



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, September 11, 2017**

The Park Board of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Wayne Knop, Michael McClellan, Carson Blake, Ernie Reinhart and Jack Kline (Departed at 7pm)

City Mayor: Marty Southard

City Council Representative: Steve Town was not present due to a previously scheduled meeting

City Administrator: Nathan Law

City Staff: Jean Carder

Recording Secretary: Rusty Whitham

Visitors: None

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Ernie Reinhart to approve the agenda. The motion was seconded by Jack Kline. Motion carried 6-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Wayne Knop to approve the minutes from the December 11, 2017 Park and Tree Board meeting. The motion was seconded by Ernie Reinhart. Motion carried 6-0.

Item 4: PUBLIC COMMENTS:

Persons who wish to address the Park Board regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken. None.

NEW BUSINESS ITEMS:

Item 5: A discussion concerning a proposal to install a submersed aeration system at City Lake.

Staff shared a proposal from SOLitude Lake Management to install an aeration system at City Lake. This proposal also includes a maintenance contract. The cost to install the system is \$24,716.00. The cost for the maintenance contract will be \$1,728.00 annually.

A discussion occurred concerning the need for this system and the specifics contained in the installation and maintenance proposals. Staff mentioned that they will be pursuing a grant from the Kansas Department of Wildlife, Parks and Tourism (KDWPT) to offset some of the cost for this system. It's Staff's belief that grant applications are due to KDWPT in May and awards are published in August.

After additional discussion Staff was tasked to ask the following questions to SOLitude Lake Management:

1. Does the system run continually throughout the entire year or is it seasonal and shut off during certain periods?
2. How much noise does the compressor make? The compressor will be contained in a cabinet and that should take care of most of the noise. However, the location of the compressor will be in an area that is prone to complaints and the Board doesn't want to create additional problems for the residents living in close proximity to this piece of equipment.
3. What is the shallowest water depth you can place your aerators in? The Board is concerned that if aerators are placed in shallow water less than 2 feet it may be susceptible to freezing.

It was also mentioned since this project will cost more than \$15,000 more than one quote will be required. All agreed further search is needed. Staff was directed to keep researching options for this project. Staff will update the Board as more information is available. No further discussion

Item 6: A discussion concerning the installation of new playground equipment at City Park. This discussion shall also include the potential of obtaining existing playground equipment at Broadmoor Elementary.

Ernie Reinhart mentioned that USD416 will be renovating their playgrounds at Broadmoor Elementary and replacing most of their the equipment. Reinhart stated that he approached Dr. Brian Biermann (USD416 Superintendent) concerning the possibility of donating their gently used pieces of playground equipment to the city so that they can be repurposed rather than demolished. He explained that the city needs more equipment and this may be a cost effective way to obtain additional amenities to our parks system. Three pieces of equipment were identified. Reinhart suggested that Dr. Biermann was receptive to this proposal as long as no cost was incurred by the School District. It was also agreed that the city may approach the same playground equipment vendor used by the School District in an attempt to get a reduced price for new equipment and relocating the used apparatus. Reinhart does not want to pursue the purchase of new equipment until the option to repurpose the donated equipment is fully explored and discussed by the Park and Tree Board.

Jean Carder explained that she contacted two playground equipment vendors concerning price quotes to relocate used school equipment from Broadmoor Elementary to one of the city parks. These are the same two vendors that are currently in discussions with the School District concerning their upcoming playground renovation project. The following was the results of her research:

- Athco – Quoted \$10,000 - \$15,000 to relocate the equipment. It was unclear if this quote is to relocate one or all three pieces of equipment. This estimate was given without an on-site evaluation of the playground equipment. This company did not originally install this equipment and it was mentioned that replacement parts may be difficult to locate. It was also stated with the quote no warranty will be provided after installation and city will assume all liability for any injury after setup.
- ABcreative – Quoted \$30,000 to relocate the equipment. This quote is to relocate all three pieces of equipment. This company installed the equipment at Broadmoor Elementary many years ago. It was noted that replacement parts may be obtained easier from this company because they installed the equipment. It was also stated with this quote that no warranty will be provided after installation and city will assume all liability for any injury after setup. This estimate was given without on-site evaluation of the playground equipment.

Carder mentioned that both companies stated that if they determine that the equipment is deemed unsafe after on-site evaluation they will not move it.

Jack Kline mentioned that it's important that we have the capability to obtain spare parts if it is decided repurpose older equipment.

A discussion occurred concerning the current condition of the equipment at Broadmoor Elementary. Carder provided the Board with recent pictures of the equipment. The conversation then focused on American Disability Act (ADA) requirements associated with playgrounds.

After additional discussion it was agreed that the Board members individually evaluate the existing equipment at Broadmoor Elementary. They shall determine if any pieces of equipment is worth relocating. Members will share their assessments with the board during its March 12, 2018 meeting. No further discussion occurred.

OLD BUSINESS:

Item 7: Michael McClellan mentioned that he was told that some club baseball teams are interested in reserving the baseball fields for 2 hour blocks of time. McClellan suggested that allowing teams to schedule fields in this manner may not be a good idea.

After a short discussion occurred Michael McClellan made a motion modifying the baseball/Softball field reservation policy. Below is his motion:

Club Baseball/Softball teams may schedule a single ballfield up to 1.5 hours. Teams are limited to one 1.5 hour block of time per night per team. Two 1.5 hour blocks shall be available for such teams (6-7:30pm and 7:30-9pm). The fee for a 1.5 hour block of time shall be \$22.50. Ballfields shall be reserved using the established scheduling priority:

1. USD416 – Has priority scheduling over all other organizations
2. LARA – Deadline to submit schedule to City Clerk by March 1
3. Travel Teams – Teams may submit requests for remaining slots to City Clerk by March 7

The motion was seconded by Ernie Reinhart. The motion passed 5-0.

REPORTS:

Item 8: Individual area of responsibility updates:

Bob Bazin (Chairperson) - No additional comments or reports from the Park and Tree Board President were made.

Carson Blake (Aquatic Center) - No additional comments or reports

Ernie Reinhart (City Park) – Asked if the good work that was done at the ballfields last year will continue. Michael McClellan mentioned that he has talked to the school and they have agreed to finish the dugout project on “A” field this spring. McClellan also stated that he’s coordinated with Craig Hufferd (Public Works) on this year’s field improvements.

Wayne Knop (Ron Weers Park) – No additional comments or reports

Michael McClellan (Lewis-Young Park) - No additional comments or reports

Jack Kline (Forestry Manager) – No additional comments or reports

City Administrator – No additional comments or reports from the City Administrator were made.

Item 9: ADJOURNMENT:

A motion was made by Michael McClellan to adjourn the meeting. The motion was seconded by Carson Blake. Motion carried 6-0. The meeting concluded at 7:51pm.

Submitted by Rusty Whitham