator Law asked the Council what it would like to see for improving pool. Councilmembers had discussion and decided it would be great to get the public's opinion. Surveying all ages would really be helpful Councilmember Town said. Administrator Law will start the process of a survey.

ADJOURNMENT

At 7:19 p.m. Councilmember Kalee Smith moved, seconded by Councilmember McKiernan to adjourn the meeting. Motion carried 4-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk